



CHARLES D. BAKER
GOVERNOR

KARYN E. POLITO
LIEUTENANT GOVERNOR

MIKE KENNEALY
SECRETARY OF HOUSING AND
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Registration of Real Estate Broker
and Salesperson**

1000 Washington Street, Suite 710
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EDWARD A. PALLESCHI
UNDERSECRETARY OF CONSUMER
AFFAIRS AND BUSINESS
REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

**March 31, 2022
10:0 a.m.**

Public Minutes

Members in attendance:

*Peter Ruffini, Chairman
Kimberly Allard, Member
Linda Kody, Member
Robert Jones, Member*

Administrative Staff in attendance:

*Peter Kelley, Board Counsel
Kristin Mitchell, Executive Director
Colleen Cavanaugh, Associate Executive Director*

Public in attendance:

Jack Gately	Brad Roberts
William Henchy	James Willis

Call to Order – Peter Ruffini opened the meeting at 10:08 a.m.

Vote on Minutes:

Tabled

Peter Ruffini, on behalf of members and staff, acknowledged Mr. Sears's time and effort with the Board.

Executive Director Report



Kristin informed the board of how many licenses had been issued since the last meeting. She also restated the exam process. Colleen informed the board of how many applications were received in the month of March.

Board Counsel Report

Peter Kelley stated he has worked on the backlog of cases. He will now be able to focus on the tasks from last months' meetings. Kim Allard expressed some concern about how the cases are presented via the investigators' summaries.

Application Review

James Willis

Attorney broker application. He was suspended by the SJC in 2013. He has been reinstated by the SJC.

A motion was made by Kimberly Allard and seconded by Robert Jones and it was

Voted: To allow the candidate to continue with the application process

In favor: Peter Ruffini, Kimberly Allard, Robert Jones, Linda Kody

Discussion

The topic of Educational Course Application update was addressed. Kimberly Allard explained the reasons for the updates.

A motion was made by Linda Kody and seconded by Kimberly Allard and it was

Voted: To approve the new application in place of the old one

In favor: Peter Ruffini, Kimberly Allard, Linda Kody, Robert Jones

It was brought up for an explanation of what the process is when a member of the board wants to file a complaint. Peter Kelley will address this at the next board meeting.

Next Board Meeting is scheduled for May 25, 2022 from 10am-3pm.

At 11:20 am A Motion was made by Kimberly Allard and seconded by Robert Jones and it was so

Voted: To exit public session and enter Executive session pursuant to M.G.L. c. 30A, §21(a)(1) to discuss individuals' character, rather than competence

Roll call vote. In favor: Peter Ruffini, Kimberly Allard, Robert Jones, Linda Kody

At 1:28 pm A Motion was made by Kimberly Allard and seconded by Linda Koty and it was so

Voted: To exit Executive Session and enter Closed Session pursuant to M.G.L. c. 112, § 65C to discuss terms of negotiated settlement of complaint(s)

Roll call vote. In favor: Robert Jones, Kimberly Allard, Linda Koty, Peter Ruffini

During closed session the Board took the following actions:

2021-001023-IT-ENF – dismiss
2021-001029-IT-ENF – dismiss
2021-001055-IT-ENF – dismiss
2021-001075-IT-ENF – dismiss
2021-001084-IT-ENF – dismiss
2021-001112-IT-ENF – dismiss and open complaint against complainant
2021-001135-IT-ENf - dismiss
2021-000231-IT-ENF – dismiss
2020-000970-IT-ENF – dismiss
2021-000752-IT-ENF – forward to prosecutions
2021-000901-IT-ENF – table
2021-000930-IT-ENF – forward to prosecutions
2021-000930-IT-ENF --forward to prosecutions

At 4:02 p.m. A motion was made by Kimberly Allard and seconded by Linda Kody Robert and after roll call it was so

Voted: To exit closed session and enter open session for the purpose of adjourning the meeting

In favor: Kimberly Allard, Robert Jones, Peter Ruffini, Linda Kody

Respectfully Submitted by:



Kristin Mitchell, Executive Director

7/6/22

Date

DRAFT