



Commonwealth of Massachusetts Executive Office of Labor and Workforce Development

How to Request a Certificate of Compliance



UI Online – Certificate of Compliance

From the Employer Home Page screen, click on the **Payment Information** link.

Employer Information

Employer Account Number: **22104220** Employer Name: **ABC Corp**

[Click Here](#) to view information about **WorkShare Program**.

Employer Home

[Employer Home](#)
Employer Home

[FAQ](#)
Review frequently asked questions (FAQ's) for the UI program or UI system.

[Determination and Issue Summary](#)
View determinations associated with your account.

[Benefit Charge Activities](#)
View Benefit Charges by calendar year and quarterly summaries; claimant detail summaries; and individual claimant transaction details. Additional information includes fiscal year summaries with tax rate buydown and/or merger-acquisition details related to benefit charges.


[Employment and Wage Detail Reporting](#)
Submit Employment and Wage Detail Reports for this Agency and the Department of Revenue. View historical Employment and Wage Reporting information.

[User Maintenance](#)

[Employer Inbox](#)
View and maintain your inbox.

[Account Maintenance](#)
Maintain account information including changing legal name, mailing address, owners/officers, reporting units, or reporting status. View the most recent Tax Rate Notice, authorize TPAs or prov information regarding the purchase or sale of a business.


[Correspondence](#)
Search for Correspondence

[Payment Information](#) 
Make payments; view account summary, pending payments, processed or cancelled payments, taxable wages, and FUTA credit information.



UI Online – Certificate of Compliance

Click on the **Request Employer Certificate of Compliance** link.

Employer Information	
Employer Account Number: 22104220	Employer Name: ABC Corp
Payment Information	
Cancel Payments List of all unprocessed post-dated electronic payments and provides the option for canceling a payment.	Financial Transactions Summary of transactions posted to the employer account during the 3 month period selected.
Search Payments Display of processed and cancelled payments by confirmation number, payment method or date range.	Request for 940 Certification Summary of reported Massachusetts taxable wages, total Contributions made to the UI Trust fund for Massachusetts and the Massachusetts UI Contribution Rate for the requested tax year.
Unpaid Debt and Credit Summary/Make a Payment All outstanding debt and a summary of unapplied credits on an employer's account as of the current date. Payment can be made here.	Request Payment Plan Request a payment plan for outstanding debt.
Request Employer Certificate of Compliance  Request a certificate of compliance/good standing.	Quarterly Summary Statement Summary of wages, debt and interest on an employer's account for a given quarter.



UI Online – Certificate of Compliance

Click the **Request** button to obtain the certificate. If the account is in good standing, a printable PDF will appear in a new window.

If a second copy of the certificate is needed, the employer can click **Request** and the original certificate will appear showing the date of the initial request. This certificate expires 30 days from the date of issuance.



Employer Information	
Employer Account Number: 22104220	Employer Name: ABC Corp
Request Certification Of Good Standing	
DUA provide businesses in good standing with a Certificate of Good Standing (Certificate) upon their request.	

[Request](#)



UI Online – Certificate of Compliance

Below is a sample of a Certificate of Compliance.

	THE COMMONWEALTH OF MASSACHUSETTS EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT DEPARTMENT OF UNEMPLOYMENT ASSISTANCE	 132094542	Rosalin Acosta SECRETARY Richard A. Jeffers DIRECTOR
Charles D. Baker GOVERNOR Karyn E. Polito LT. GOVERNOR			
ABC Corp 19 STANIFORD ST BOSTON, MA 02114-2502			EAN: 22104220 June 01, 2018
Certificate Id:16495			
The Department of Unemployment Assistance certifies that as of 6/1/2018 ,ABC Corp is current in all its obligations relating to contributions, payments in lieu of contributions, and the employer medical assistance contribution established in G.L.c.149,§189.			
This certificate expires in 30 days from the date of issuance.			
Richard A. Jeffers, Director Department of Unemployment Assistance			



UI Online – Certificate of Compliance

If the account is not in good standing, the message below will appear.

Employers should check their accounts for outstanding debt or missing quarters that need to be filed in order to receive a Certificate of Compliance.


Employer Information	
Employer Account Number: 22104220	Employer Name: ABC Corp
Request Certification Of Good Standing	
DUA provide businesses in good standing with a Certificate of Good Standing (Certificate) upon their request.	
<input type="button" value="Request"/>	

The request for a Certificate of Compliance cannot be granted at this time because your Department of Unemployment Assistance account is out of compliance. Please call 617-626-5075 to resolve this matter.



UI Online – Certificate of Compliance

From the Payment Information screen, click on **Unpaid Debt and Credit Summary/Make a Payment.**

Employer Information		Change Employer Leave Employer
Employer Account Number: 22104220	Employer Name: ABC Corp	
Payment Information		
Cancel Payments List of all unprocessed post-dated electronic payments and provides the option for canceling a payment.	Financial Transactions Summary of transactions posted to the employer account during the 3 month period selected.	
Search Payments Display of processed and cancelled payments by confirmation number, payment method or date range.	Request for 940 Certification Summary of reported Massachusetts taxable wages, total Contributions made to the UI Trust fund for Massachusetts and the Massachusetts UI Contribution Rate for the requested tax year.	
Unpaid Debt and Credit Summary/Make a Payment  All outstanding debt and a summary of unapplied credits on an employer's account as of the current date. Payment can be made here.	Request Payment Plan Request a payment plan for outstanding debt.	
Request Employer Certificate of Compliance Request a certificate of compliance/good standing.	Quarterly Summary Statement Summary of wages, debt and interest on an employer's account for a given quarter.	



