ESM Reports Catalog

The table below lists the reports available in EIM/ESM. Depending on your user security role, not all reports listed here may be relevant to the program you are working with.

Report Name	Report Description	Report Benefit	Required Parameters	Scheduling	Provider Roles
ESM					
Client Enrollment Status	Lists clients enrolled within a specified timeframe and may be used to confirm enrollments, identify clients who have not received services, and/or to assess capacity usage	Provides a list of clients enrolled within some specified timeframe. Can be used to identify clients that have been enrolled that have not received services, to confirm enrollments, to identify clients that have disenrolled and referred to another program (activity) and to assess organization capacity usage.	1. Report Format 2. Date Type 3. Period Start Date 4. Period End Date 5. Activity 6. Organization Type	Yes	Client Data Manager, Client Data Reviewer, UR Billing Centralized, UR Billing Decentralized, UR Release, UR Authorize, UR Review,ESM Manager
Client Enrollment Status (DI)	Lists clients enrolled within a specified timeframe and may be used to confirm enrollments, identify clients who have not received services, and/or to assess capacity usage	Provides a list of clients enrolled within some specified timeframe. This version of the report without client identification information is to be used by BSAS agency users.	1. Report Format 2. Date Type 3. Period Start Date 4. Period End Date 5. Activity 6. Organization Type	Yes	N/A
EIM					

ESM Reports Catalog

Report Name	Report Description	Report Benefit	Required Parameters	Scheduling	Provider Roles
Activity PRC Details by Service Code			1. Period Start Date 2. Period End Date 3. Report Format or 1. PRC Number 2. Report Format	No	Contract_and_Payment_Reviewer
Activity PRC Details by Sub-Activity			1. Period Start Date 2. Period End Date 3. Report Format or 1. PRC Number 2. Report Format	No	Contract and Payment Reviewer,CR Authorize,CR Billing,CR Review
CIES Budgeting Report	CIES Budgeting report provides a summary of the amount paid for services per component per service and per provider per service for the CIES activities. These are grouped per service code.	Allows the user to view the total amounts spent across each service per Vendor for the CIES activities	1. Fiscal Year 2. Agency Name 3. Service Month From 4. Service Month To 5. Report Format	Yes	N/A
Commodity Based Payment Request			1. PRC Number 2. Report Format or 1. Budget Fiscal Year 2. Report Format or 1. PRC From Date 2. PRC To Date 3. Report Format	No	CR Authorize, CR Review, CR Billing, UR Release, UR Authorize, UR Review, UR Billing Centralized, UR Billing Decentralized

Report Name	Report Description	Report Benefit	Required Parameters	Scheduling	Provider Roles
Cost Reimbursement Budget	Provides cost reimbursement line item budget details	Allows the user to retrieve information for each line item budget on a Cost contract. This report will provide cumulative billing information on a cost contract with respect to each line item budget	1. Contract Number 2. Report Format	No	CR Authorize, CR Review, CR Billing
Cost Reimbursement Expenditure Analysis	Provides a fiscal year view to billing against UFR components for a specific contract	This report provides a detailed month-by-month expenditure analysis for each UFR component on a cost contract	1. Budget Fiscal Year 2. Report Format	Yes	CR Authorize, CR Review, CR Billing
Cost Reimbursement Invoice	Provides the ability to print hard copies of CR invoices	Allows the user to view the CR invoice details	1. Invoice From Date 2. Invoice To Date 3. Budget Fiscal Year 4. Generate Personnel Summary 5. Generate SDR 6. Report Format or 1. PRC Number 2. Generate Personnel Summary 3. Generate SDR 4. Report Format	Yes	CR Authorize, CR Review, CR Billing
HIPAA Claim Status Report	Lists all the HIPAA services, their status, adjudication amounts and also the rejection reasons (in case of rejections)	Allows the user to retrieve data for HIPAA claims submitted per provider as well as for a specific time frame. It also helps to analyze reasons for rejections	1. Provider Name 2. Service Date From 3. Service Date To 4. Services to Include 5. Report Format	Yes	Business Configuration Specialist,UR Reports DI

ESM Reports Catalog

Report Name	Report Description	Report Benefit	Required Parameters	Scheduling	Provider Roles
Ledger Report	Lists all the payments (PRC/CEC) that have been ledgered into the system	Allows the user to view all the payment information i.e. PRCs/CECs that have been made outside of EIM/ESM	1. Budget Fiscal Year 2. Transaction Origination 3. Report Format	No	Batch Interface Manager
Payment Detail by Client Report	Provides the list of clients that have been paid through a single Payment file along with their Billed/Paid amounts	This report allows a user to retrieve payment information per client based on either of the criteria's: 1. Each Payment file 2. Master contract and service dates 3. Vendor contract number and service dates Hence the user can retrieve billed and paid amounts for each client based on the above mentioned criteria's	1. PRC/CEC Document ID Number or 1. Encumbrance Number 2. Service Date From/To Dates (a maximum date range of one month can be entered) or 1. Contract Number 2. Service Date From/To Dates (a maximum date range of one year can be entered)	Yes	UR Billing Centralized, UR Billing Decentralized, UR Release, UR Authorize, UR Review

