



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

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Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of Real Estate Broker
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EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS
REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

October 24, 2022 10:00 am

Public Minutes

Members in attendance:

Peter Ruffini, Chairman
Kimberly Allard, Member
Linda Kody, Member

Administrative Staff in attendance:

Peter Kelley, Board Counsel
Kristin Mitchell, Executive Director
Colleen Cavanaugh, Associate Executive Director

Call to Order – Peter Ruffini opened the meeting at 10:00 a.m.

Vote on Minutes:

September 22, 2022 Public minutes

A motion was made by Linda Kody and seconded by Kimberly Allard to approve the minutes as drafted and presented.

Voted: To approve the public and executive minutes listed above as presented.

Executive Director Report

Kristin Mitchell informed the board that since the last meeting 539 applications have been received from PSI. She also gave the following information



regarding licenses that have been issued in the last month and the breakdown is as follows:

- 239 licenses have been issued since last meeting until today.
- 162 Salespeople by exam
- 8 Broker by exam
- 21 Attorney Broker
- 27 Reciprocal Sales
- 15 Businesses
- 6 Reciprocal Broker

Schools will now be issued a physical license card upon receipt of renewals and new applications. School renewal notifications will be sent out via the system. All current schools have had license cards mailed to them.

Board Counsel Report

Ms. Mitchell has drafted the letter for instructors who do not hold a broker's license. Board counsel will review and hopefully they will be sent out by the end of next week.

Application Review

Christopher Wallace – 2022-000146-RE-RSA applying for a reciprocal salesperson license. He was disciplined by the NC State Board and was issued a 30 day probation.

A motion was made by Linda Kody and seconded by Kimberly Allard:

Voted: To allow the candidate to continue with the application process

Roll call vote.

In favor: Peter Ruffini, Linda Kody, Kimberly Allard

Discussion

Teaching off site

Approved schools should be teaching at approved locations. Course should be taught at approved school but a portion of a class can be at a different location.

There was discussion about a field trip/ changing of class location for a particular education-related purpose.

This discussion is tabled for a Regulation Review Meeting.

At 10:41 a.m. A motion was made by Linda Kody and seconded by Kimberly Allard and it was so

Voted: To exit Open Session and enter Closed session pursuant to M.G.L. c. 30A, § 18, ¶ 5(d) and G. L. c. 112, § 65C for the purposes of conducting adjudicatory and investigatory conferences

Roll call vote. In favor: Peter Ruffini, Kimberly Allard, Linda Kody

At 12:43 p.m. A motion was made by Linda Kody and seconded by Kimberly Allard and it was so

Voted: To exit Closed session and enter Executive Session pursuant to M.G.L. c. 30A, §21(a)(1) (a) To discuss individuals' character, rather than competence

During closed session the Board took the following actions:

2021-000352-IT-ENF- tabled / Kim recused
2020-001659-IT-ENF- dismiss/open case for ceu's
2022-000084-IT-ENF - dismiss/open case for ceu's
2022-000099-IT-ENF- refer to OI
2022-000103-IT-ENF- refer prosecutions
2022-000268-IT-ENF- refer to OI /then straight to Prosecutions
2022-000358-IT-ENF- dismiss/ open case for ceu's
2022-000375-IT-ENF- dismiss / open case against school
2022-000396-IT-ENF- dismiss / open case again business
2022-000397-IT-ENF- dismiss
2022-000399-IT-ENF- dismiss
2022-000400-IT-ENF- refer to Prosecutions
2022-000419-IT-ENF- refer to Prosecutions
2022-000475-IT-ENF- dismiss
2022-000479-IT-ENF- dismiss
2022-000481-IT-ENF- dismiss
2022-000498-IT-ENF- dismiss
2022-000517-IT-ENF- tabled
2022-000519-IT-ENF- tabled
2022-000520-IT-ENF – dismiss
2022-000522-IT-ENF-dismiss
2022-000523-IT-ENF- dismiss
2022-000524-IT-ENF – dismiss
2022-000525-IT-ENF- dismiss
2022-000527-IT-ENF – dismiss

At 4:37 p.m. A motion was made by Kimberly Allard and seconded by Linda Kody and after roll call it was so

Voted: To exit closed session and enter open session for the purpose of adjourning the meeting

In favor: Peter Ruffini, Linda Kody, Kimberly Allard

Respectfully Submitted by:



Kristin Mitchell, Executive Director

1/20/23

Date