1. Business Owner Information

- Business entity ID
- Business name
- Business address
- Business phone
- Business email
- Business owner(s)
- Business owner(s) ID
- Business owner(s) signatures

2. Business Activity Information

- Business activity
- Business activity ID
- Business activity description
- Business activity phone
- Business activity email
- Business activity owner(s)
- Business activity owner(s) ID
- Business activity owner(s) signatures

3. Business Location Information

- Business location
- Business location ID
- Business location description
- Business location phone
- Business location email
- Business location owner(s)
- Business location owner(s) ID
- Business location owner(s) signatures

4. Business Address Information

- Business address
- Business address ID
- Business address description
- Business address phone
- Business address email
- Business address owner(s)
- Business address owner(s) ID
- Business address owner(s) signatures

5. Business Contact Information

- Business contact
- Business contact ID
- Business contact description
- Business contact phone
- Business contact email
- Business contact owner(s)
- Business contact owner(s) ID
- Business contact owner(s) signatures

6. Business Transportation Information

- Business transportation
- Business transportation ID
- Business transportation description
- Business transportation phone
- Business transportation email
- Business transportation owner(s)
- Business transportation owner(s) ID
- Business transportation owner(s) signatures

7. Business Transportation Activity Information

- Business transportation activity
- Business transportation activity ID
- Business transportation activity description
- Business transportation activity phone
- Business transportation activity email
- Business transportation activity owner(s)
- Business transportation activity owner(s) ID
- Business transportation activity owner(s) signatures

8. Business Transportation Location Information

- Business transportation location
- Business transportation location ID
- Business transportation location description
- Business transportation location phone
- Business transportation location email
- Business transportation location owner(s)
- Business transportation location owner(s) ID
- Business transportation location owner(s) signatures

9. Business Transportation Address Information

- Business transportation address
- Business transportation address ID
- Business transportation address description
- Business transportation address phone
- Business transportation address email
- Business transportation address owner(s)
- Business transportation address owner(s) ID
- Business transportation address owner(s) signatures

10. Business Transportation Contact Information

- Business transportation contact
- Business transportation contact ID
- Business transportation contact description
- Business transportation contact phone
- Business transportation contact email
- Business transportation contact owner(s)
- Business transportation contact owner(s) ID
- Business transportation contact owner(s) signatures

11. Business Transportation Activity Location Information

- Business transportation activity location
- Business transportation activity location ID
- Business transportation activity location description
- Business transportation activity location phone
- Business transportation activity location email
- Business transportation activity location owner(s)
- Business transportation activity location owner(s) ID
- Business transportation activity location owner(s) signatures

12. Business Transportation Activity Address Information

- Business transportation activity address
- Business transportation activity address ID
- Business transportation activity address description
- Business transportation activity address phone
- Business transportation activity address email
- Business transportation activity address owner(s)
- Business transportation activity address owner(s) ID
- Business transportation activity address owner(s) signatures

13. Business Transportation Activity Contact Information

- Business transportation activity contact
- Business transportation activity contact ID
- Business transportation activity contact description
- Business transportation activity contact phone
- Business transportation activity contact email
- Business transportation activity contact owner(s)
- Business transportation activity contact owner(s) ID
- Business transportation activity contact owner(s) signatures

[NEW Registration and Title Application Instruction Guide]

This guide was developed to assist customers and business partners with the transition from the current RMV-1 and RMV-3 forms to the new Registration and Title Application (RTA). The RTA combines and replaces the RMV-1 and RMV-3 forms and should be used for the following transactions:

- Register and title a vehicle
- Transfer plate to a new vehicle
- Reissue a registration
- Apply for a salvage title
- Apply for a title only
- Apply for a registration only
- Transfer a plate between two vehicles

The answers to the series of questions in this section of the application will be used to determine the sales tax amount due and whether it is required in situations where the vehicle registration/titling is being converted to MA from another state.