ESM Reports Catalog

Report Name	Report Description	Report Benefit	Required Parameters	Scheduling	Provider Roles
Payment Detail by Client Report (DI)	Provides the list of clients that have been paid through a single Payment file along with their Billed/Paid amounts (without the client PII information)	This report allows a user to retrieve payment information per client (without client PII data) based on either of the criteria's: 1. Each Payment file 2. Master contract and service dates 3. Vendor contract number and service dates Hence the user can retrieve billed and paid amounts for each client (without client PII data) based on the above mentioned criteria's	1. PRC/CEC Document ID Number or 1. Encumbrance Number 2. Service Date From/To Dates (a maximum date range of one month can be entered) or 1. Contract Number 2. Service Date From/To Dates (a maximum date range of one year can be entered)	Yes	N/A
Payment Detail Report by Bed Days			1. Activity Code 2. PRC Number or PRC Start Date & End Date 2. Report Format	Yes	UR Billing Centralized, UR Billing Decentralized, UR Release, UR Authorize, UR Review
Payment Detail Report by Bed Days (DI)			1. Activity Code 2. PRC Number or PRC Start Date & End Date 2. Report Format	Yes	N/A

Report Name	Report Description	Report Benefit	Required Parameters	Scheduling	Provider Roles
Payment Tracking Report	Lists all the payments (PRC/CEC) information per month for a particular contract	Allows a user to retrieve payments associated to each contract. Also, the user has the option to choose a particular SDR/Invoice to filter down information in the report output	1. Contract Number 2. Report Format	Yes	AR Billing,Contract and Payment Reviewer,CR Billing,UR Billing Centralized,UR Billing Decentralized
PRC Payment Status Report Submitted Versus Paid	Provides payment dates for PRCs to show lag time between submission and payment	Helps a user to analyze if payments are being done in a timely manner	1. Government Organization 2. Report Format	No	Contract and Payment Reviewer
PRC/CEC Batch Report	Lists all the PRCs/CECs that were sent out from EIM/ESM to MMARS	Allows the user to view a list of PRCs/CECs grouped by Batch ID	1. Batch From Date 2. Batch To Date 3. Report Format	No	N/A
Ready Pay Contract Reconciliation Report	Provides history of ready pay contract payments for the purpose of reconciling actual billings against ready pay	Allows the user to keep a track of ready pay payments that have/have not been reconciled	1. Budget Fiscal Year 2. Report Format	No	Contract and Payment Reviewer, CR Authorize, CR Review, CR Billing
Service Delivery Report	Provides a means to print SDR documents	Allows a user to have a hard copy of the SDR submitted in the system	1. Contract/Credential Number 2. Activity Code 3. SDR Month 4. SDR 5. Clients to Include	No	UR Billing Centralized, UR Billing Decentralized, UR Release, UR Authorize, UR Review
Service Delivery Report (DI)	Provides an SDR report without client names printed on it	Allows a user to have a hard copy of the SDR submitted in the system without client PII information	1. Contract/Credential Number 2. Activity Code 3. SDR Month 4. SDR 5. Clients to Include	No	N/A

ESM Reports Catalog

Report Name	Report Description	Report Benefit	Required Parameters	Scheduling	Provider Roles
Vendor Worksheet For Program Budget Amendment	Supports provider requests for line item budget amendments for CR contracts	Allows the user to view the list of amendment requests	1. Contract Number 2. Print Report Type 3. Report Format	No	Contract and Payment Reviewer
Contract Utilization Report	Contract Utilization report and Client Utilization reports provide a snapshot of the data per provider, per activity, per service code, per client or contract, thus making the data readily available to the users	Allows the user to view billed v/s paid service units & amounts per contract. It also displays the unreconciled amounts for a contract	1. Budget Fiscal 2. Activity Code or Contract Number or Provider 3. Report Format	Yes	Contract and Payment Reviewer
Client Utilization Report		Allows the user to view billed v/s paid service units & amounts per client	1. Budget Fiscal year 2. Activity Code or Activity Name 3. Report Type	Yes	AR Billing,AR Review,CR Billing,CR Review,UR Billing Centralized,UR Billing decentralized,UR Review
Accommodation Rate Expenditure Report	Provides a snapshot of the expenditure per contract, per accommodation rate, per accommodation rate schedule thus making the data readily available to the users	Allows the user to view the expenditures for each of the months per unit code per AR Rate Schedule	1. Contract Number 2. Activity Code or Activity Name 3. Report Format or 1. Budget Fiscal year 2. Activity Code or Activity Name 3. Report Format	Yes	AR Billing,AR Review