

THE SECOND ANNUAL REGIONALIZATION TOOL KIT:

A Practical Guide
to Sharing Municipal Services



Thursday, September 2, 2010

9:00 a.m. – 2:30 p.m.

Hogan Conference Center,
Holy Cross College, Worcester, MA

Registration Fee Only \$20!

Register by August 17 – Space is Limited.

(Please consider limiting your town's attendance to three.)

This second annual day-long conference will feature hands-on tools and practical presentations from a broad spectrum of current municipal collaborations. Participants will learn how to begin the process of collaboration, how to fund shared services and hire shared staff. This year's sessions also address promising tools for analyzing regionalization in a number of municipal service areas. Attendees will receive template contracts, budgets, and agreements that can be brought home.

Sponsored by the Mass. Department of Revenue's
Division of Local Services,
the Franklin Regional Council of Governments,
and the Mass. Association of Regional
Planning Agencies.

CONFERENCE SCHEDULE

9:00	Registration and Coffee
9:30–10:00	Welcome and Introductory Remarks The Honorable Tim Murray, Lieutenant Governor Navjeet K. Bal, Commissioner of Revenue Robert Nunes, Deputy Commissioner of Revenue
10:00–10:45	Opening Session You Have Spoken: the results of the on-line regionalization survey and the Regionalization Advisory Commission
11:00–12:15	Morning Workshops
12:15–1:15	Lunch
1:15–2:30	Afternoon Workshops

MORNING WORKSHOPS

Pros and Cons of Using a Host Agency

*Providing municipal services through a COG—Linda Dunlavy,
Franklin Regional Council of Governments*

*The Connecticut model of regionalization—Lyle Wray,
Capitol Region Council of Governments*

Tools for Analyzing Regionalization 1

Municipal retirement survey—Steve McGoldrick, Collins Center

*Tri-town shared police study—Amy Kacala & Mackenzie Greer,
Berkshire Regional Planning Commission*

Effective Public Health Collaborations

*Quabbin health district—Gail Gramarossa,
Belchertown Board of Health*

Shared health inspector—Ben Wood, Northampton Health Department

Innovations in Information Technology

*CAMA shared assessing software—Kirsten Shirer,
DOR Division of Local Services*

Regional data center—Mayor Rob Dolan & Jorge Pazos, Melrose

*Regionalizing municipal permitting—Jocelyn Mathiasen,
CT Capitol Regional Council of Governments*

Cooperative Environmental Services

*Regional conservation agent program—Tom Matuszko &
Terry Eucker, Berkshire Regional Planning Commission*

*Regional waste management programs—Patty Daley,
Cape Cod Commission*

AFTERNOON WORKSHOPS

Pros and Cons of Using a Host Agency

*Providing municipal services through a COG—
Linda Dunlavy, Franklin Regional Council of Governments*

*The Connecticut model of regionalization—Lyle Wray,
Capitol Region Council of Governments*

Tools for Analyzing Regionalization 2

*Shared ambulance service—Robert Markel,
Ipswich Town Manager*

*Costing and allocating regional services—
Rick Kingsley, DOR Division of Local Services*

Going Green Regionally

*Regional energy savings project—Catherine Ratte,
Pioneer Valley Planning Commission*

*Regional energy manager—Denis DiZoglio,
Merrimac Valley Planning Commission*

Purchasing Potpourri

*Regional elevator maintenance and general liability
insurance—Andrea Woods, Franklin Regional COG*

*Shared weights and measures services—Jay Donovan,
Northern Middlesex Council of Governments*

*Cooperative fire equipment purchasing—Steve Daly,
Metropolitan Area Planning Council*



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Hogan Conference Center, Holy Cross College, Worcester, MA

Register as soon as possible. Space is limited to 200 participants. Fee: \$20 (includes lunch and materials)

Mail your registration and payment to:

FRCOG/Conference, 425 Main St., Ste. 20, Greenfield, MA 01301-3313

Fax: 413-774-3169 • E-mail: admin@frcog.org

Questions? Contact Davette Young, 413-774-3167 ext. 101

NAME:

TITLE/OFFICE:

ADDRESS:

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MUNICIPALITY/ORGANIZATION:

PHONE: FAX: EMAIL:

FEE: \$20 per person (includes lunch and materials). AMOUNT ENCLOSED: \$

Payment is required in advance.

Call the FRCOG if any other payment arrangements are necessary. Thank you!

WORKSHOP CHOICES:

Please indicate your choice of morning and afternoon workshops.

Morning Workshops

1. Pros and cons of using a host agency ☐
2. Tools for analyzing regionalization 1 ☐
3. Effective public health collaborations ☐
4. Innovations in information technology ☐
5. Cooperative environmental services ☐

Afternoon Workshops

1. Pros and cons of using a host agency ☐
2. Tools for analyzing regionalization 2 ☐
3. Going green regionally ☐
4. Purchasing potpourri ☐

Directions to Conference Center: <http://www.holycross.edu/directions/hogan.html>