



THE COMMONWEALTH OF MASSACHUSETTS  
EXECUTIVE OFFICE FOR ADMINISTRATION AND FINANCE  
HUMAN RESOURCES DIVISION  
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TO: Fire Department Appointing Authorities, Fire Chiefs  
FROM: Regina Caggiano, Director of Civil Service Unit  
DATE: May 31, 2022  
SUBJECT: Reading List for the Statewide Fire Lieutenant and Fire Captain Examinations

STATEWIDE FIRE LIEUTENANT

STATEWIDE FIRE CAPTAIN

EXAMINATION DATE – SATURDAY, NOVEMBER 19, 2022

This reading list will pertain to the Human Resource Division Written Examinations for Statewide Fire Lieutenant and Captain that are administered in 2022.

Candidates are responsible for reading all the texts and other materials listed below and on all pages of this announcement. Please note carefully which edition and/or date of publication is listed for each item. All examination questions will be based on these materials.

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READING LIST FOR FIRE LIEUTENANT AND CAPTAIN

**Fire and Emergency Services Company Officer** (6<sup>th</sup> ed.). IFSTA (2019) Oklahoma State University, Stillwater, OK: Fire Protection Publications

Entire Chapters: 1–8, 11

Note: Exclude case histories, appendices, tables, glossary, and Canadian Government references

**Building Construction Related to the Fire Service** (4<sup>th</sup> ed.). IFSTA (2016) Oklahoma State University, Stillwater, OK: Fire Protection Publications

Note: Exclude case histories, appendices, tables, glossary, and formulas.

**Structural Fire Fighting: Initial Response Strategy and Tactics**, (2<sup>nd</sup> ed.). IFSTA (2017) Oklahoma State University, Stillwater, OK: Fire Protection Publications

Entire Chapters: 1– 6

Note: Exclude formulas, and tables

**Structural Fire Fighting: Truck Company Skills and Tactics**, (2<sup>nd</sup> ed.). IFSTA (2010) Oklahoma State University, Stillwater, OK: Fire Protection Publications

Entire Chapters: 3, 5, 9 –14

**Hazardous Materials for First Responders**, (6<sup>th</sup> ed.). IFSTA (2022) Oklahoma State University, Stillwater, OK: Fire Protection Publications

Entire Chapters: 1 – 5, 7, 8, 9, 13, 14, 16

Note: Exclude appendices, metric equivalents, glossary, tables, and figures.

**Massachusetts General Laws**, Chapter 148 (as amended through the release date of this reading list)

Sections: 1, 2, 2A, 4, 5, 6, 9, 10, 10B, 10C, 10D, 23, 24, 26B-26I, 27, 27A, 28, 28A, 30A, 33, 39, 46, 52, 58, 59.

#### READING LIST FOR FIRE CAPTAIN ONLY

**Fire and Emergency Services Company Officer** (6<sup>th</sup> ed.). IFSTA (2019) Oklahoma State University, Stillwater, OK: Fire Protection Publications

Additional Entire Chapters: 12-16

**Collapse of Burning Buildings** (2<sup>nd</sup> ed). Dunn, V. (2010). Tulsa, OK: Fire Engineering.

Entire Chapters 1 – 19, 22, and 23

**Fire and Emergency Services Administration: Management and Leadership Practices** (3<sup>rd</sup> ed.). Smeby Jr., L.C. (2022). Sudbury, MA: Jones and Bartlett Publishers.

Entire Chapters 2 – 4, 7 – 11, and 13

Note: Exclude all material from boxes (such as Case Studies, Words of Wisdom, Activities, Tables, Facts and Figures, and Chief Officer Tips).

#### **PUBLISHERS OF READING LIST TEXTS**

- International Fire Service Training Association (IFSTA), Fire Protection Publications, Oklahoma State University, 930 North Willis, Stillwater, OK 74078-0118; (800) 654-4055; [www.ifsta.org](http://www.ifsta.org).
- Fire Engineering, P.O. Box 21288, Tulsa, OK 74121-9971; (800) 752-9768; [www.pennwellbooks.com](http://www.pennwellbooks.com).
- Jones and Bartlett Publishers, 40 Tall Pine Drive, Sudbury, MA 01776-9848; (800) 832-0034; <https://www.jblearning.com>.

Please note that the Human Resources Division does not recommend specific retailers for the purchase of reading list texts. For local vendors, contact the publishers at the telephone number or website listed, or

check with the Chief of your department or local union representative for assistance. Many local retailers will be able to special-order any text not carried in stock.

Any questions regarding the reading list may be directed to Sebastian Moscardi at [Sebastian.moscardi@mass.gov](mailto:Sebastian.moscardi@mass.gov). A copy of the reading list is posted on the Human Resources Division website in the Civil Service section. [Click here!](#)