Visit mass.gov/RMV for a fillable version of this form and for additional information about the documentation required to process Registration and Title transactions.
Follow through instructions to all sections chronologically to complete the application.

**A. Service Type**

Select the service you want to process and identify any information you wish to amend. The transactions are listed in the I Want To area of this section. If you select a transaction with an asterisk (*) next to it you must enter the information that is required. A selects are performed for each service type.

| I Want To | Required to Amend | Required | Amendments Possible | Required
|-----------|------------------|----------|--------------------|----------
| Register and title a vehicle | Yes | Yes | Yes | Yes |
| Transfer plate to a new vehicle | Yes | Yes | Yes | Yes |
| Reissue a registration only when no title is required | Yes | Yes | Yes | Yes |

| I Want To | Required to Amend | Required | Amendments Possible | Required
|-----------|------------------|----------|--------------------|----------
| Change a plate or existing vehicle with no registration | Yes | Yes | Yes | Yes |

**B. Vehicle Information**

Select the service you want to process and identify any information you wish to amend. The transactions are listed in the I Want To area of this section. If you select a transaction with an asterisk (*) next to it you must enter the information that is required. A selects are performed for each service type.

| I Want To | Required to Amend | Required | Amendments Possible | Required
|-----------|------------------|----------|--------------------|----------
| Register and title a vehicle | Yes | Yes | Yes | Yes |
| Transfer plate to a new vehicle | Yes | Yes | Yes | Yes |
| Reissue a registration only when no title is required | Yes | Yes | Yes | Yes |

| I Want To | Required to Amend | Required | Amendments Possible | Required
|-----------|------------------|----------|--------------------|----------
| Change a plate or existing vehicle with no registration | Yes | Yes | Yes | Yes |

**C. Title Information**

| I Want To | Required to Amend | Required | Amendments Possible | Required
|-----------|------------------|----------|--------------------|----------
| Register and title a vehicle | Yes | Yes | Yes | Yes |
| Transfer plate to a new vehicle | Yes | Yes | Yes | Yes |
| Reissue a registration only when no title is required | Yes | Yes | Yes | Yes |

| I Want To | Required to Amend | Required | Amendments Possible | Required
|-----------|------------------|----------|--------------------|----------
| Change a plate or existing vehicle with no registration | Yes | Yes | Yes | Yes |

**D. Vehicle Information**

| I Want To | Required to Amend | Required | Amendments Possible | Required
|-----------|------------------|----------|--------------------|----------
| Register and title a vehicle | Yes | Yes | Yes | Yes |
| Transfer plate to a new vehicle | Yes | Yes | Yes | Yes |
| Reissue a registration only when no title is required | Yes | Yes | Yes | Yes |

| I Want To | Required to Amend | Required | Amendments Possible | Required
|-----------|------------------|----------|--------------------|----------
| Change a plate or existing vehicle with no registration | Yes | Yes | Yes | Yes |

**E. Lessee Information**

| I Want To | Required to Amend | Required | Amendments Possible | Required
|-----------|------------------|----------|--------------------|----------
| Register and title a vehicle | Yes | Yes | Yes | Yes |
| Transfer plate to a new vehicle | Yes | Yes | Yes | Yes |
| Reissue a registration only when no title is required | Yes | Yes | Yes | Yes |

| I Want To | Required to Amend | Required | Amendments Possible | Required
|-----------|------------------|----------|--------------------|----------
| Change a plate or existing vehicle with no registration | Yes | Yes | Yes | Yes |

NOTES:

- The trim level is a version of the vehicle model, which defines the different features and options. (e.g. SL – Standard Level, LE – Luxury Edition)
- “Other” options include Compressed Natural Gas, Convertible, Electric and Diesel, Electric and Gas, Ethanol, Flexible Hydrogen Fuel Cell and Methanol
- Sales tax may be required.
- The total gross weight cannot exceed the Gross Vehicle Weight Rating (GVWR) set by the manufacturer.