

Municipal Police Training Committee



Renewal Instructor State Contract Checklist – Please print all forms *single sided* and mail originals (*wet ink*) along with the checklist to: MPTC Headquarters, 42 Thomas Patten Drive, Randolph, MA 02368 Attn: Kris Gentile Instructor Contracts

EMPLOYEE INFORMATION	
Full Name:	
Address:	
Home Phone:	
Cell Phone:	
Email Address:	

CHECKLIST		
<input type="checkbox"/>	Renewal Instructor State Contract Checklist	
<input type="checkbox"/>	FY22-FY24 MPTC Standard Contract Form	Complete, Sign and Return
	Instructor Contract Addendum September 1, 2021	For your Review-Do Not Return
<input type="checkbox"/>	I-9 Employment Eligibility Verification Form	Complete, Sign and Return with copies of valid forms of ID: (1) from List A or (2) from List B and C – see page 3 for instructions
<input type="checkbox"/>	MPTC Code of Conduct	Complete, Sign, Return (Signature Page 6 only)
	Mass HR Employee Self Service Instructions	For Your Review – Do Not Return
	Mail Original State Contract To: Municipal Police Training Committee 42 Thomas Patten Drive Randolph, MA 02368 ATTENTION: Kris Gentile, Instructor Contracts	
	Instructor Certification (s):	