



Commonwealth of Massachusetts
Executive Office of Energy and Environmental Affairs

Department of Environmental Protection

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DRINKING WATER PROGRAM

VERY IMPORTANT REMINDER

Date: September 29, 2026

Re: Reminder for Emergency Response – Emergency Response Plan (ERP) Certification – 3-Month Notice for Community PWS Serving a Population Between 3,300 and 49,999

Dear Public Water Supplier Serving a Population Between 3,300 and 49,999:

You are receiving this letter from the Massachusetts Department of Environmental Protection (MassDEP) Drinking Water Program (DWP) because you are a Community Public Water System (PWS) serving a population between 3,300 and 49,999 and were required to certify to the Environmental Protection Agency (EPA) by June 30, 2026 updates to your Risk and Resiliency Assessment (RRA).

This letter is to remind you that you must take two additional actions by December 31, 2026: submit certification to EPA that you have updated your PWS's Emergency Response Plan (ERP) in accordance with America's Water Infrastructure Act (AWIA) Section 2013 and submit to MassDEP/DWP your ERP Compliance Checklist in accordance with 310 CMR 22.03(13) and 310 CMR 22.15(9)(c)7.

A comprehensive list of requirements, resources, FAQs, fact sheets, training recordings, and guidance for updating your RRA and ERP can be found at [EPA's AWIA Section 2013 webpage](#). You can review the status of your RRA/ERP Certification with EPA at [Safe Drinking Water Act \(SDWA\) Section 1433 Public Certification Data](#).

Actions Required

1. **Six months after submitting their RRA certification, but no later than December 31, 2026:** Submit ERP certification to EPA.
2. **By December 31, 2026:** Submit ERP Compliance Checklist to MassDEP/DWP.

Note: PWS are encouraged to submit their ERP certifications ahead of this deadline, if possible.

Note: Do not submit your updated ERP documents to EPA or to MassDEP, as those documents may contain sensitive information about your system.

Where to Submit Your ERP Certification to EPA

PWS can submit their ERP certification via electronic submission, email, or regular mail. EPA strongly recommends PWS submit their certification via [EPA's RRA/ERP Certification electronic submission portal](#).

Where to Submit your ERP Compliance Checklist to MassDEP/DWP

PWS can submit their updated checklists to the Program Director at program.director-dwp@mass.gov, Subject: ERP Compliance Checklist for AWIA Compliance. The ERP Compliance Checklist is available to download at [MassDEP's Drinking Water Permits, Forms, and Templates webpage](#).

Where to get EPA's Guidance for Completing and Submitting Your ERP

EPA's Guidance for submitting your ERP certification and downloading the necessary [Certification Statement documents](#). For EPA assistance regarding ERP certification, please contact EPA's Drinking Water Resilience hotline at dwresilience@epa.gov.

MassDEP/DWP cannot help you update your ERP, as those documents contain sensitive information about your PWS. However, you may reach out to MassDEP/DWP if you need to be connected to resources to help you update these documents. If you need additional information, please contact us at program.director-dwp@mass.gov, Subject: ERP Assistance.

Sincerely,

Michael Celona

Acting Program Director

MassDEP Drinking Water Program

Ecc: DWP chiefs, EPA, Katie Marrese, Denise Springborg, Andrea Travaglia, Mark Sceery