UI Online – Certificate of Compliance

This screen displays all past due amounts, along with credits and missing wage reports (if applicable). Employers can click **Make Payment** to pay the amount due.

Employer Information
Employer Account Number: 22104220 Employer Name: ABC Corp

Unpaid Debt and Credit Summary
Amount Due: \$991.17

[Interest Calculator](#)

Unpaid Debt													
	UI Principal	EMAC/UHI Principal	WTF Principal	EMAC Supplement Principal	UI Interest	EMAC/UHI Interest	WTF Interest	EMAC Supplement Interest	USA Surcharge	Other Charges	Deferrals	Penalties	Total
1/2018	\$955.73	\$0.00	\$25.13	\$0.00	\$10.05	\$0.00	\$0.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$991.17
Total:	\$955.73	\$0.00	\$25.13	\$0.00	\$10.05	\$0.00	\$0.26	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$991.17

Unapplied Credits Summary
There are no unapplied credits on this account

[View Details of Unapplied Credits](#)

Our records indicate you have not submitted an employment and wage report (* indicates the quarter has been assessed)
No records found...

Credits will be applied to future amounts due.
Deferral option will be available starting April 1 to April 30 for Quarter 1 and starting July 1 to July 31 for Quarter 2.
Payments submitted after 3 p.m. may be considered received the next business date.

Previous **Make Payment** ←



UI Online – Certificate of Compliance

Enter the total payment amount and select the ACH Debit option from the payment method drop down menu. Click **Next**.

Employer Information [Change Employer](#) [Leave Employer](#)

Employer Account Number: 22104220 Employer Name: ABC Corp

● → ● → ○ →

Payment Method

Quarter 1 - April 30
Quarter 2 - July 31
Contributory Employer Due Dates: Quarter 3 - October 31
Quarter 4 - January 31

Reimbursable Employer Due Dates: 30 calendar days from the mailing of the bill
If payment is not submitted by the date indicated, you may be subject to interest or penalties.

Debt Amount Due: \$991.82
Payment Amount: \$991.82 *

Payment Method: ACH Debit ▼ *

If you intend to submit payment by the ACH Credit method of payment, please [select here](#) before you proceed.

Previous Next ←



UI Online – Certificate of Compliance

Enter the routing and bank account numbers. Click **Next**.

Employer Information		Change Employer Leave Employer
Employer Account Number: 22104220	Employer Name: ABC Corp	
ACH Payment		
Quarter 1 - April 30 Quarter 2 - July 31 Contributory Employer Due Dates: Quarter 3 - October 31 Quarter 4 - January 31		
Reimbursable Employer Due Dates: 30 calendar days from the mailing of the bill If payment is not submitted by the date indicated, you may be subject to interest or penalties.		
Debt Amount Due: \$991.82 Payment Amount: \$991.82 *		
Routing Transit Number: * Bank Account Number: * Account Type: Checking ▾ * Payment Effective Date: 6/4/2018 * (mm/dd/yyyy)		

Your [Routing Transit Number](#) and [Bank Account Number](#) are located on the paper checks provided by your bank.

Previous Next



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Confirm the payment and click **Submit**.

Employer Information		Change Employer Leave Employer
Employer Account Number: 22104220	Employer Name: ABC Corp	
Payment Verification		
	Quarter 1 - April 30	
	Quarter 2 - July 31	
Contributory Employer Due Dates:	Quarter 3 - October 31	
	Quarter 4 - January 31	
Reimbursable Employer Due Dates:	30 calendar days from the mailing of the bill	
If payment is not submitted by the date indicated, you may be subject to interest or penalties.		
Total Payment Amount:	\$991.82	
Routing Transit Number:	XXXXX0138	
Bank Account Number:	XXXXXXXX7890	
Account Type:	Checking	
Payment Effective Date:	6/4/2018	
By paying your Division of Unemployment Assistance bill by way of this online service, you are authorizing Division of Unemployment Assistance to charge your checking account for the amount you submitted.		



UI Online – Certificate of Compliance

The payment is now confirmed. From this screen, click the **Request Employer Certificate of Compliance** link to obtain a certificate.

Employer Home

Employer Information Change Employer Leave Employer

Employer Account Number: 22104220 Employer Name: ABC Corp

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Payment Confirmation

Employer Name:	ABC Corp	Employer Account Number:	22104220
Effective Date:	6/4/2018	Payment Confirmation #:	108786172
Transaction Date:	6/4/2018	Payment Method:	ACH Debit
Transaction Time:	9:20 AM		
Remaining Balance:	\$0.00	Total Payment Amount:	\$991.82

If you have a remaining balance you may make another payment by selecting "Make Payment"

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Determination and Issue Summary
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Benefit Charge Activities
Collections
Correspondence
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History
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 ▶ Cancel Payments
 ▶ Financial Transactions
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 ▶ Request for 940 Certification
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 ▶ Quarterly Summary Statement
User Maintenance