

**The Commonwealth of Massachusetts**

**DEPARTMENT OF Public Utilities**

One South Station, 3rd floor

Boston, MassAchusetts 02110

617-305-3500

**Explanatory statement to accompany an overdue**

**competitive supplier, electricity broker, or gas retail agent license renewal application**

For applicants that have failed to submit a license renewal application by September 1, the applicant must attach this Explanatory Statement to the license renewal application.

Applicant license number (starts with CS, GS, EB, or RA): **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

1. Legal name of applicant: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Explain the circumstances that caused the applicant to miss the July 1 license renewal deadline.
3. Describe the steps the Company has taken to ensure that it will timely file its license renewal application in the future.