



Notice to Proceed

Attn: Jordan Zmijewski
Pavilion Floors, Inc.
90 Commerce Way
Woburn, MA 01801

**RE: Notice to Proceed
Flooring Maintenance Installations at DCR Facilities
Contract No.: P23-3497-M10A**

Dear Mr. Caruso,

This Notice to Proceed is provided by the Massachusetts Department of Conservation and Recreation (“Department”) as formal authorization to proceed with the above-referenced contract (“Contract”). The work will include all work as described in the contract documents for Flooring Maintenance at DCR Facilities. This is a work order contract and will be assigned by the Department. This Notice to Proceed is effective as of the date signed below and is provided on a not-to-exceed basis, utilizing the total Contract cost of \$694,175.00. All work is to be completed within 1095 calendar days of this Notice to Proceed and no additional work shall be undertaken without written approval prior to commencement.

Department oversight will be provided by Hai VanHa, DCR Project Engineer. All official project correspondence, invoices, and Requests for Information must be submitted to Mr. VanHa at hai.vanha@mass.gov.

Sincerely,

Patrice Kish

Patrice Kish
Chief, Design & Engineering

10/30/2023

Authorization Date

10/28/2026

Expiration Date

cc: Robert Boncore, DCR Director of Contract Administration & Procurement
Raul Silva, DCR Director of Facilities Engineering
Hai VanHa, DCR Project Engineer

COMMONWEALTH OF MASSACHUSETTS · EXECUTIVE OFFICE OF ENERGY & ENVIRONMENTAL AFFAIRS

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Department of Conservation & Recreation