



## Re-employment Services and Eligibility Assessment (RESEA) Program Requirements for Claimants who have Left the State

**Instructions:** Please complete and submit this signed check list, with all the required documentation via email to: [REALMI@Detma.org](mailto:REALMI@Detma.org), mail to the address below or fax to 617-626-6017. Failure to provide this information may result in the loss of unemployment benefits.

- ☐ 1. Documentation that you have visited a career center in the state in which you are residing and documentation that you have registered for ongoing employment services.
- ☐ 2. Documentation that you have registered for your current state on-line job bank.
- ☐ 3. Documentation of your Labor Market Exploration for your occupation(s) of interest using the attached Labor Market Research Worksheet.  
<http://www.mass.gov/massworkforce/docs/resources/career-center-seminars/lmi-worksheet.pdf>
- ☐ 4. Resume
- ☐ 5. Weekly work search tracking form for each and every week you have claimed unemployment benefits. Massachusetts work search forms may be located at:  
<http://www.mass.gov/lwd/docs/dua/worksearch-form-1750-rev-04-02-13-fs.pdf>
- ☐ 6. If you are a veteran, a copy of your DD-214 member-4 (containing characterization of service).
- ☐ 7. Read, sign and date the Section 30 Acknowledgement Statement below and return with all the required documentation. <http://www.mass.gov/lwd/unemployment-insur/programs-and-services-for-claimants/training-opportunities-program/program-regulations/>

### Section 30 Program:

The general goal of **Section 30** is to allow claimants to acquire the new skills necessary to obtain employment and allows claimants to receive Unemployment Insurance (UI) benefits while enrolled in approved training. Requirements for worksearch, availability for work, and acceptance of suitable work, are waived if a claimant is otherwise eligible for UI and is enrolled in approved training. In addition, a claimant may be eligible to receive an extension of benefits up to 26 times his or her benefit rate if the training extends beyond his or her maximum monetary entitlement. The 26 week training extension is available only to those claimants who have applied to the Director for training no later than the 20th payable week of their unemployment claim. I have also been informed about the Trade Program, my employer verified as TAA or not and advised of next steps (File Massachusetts Form 1666) and deadlines if company is certified.

I have been informed about the Training Opportunities Program (TOP/Section 30) and application deadline and the Trade program.

**Customer Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Customer	_____
Current Address:	_____
Phone Number:	_____

**Mail to:** Department of Career Services  
Charles F. Hurley Bldg.  
RESEA Unit – 1<sup>st</sup> floor  
19 Staniford Street  
Boston, MA 02114