



**CHARLES D. BAKER**  
GOVERNOR

**KARYN E. POLITO**  
LIEUTENANT GOVERNOR

**MIKE KENNEALY**  
SECRETARY OF HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts  
Division of Occupational Licensure  
Board of Registration of Real Estate Broker  
and Salesperson**

1000 Washington Street, Suite 710  
Boston, Massachusetts 02118

**EDWARD A. PALLESCHI**  
UNDERSECRETARY OF CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**LAYLA R. D'EMILIA**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**April 27, 2022 10:00 am**

**Public Minutes**

**Members in attendance:**

*Peter Ruffini, Chairman*  
*Kimberly Allard, Member*  
*Robert Jones, Member*

**Administrative Staff in attendance:**

*Peter Kelley, Board Counsel*  
*Kristin Mitchell, Executive Director*  
*Colleen Cavanaugh, Associate Executive Director*

**Public in attendance:**

Kate Lanagan MacGreger	Jeff Weiss	Justin Davidson
Catherine Taylor	William Henchy	Bill Wendel
Jack Gately	Jeff Frost	

**Call to Order** – Peter Ruffini opened the meeting at 10:37 a.m.

**Vote on Minutes:**

Tabled

**Executive Director Report**

Kristin Mitchell informed the board that the staff continues to work hard. Kimberly Allard asked about the delay in printing licenses. Kristin informed her there was no mailing delay with license cards. There are issues with individuals not updating or ensuring that the address is correct when they renew on line.



## **Board Counsel Report**

Peter Kelley informed the board members that any board member can file a complaint. However, there are ramifications in doing this. Filing member would have to recuse themselves. Even though the remaining board members wouldn't necessarily have a conflict of interest, they could have an appearance of a conflict of interest. Paper work would need to be filled out, filed with, and approved by the Governor's office.

Peter Kelley has been working with his management team on how to progress with anti trust issues/fee splitting.

## **Application Review**

Stacey Bucci – no show

Jennifer Frost – applying for an instructors license, she is a supervising broker in New Hampshire, one of her agents order signs, she took responsibility for this as the supervising broker. She paid a \$250 fine with her settlement.

A motion was made by Robert Jones and seconded by Kimberly Allard and it was so

Voted: To allow her to continue with the application process

All in favor.

## **Discussion**

Instructor approvals, adding an expiration date, getting rid the deceased and disciplined individuals. Admin and legal staff will review and report back with action plan. There was discussion of a School Instructor needing to maintain a Brokers license in order to remain an instructor.

Regulation changes- the board members will review the regulations and be prepared to discuss any changes that feel should be made.

12:00 noon Ms. Linda Kody joins the meeting

At 12:04 p.m. A motion was made by Kimberly Allard and seconded by Peter Ruffini and it was so

Voted: To exit public session and enter Executive session pursuant to M.G.L. c. 30A, §21 To discuss individuals' character, rather than competence

Roll call vote. In favor: Peter Ruffini, Kimberly Allard, Linda Kody

Not present: Robert Jones

At 12:50 p.m. A motion was made by Kimberly Allard and seconded by Linda Kody and it was so

Voted: To exit Executive Session and enter Closed session pursuant to M.G.L. c. 112, § 65C for the purposes of conducting settlement and investigative conferences.

Roll call vote. In favor: Peter Ruffini, Kimberly Allard, Linda Kody

During closed session the Board took the following actions:

2021-000901-IT-ENF- tabled

Ms. Kimberly Allard exited the meeting. Mr. Robert Jones entered the meeting.

2021-000932-IT-ENF- dismissed

2021-001045-IT-ENF- dismissed

2021-001046-IT-ENF- dismissed

2021-001047-IT-ENF-dismissed

2021-001067-IT-ENF -dismissed and open CE complaint

2021-001072-IT-ENF- dismissed

2021-001119-IT-ENF- forward to prosecutions

2021-001139-IT-ENF- dismissed

2021-001152-IT-ENF- dismissed

2021-001155-IT-ENF- dismissed

2021-001156-IT-ENF- dismissed

2021-001162-IT-ENF- dismissed

2021-001170-IT-ENF- dismissed

2021-001171-IT-ENF- dismissed

2021-001172-IT-ENF- dismissed

2021-001173-IT-ENF- dismissed

2021-001174-IT-ENF- dismissed

2021-001180-IT-ENF- dismissed with advisory

2021-001181-IT-ENF- dismissed

2021-001182-IT-ENF- forward to prosecutions

2021-001193-IT-ENF- dismissed

2021-001204-IT-ENF- dismissed and open CE complaint

2021-001207-IT-ENF- dismissed

2021-001211-IT-ENF-forward to prosecutions

At 3:06 p.m. A motion was made by Robert Jones and seconded by Linda Kody and after roll call it was so

Voted: To exit closed session and enter open session for the purpose of adjourning the meeting

In favor: Robert Jones, Peter Ruffini, Kevin Sears

Respectfully Submitted by:



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Kristin Mitchell, Executive Director

7/6/22

Date