

Mass Workforce Issuance

100 DCS 14.104

☐ Policy ☒ Information

To: Chief Elected Officials
Workforce Development Chairs
Workforce Development Directors
Title I Administrators
Career Center Directors
Title I Fiscal Officers
DCS Operations Managers

cc: WIOA State Partners

From: Alice Sweeney, Director
Department of Career Services

Date: June 12, 2015

Subject: **Reemployment Services and Eligibility Assessment Training - Session Added**

Purpose: To notify Local Workforce Development Boards, One-Stop Career Center Operators, and other local workforce development partners of an additional session to the upcoming RESEA Program Training to introduce the new RESEA grant.

Background: Department of Career Services (DCS) Central Programs LMI/REA, DUA and MOSES teams will conduct an additional training session on July 1, 2015. (See **Issuance #14-102**). This session will consist of:

- a review of the RESEA Program Policy and Procedure Manual
- updates with emphasis on elements of meeting the RESEA program requirements
- customer meetings
- common errors
- MOSES data entry reports available to assist with managing the program
- communicating with DUA

REA specialists, Supervisors and Local Office Experts (LOE) are required to attend. Each Career Center must designate a RESEA LOE. This individual (preferably a manager or supervisor) will be the point of contact and subject matter expert and provide technical assistance to career center staff. The LOE will attend conference calls, meetings, and trainings and share important information with other career center staff.

Registration for the **July 1, 2015** training program will be via Eventbrite at www.eventbrite.com. To register for July 1: Click the link on the Eventbrite website, go to **RESEA Training** and complete the registration. You will receive a confirmation email.

(REMINDER: Photo ID is required by Hurley Building Lobby Security)

Deadline for registration is close of business June 19, 2015. Seating is limited and will be assigned on a first come first served basis. Early registration is recommended.

Action

Required: Please disseminate this information and assure that all appropriate staff that have not registered for a June session register for this July 1 training session.

Inquiries: Questions related to the RESEA Training should be directed to Grant Keith at gkeith@detma.org or 617-626-6803.