

ATTACHMENT B

REQUEST FOR JOB SEARCH ALLOWANCES DIVISION OF CAREER SERVICES TRADE PROGRAMS

Client's Name (Last, First, Middle):	Career Center:	Date of Request:
Address (No., Street, City, State, Zip):	MOSES ID#:	
	Petition #:	Paying State:

A. Worker Request

1. Name and Address of Firm where Interview is scheduled:	2. Date & Time of Interview:	3. Job Title for which Interviewed:	4. # of Miles Traveled:

B. Client's Certification

I give this information to support my request for payment of a job search allowance under the Trade Act. The information contained in this request is correct and complete to the best of my knowledge. I understand that penalties are provided for willful misrepresentation made to obtain allowances to which I am not entitled. I certify that I am the driver of this car and the only one riding in this car who is receiving a Trade Travel Allowance.

Client's Signature

Date

C. DCS Trade Unit's Determination

1. Worker was last totally separated from adversely affected employment within the past year?

If yes, date of last total separation? _____

2. Is the Career Center Counselor certification of non-suitable employment completed and on file?

3. Worker application for job search allowance made not later than:

a. 365th day after the date of certification or last separation?

b. 182nd day after the concluding date of training?

4. Job Search must begin on ____ and be completed on or before ____.

5. Did the applicant accept a referral made by a job service employer?

D. Job Search Allowance is Approved for Advance Payment of Reimbursement of The Following Costs

Cost Type	Requested Amount	Actual Amount

E. RESULTS OF JOB SEARCH & DCS DETERMINATION

This section must be completed and returned to DCS before reimbursement of expenses can be paid.

Company's Name	Date of Interview	Name of Interviewer	Results
1.			
2.			
3.			
4.			
5.			

Determination based on the information you supplied in the Results of Job Search, is that:

- a. You are: ☐ eligible for job search allowances under Section 121 of the Trade Act, as amended.
- ☐ ineligible because verification of employment interview with _____
on _____ could not be made.
(date)
- b. You have been overpaid the amount of \$ _____, under Section 121 of the Trade Act as amended, Advance for Job Search. The overpayment must be repaid to DCS.

Signature of DCS Trade Representative:

Title:

Date:

F. Appeal Rights

**If you disagree with this determination, you have the right to reconsideration and appeal.
Please see the Trade Programs Hearing Request Form if you choose to do so.**