

## **REQUIRED EXAMS and REFERENCE MATERIALS:**

**(Please log onto the website for the appropriate exam for the latest Candidate Bulletin reference information)**

### **Step #1**

## **LOCAL INSPECTOR EXAMINATIONS**

**\*\*All exam reference materials are determined by the testing agency not the Board of Building Regulations and Standards. All 'PASSING' exams will be accepted no matter what version (2012, 2015, etc.) of the exam is completed.**

**ICC Exams - ICC Examination Information Bulletin - ICC offers exams based on the 2012, 2015, 2018 International Codes. Review candidate bulletin for the most up to date reference materials.**

**<https://www.iccsafe.org/certification-exam-catalog/> or**

**ICC offers online testing: <https://www.iccsafe.org/professional-development/assessment-center/proctored-remote-online-testing/>**

### **B1 - Residential Building Inspectors**

- International Residential Code

### **B2 - Commercial Building Inspector**

- International Building Code
- Building Code Requirements for Structural Concrete and Commentary  
OR ICC Concrete Manual, 2009 or 2012

### **F3 - Fire Plans Examiner**

- International Fire Code
- International Building Code
- NFPA 13 Installations of Sprinkler Systems, 2013 Edition
- NFPA 72 National Fire Alarm Code, 2013 Edition

### **NCPCCI Exams - [www.prometric.com](http://www.prometric.com)**

**You must call Prometric to register 1-800-864-5309 **BEFORE** registering or finding a location to take the exam (when calling to register DO NOT mention Massachusetts - only mention the name of the exam)**

**[www.Prometric.com](http://www.Prometric.com) (click on...)**

- ✓ TEST TAKERS
- ✓ Search NCPCCI in 'Test Owner Search'
- ✓ NCPCCI read more...

**<https://www.prometric.com/test-takers/search/ncpci>**

- ✓ SCHEDULE (top left hand side)
- ✓ CANDIDATE INFORMATION BULLETIN (left hand side to download/view for reference materials)

### **1A - BUILDING ONE- AND TWO- FAMILY DWELLING**

- ICC International Residential Code for One- and Two-Family Dwellings, 2018 Edition

### **1B - BUILDING GENERAL**

- ICC International Building Code, 2018 Edition;

### **3B - FIRE PROTECTION GENERAL**

- ICC International Building Code, 2018 Edition
- NFPA 13 Installation of Sprinkler Systems, 2016 Edition; NFPA, 617.770.3000, [www.nfpa.org](http://www.nfpa.org).
- NFPA 72 National Fire Alarm Code, 2016 Edition

*As of February 2, 2016 Local Inspector Exams may be taken and passed through either track: NCPCCI - Prometric (1A, 1B, 3B) or ICC (B1, B2, F3). (1A - Building One- and Two- Family Dwelling or B1 - Residential Building Inspectors and 1B - Building General or B2 - Commercial Building Inspector and 3B - Fire Protection General or F3 - Fire Plans Examiner)*

**After successfully passing all three required exams complete the  
Application for Certification and return with copies of exams**

Step # 2 for Inspector of Buildings/Building Commissioner on next page

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## **Step # 2**

## **CERTIFIED BUILDING OFFICIAL EXAMINATION**

**To register for the required exams please visit the ICC website:**

**<https://www.iccsafe.org/certification-exam-catalog/>**

### **LEGAL MODULE: Exam ID# MG**

International Building Code

International Fire Code

Building Department Administration

Legal Aspects of Code Administration

International Property Maintenance Code

Human Resource Management FOR Public and Non-Profit Organizations: A Strategic Approach, 4<sup>th</sup> edition

### **MANAGEMENT MODULE: Exam ID# MM**

International Building Code

International Fire Code

Building Department Administration

A Budgeting Guide for Local Government, 3<sup>rd</sup> edition

Human Resource Management FOR Public and Non-Profit Organizations: A Strategic Approach, 4<sup>th</sup> edition

Inspector Skills

### **BUILDING CODES AND STANDARD MODULE: Exam ID# BC**

International Building Code

International Fire Code

International Mechanical Code

International Plumbing Code

International Energy Conservation Code

International Residential Code

National Electrical Code

ICC/ANSI A117.1 Standard on Accessible and Usable Bldgs. & Facilities

Special Inspection Manual, 2012 edition

*Per ICC - Any copyrighted, bound book may be used as a test site. Exam questions will only come from the listed approved references.*

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As a reminder, the ninth edition code is based on modified versions of the following **2015 codes** as published by the **International Code Council (ICC)**.

- International Building Code (IBC);
- International Residential Code (IRC);
- International Existing Building Code (IEBC);
- International Mechanical Code (IMC);
- International Energy Conservation Code (IECC); **2018**
- International Swimming Pool and Spa Code (ISPSC); and
- Portions of the International Fire Code (IFC).

The BBRS will not be adopting the 2018 codes as published by the ICC, except for the IECC.