

Commonwealth of Massachusetts
Supreme Judicial Court
Board of Bar Examiners
REGISTRATION FORM LAPTOP COMPUTER TESTING PROGRAM

I, _____, agree to participate in Laptop Computer Testing Program for the
(Last Name, First Name & Middle Name)

portion of the Massachusetts Bar Examination.

- I understand that I must provide my own laptop computer.
- I understand that, to register, this completed Registration Form, the fee of \$75.00 and the completed Statement of Compliance, must be received (not postmarked) by the Court, included with the electronic filing (or in the form of a bank check or money order payable to the Commonwealth of Massachusetts if filing by conventional method) of my bar petition on or before the filing deadline.
- I understand that this completed Registration Form will be provided to ExamSoft Worldwide, Inc. (ExamSoft), the vendor corporation that will be responsible for the technological implementation of this program. I will be contacted by ExamSoft after ExamSoft has received documentation from the Board of Bar Examiners confirming my participation in the program.
- I understand that I must complete all procedures, including the mock exam, required by ExamSoft.
- I am aware that the software may not be used with personal computer (PC) emulation software.
- I understand that I am solely responsible for reading carefully all of the information provided to me relative to my participation in this laptop computer testing program and for adhering to all rules and regulations associated with the laptop computer testing for the essay portion of the bar examination.
- I understand that failing to comply with these instructions or to meet a deadline will render me ineligible for the program.

Signed: _____ Date: _____

Complete Address: _____

Phone: _____ Email: _____

TELEPHONE NUMBER(S): Day & Evening Telephone *EMAIL ADDRESS (REQUIRED): E-Mail Address (as it appears on your Bar Application)

Attach the completed Registration Form, Statement of Compliance, and include the technology fee of \$75.00 with your petition filing.

STATEMENT OF COMPLIANCE
LAPTOP COMPUTER TESTING PROGRAM

I, _____, elect to participate in the Laptop Computer Testing Program
(Bar Examinee Last Name, First Name & Middle Name)
for completing the bar examination using my own laptop computer.

- I understand that I am required to pay to the Commonwealth of Massachusetts a nonrefundable technology fee of \$75.00.
- I understand and agree to the terms and conditions set forth below, in addition to those set out in the Notice to Bar Examinees Laptop Computer Testing Program and Laptop Computer Testing Program Registration Form.
- I am responsible for correctly pre-installing required software from ExamSoft, Inc. for use during the written portion of the bar exam.
- I will follow the procedures set out at www.examsoft.com/mabar and agree to be bound by ExamSoft's terms and conditions, as listed on its website.
- The Board of Bar Examiners (Board), its staff and ExamSoft, are not liable for technical difficulties that occur when using a laptop computer during the bar examination including, but not limited to: hardware or software malfunctions; data saving or retrieval problems; power failure; software incompatibilities; operator errors; or other technical problems. In the event of any technical difficulties, I will begin or continue the bar examination by writing my answers in the answer books provided. Should this happen, I will be required to handwrite the balance of my bar exam.
- I understand that, in the event of technical difficulties during the bar exam, no additional testing time will be given to me.
- Should all or a portion of my written answers become lost or unrecoverable, I will not hold the Board, ExamSoft, or any of their employees, agents, representatives and/or affiliates liable. The Board has no obligation to undertake efforts to retrieve any portion of my written answers that may be lost or missing. Should I experience technical difficulties, I will promptly contact ExamSoft Support at the number provided.
- If all or a portion of my essay answers are lost or unrecoverable, only those portions that are retrieved will be graded. If I do not receive a passing score on the bar exam, I understand that I cannot request, nor will I receive, reconsideration or modification of my written grades for any reason directly related to the Laptop Computer Testing Program.
- I am required to be available for bar exam testing on Tuesday and Wednesday, the days of the written portions and the multiple choice portions of the examination, no later than 8:45 a.m., to set up my laptop computer and receive the password to access the exam and I will follow the instructions provided. In the event of any technical difficulties, I will follow procedures provided by the board of Bar Examiners prior to the exam before contacting ExamSoft. I understand that if the software is not fully functioning by the time a session begins, I may be unable to receive a score.

- My written answers must be uploaded to ExamSoft’s secure web server as directed prior to turning off the computer (except in extraordinary circumstances as determined by the Executive Director or her designee). Failure to upload my answer files or exam monitor files by the deadline set by the Board of Bar Examiners may result in the disqualification of my written answers.
- The Executive Director of the Board of Bar Examiners or her designee has the authority to determine my eligibility to participate in the Laptop Computer Testing Program.
- I hereby release, discharge and exonerate the Board, its employees, agents, representatives and/or affiliates from any and all liabilities of every nature and kind arising out of the option to use my own laptop computer for the written portion of the bar exam.
- I understand that no technical assistance will be provided by the Board of Bar Examiners during the administration of the exam in the event of a computer or software problem. If a major technical issue occurs, I may contact the tech support at ExamSoft.

By signing below, I agree to the terms and conditions set forth above for participating in the Laptop Computer Testing Program. To register for the Laptop Computer Testing Program*, include your signed Statement of Compliance, the completed Laptop Computer Registration Form, technology fee of \$75.00 with your completed bar application filing to the Court on or before the filing deadline.

Applicant Signature: _____

Applicant Name: _____

Last Name, First Name & Middle Name

Date: _____

*If filing by conventional paper format, include the completed Registration Form, Statement of Compliance, and the technology fee of \$75.00 made payable to the Commonwealth of Massachusetts in the form of a money order or bank check (no personal checks) with your completed bar application at the address below by the filing deadline.

Supreme Judicial Court for the County of Suffolk Clerk Maura S. Doyle
John Adams Courthouse One Pemberton Square, Suite 1300
Boston, MA 02108