



Commonwealth of Massachusetts  
Executive Office of Energy and Environmental Affairs

## Department of Environmental Protection

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**Rebecca Tepper**  
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### DRINKING WATER PROGRAM

#### VERY IMPORTANT REMINDER

**Date:** January 5, 2026

**Re:** Reminder for Emergency Response – Emergency Response Plan (ERP) Certification – 6-Month Notice for Community PWS Serving a Population Between 50,000 and 99,999

Dear Public Water Supplier Serving a Population Between 50,000 and 99,999,

You are receiving this letter from the Massachusetts Department of Environmental Protection (MassDEP) Drinking Water Program (DWP) because you are a Community Public Water System (PWS) serving a population between 50,000 and 99,999. Firstly, we want to thank you for your compliance with the Risk and Resilience Assessment (RRA) certification with the Environmental Protection Agency (EPA) and your continued work to plan and prepare for emergencies and to provide safe drinking water and protect public health.

This letter is to remind you that you must certify to Environmental Protection Agency (EPA) that you have updated your PWS's Emergency Response Plan (ERP) by **June 30, 2026**, in accordance with America's Water Infrastructure Act (AWIA) Section 2013. MassDEP/DWP has identified your PWS as one of 21 systems in the state that serve a population between 50,000 and 99,999.

AWIA Section 2013, which amended Section 1433 of the Safe Drinking Water Act (SDWA), requires community drinking water systems serving more than 3,300 people to develop or update Risk and Resilience Assessments (RRAs) and Emergency Response Plans (ERPs). The law specifies the components that the RRAs and ERPs must address and establishes deadlines by which water systems must certify to EPA completion of the RRA and ERP. The law also requires that RRAs and ERPs must be updated and recertified every five years.

Round 1 of AWIA compliance took place in 2020/2021. Round 2 of AWIA compliance will take place in 2025/2026. PWS are encouraged to review their RRAs and ERPs in light of emerging and ongoing threats to the water sector such as supply chain issues, cybersecurity concerns, and climate change impacts. A comprehensive list of

requirements, resources, FAQs, fact sheets, training recordings, and guidance for updating your RRA and ERP can be found at [EPA's AWIA Section 2013 webpage](#).

## Action Required

1. **Six months after submitting their RRA certification, but no later than June 30, 2026:** Community PWS serving a population between 50,000 and 99,999 must submit their ERP certification to EPA.
2. **By June 30, 2026:** Community PWS serving a population between 50,000 and 99,999 must also submit their ERP Compliance Checklist to MassDEP/DWP in accordance with 310 CMR 22.03(13) and 310 CMR 22.15(9)(c)7.  
**Note:** PWS are encouraged to submit their ERP certifications ahead of this deadline, if possible.

**Note: Do not submit your updated ERP documents to EPA or to MassDEP, as those documents may contain sensitive information about your system.**

## Where to Submit Your ERP Certification to EPA

PWS can submit their ERP certification via electronic submission, email, or regular mail. EPA strongly recommends PWS submit their certification via [EPA's RRA/ERP Certification electronic submission portal](#).

## Where to Submit your ERP Compliance Checklist to MassDEP/DWP

MassDEP/DWP requires PWS to submit an ERP Compliance Checklist whenever there are substantive changes to a PWS's ERP. PWS should submit an updated ERP Compliance Checklist to MassDEP/DWP once they have made updates to their ERP in compliance with Round 2 of AWIA. PWS can submit their updated checklists to the Program Director at [program.director-dwp@mass.gov](mailto:program.director-dwp@mass.gov), Subject: ERP Compliance Checklist. The ERP Compliance Checklist is available to download at [MassDEP's Drinking Water Permits, Forms, and Templates webpage](#).

## Where to get EPA's Guidance for Completing and Submitting Your RRA and ERP

EPA's Guidance for submitting your RRA/ERP certification and downloading the necessary [Certification Statement documents](#). For EPA assistance regarding RRA and/or ERP certification, please contact EPA's Drinking Water Resilience hotline at [dwresilience@epa.gov](mailto:dwresilience@epa.gov).

## Reminder from MassDEP/DWP on Tier 1 Public Notification Templates

MassDEP/DWP Public Notification (PN) regulations (310 CMR 22.16) include specific requirements for notifying the public of all emergencies involving violations of drinking water regulations. If a “Do Not Drink,” “Boil Water,” or “Do Not Use” order is issued, the Public Notification process should be initiated immediately upon determination by MassDEP/DWP and comply with the public notification and reporting requirements of 310 CMR 22.00. Tier 1 PN, which are required for violations and situations with significant potential to have serious adverse effects on human health as a result of short-term exposure, require PWS to provide public notice to their impacted consumers within 24 hours of learning of the emergency. During this 24-hour period, PWS must also contact and consult with their MassDEP/DWP Regional Office to determine any additional PN requirements.

**MassDEP DWP strongly recommends that PWS have all PN outreach materials prepared and pre-approved as part of their ERP so that in an emergency, these resources can be quickly customized and disseminated to all relevant parties.**

MassDEP/DWP cannot help you update your ERP, as those documents contain sensitive information about your PWS. However, you may reach out to MassDEP/DWP if you need to be connected to resources to help you update these documents. If you need additional information, please contact us at [program.director-dwp@mass.gov](mailto:program.director-dwp@mass.gov), Subject: ERP Assistance.

Yours truly,

A handwritten signature in black ink, appearing to read "Yvette DePeiza".

Yvette DePeiza

Program Director

MassDEP Drinking Water Program

Ecc: DWP chiefs, EPA, Katie Marrese, Denise Springborg, Andrea Travaglia, Mark Sceery