G. Garaging Address

The garage address is where the vehicle is physically located or garaged overnight. This address is used to identify which city or town will issue the excise tax bill to the customer.

H. Lienholder Information

If the vehicle is financed, enter the financial institution’s name and address. If the lienholder code is unknown, leave blank.

I. Sales or Use Tax Schedule

J. Purchase Information

J1 - The date of purchase for the vehicle being registered/delisted must be entered in this section.

J2-J5 This section must be completed when a person is converting their vehicle from out of state to MA.

K. Insurance Information

K1, K2, K3 and K5 - This section is to be completed, signed and stamped by a Massachusetts authorized insurance agent or company. Proof of insurance is required on all transactions with the exception of Salvage Title and Title Only. Proof of insurance may be required on renewals, plate reinstatements, and some amendments. The insurance stamp is valid for 30 days.

K4 - Self-Insured

This section must be completed for all self-insured vehicles. There are 3 instances where self-insured is acceptable:

1. Customer posts a bond with the US Treasurer’s Office
2. The entity is a State or Municipal office or 3) the entity is a utility company. The Treasurer’s Office will issue a Treasurer’s Certificate, which must be submitted at the time of the transaction to register the motor vehicle.

L. Seller Information

L1 and L2 - This section must be completed with the Seller Name and Seller Address.

M. Certification and Signature of Applicants

All owners are required to sign and date this application.

NEW Registration and Title Application Instruction Guide

This guide was developed to assist customers and business partners with the transition from the current RMV-1 and RMV-3 forms to the new Registration and Title Application (RTA). The RTA combines and replaces the RMV-1 and RMV-3 forms and should be used for the following transactions:

• Register and title a vehicle
• Transfer plate to a new vehicle
• Reinstall a registration
• Apply for a salvage title
• Apply for a title only
• Apply for a registration only
• Transfer a plate between two vehicles

Visit mass.gov/RMV for a fillable version of this form and for additional information about the documentation required to process Registration and Title transactions.
Select the service you want to process and identify any information you wish to amend. The transactions are listed in the I.C. Title Information section.

- Select the transaction to be performed.
- Enter the number, state/country and expiration of the primary identification card as recorded in B12. If changing to a Livery or Bus plate, complete B10 and B11. Complete Sections A, B, D or F, and M.
- Select vehicle to transfer an active plate to another vehicle that is currently titled to the same owner. Complete Sections A-J and L and M.
- Complete Sections A-B, D-G and I-M.
- Complete Sections A-J, L and M.

NOTE: The RMV reserves the right to attempt to verify any representations or documents the customer has provided in this Section. Whoever knowingly makes any false statement in an application for registration of a motor vehicle is subject to prosecution and a fine and/or imprisonment upon conviction (M.G.L. c.242). The Register may also revoke any registration obtained by false statements or misrepresentations.

D9 & D10 - Enter owner's email address (optional)
D5 & D14 Residential Address - The residential address is where the owner resides. If there are two owners, the residential address that displays on the registration will be Owner 1.

D7 & D16 Owner Mailing Address - Enter the mailing address if it is different from the residential address. If there are two owners, the mailing address that displays on the registration will be Owner 1. Registration related documents (I.E., the registration, suspension/revocation notices, excise tax bills etc.) will be mailed to the residential address unless a different address is entered in the owner 1 mailing address fields.

E1 - Complete this section if the vehicle is leased or if the vehicle is owned by a non-resident, but in custody of a Massachusetts resident.
E2 - Passing is owned by a non-resident, but in custody of a Massachusetts resident.
Passe - Passing is owned by a non-resident, but in custody of a Massachusetts resident.
E4 - If there are two lessees, complete the 2nd lease information. The lease information must match Purchase and Sales Agreement. Up to two lessees can be listed.