

Massachusetts Department of Criminal Justice Information Services Firearms Records Bureau

200 Arlington Street, Suite 2200 Chelsea, MA 02150 TEL: 617-660-4782 | mass.gov/cjis

NOTICE FOR RESIDENT ALIEN PERMIT APPLICANTS

Lawful permanent resident aliens (green card holders) are eligible to apply for a Massachusetts resident license to carry (LTC) firearms or firearms identification (FID) card.

Massachusetts LTCs and FID cards are issued through the applicant's local police department and are valid for up to six years. A LTC allows the holder to possess and purchase firearms, rifles, shotguns, and ammunition. An FID card allows the holder to possess and purchase non-large capacity rifles, shotguns, and ammunition.

Massachusetts resident LTC and FID card applications can be found on the Firearms Record Bureau's website (https://www.mass.gov/firearms-services).

The Firearms Records Bureau will continue to process all other resident alien permit applications submitted in accordance with G.L. c. 140 § 131H.



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Application for Resident Alien Permit to Possess Rifles or Shotguns - IMPORTANT INFORMATION

All firearms licenses in Massachusetts are issued through the Massachusetts Instant Record Check System (MIRCS). MIRCS is a computer-based application used to manage, process, and monitor firearms licensing statewide.

Every applicant is required to appear in-person at the Firearms Records Bureau (FRB) for the first permit application. Renewals will be processed solely by mail, and **you will still need to renew your LTC annually**.

However, subsequent in-person appearances may be required at the discretion of the FRB. If required, you will receive an appointment notice by mail or email with your scheduled date and time to appear at this office. Appointments will be scheduled in the order that completed applications are received.

FRB will continue to process fingerprint-based background checks annually as required by statute (MGL c. 140, § 131F) for all new and renewal applications.

Applicants should apply for renewal a minimum of 90 days in advance.

Pay close attention to the application instructions, as a mistake on the application or omission of required documentation will result in a delay in issuance or a denial of the application.

Resident Alien Permit Application Instructions

Non-Refundable Application Fee: \$100.00 Expires: December 31st of the year of issue

The following items must be received and applications must be complete to be processed:

- 1. **Fee:** The **non-refundable** application fee is \$100.00. Only bank or postal money orders and certified bank checks made payable to "Commonwealth of Massachusetts" will be accepted as payment. *Cash, personal checks, or business checks are not accepted.*
- Firearms Safety Course: First time applicants must submit a copy of a certificate showing completion of a Massachusetts Basic Firearms Safety Course. <u>This course must have been taken</u> with an instructor who is certified by the Colonel of the Massachusetts State Police (ask your instructor prior to taking the course if he is certified in Massachusetts).

A current list of acceptable courses and a roster of certified instructors are available by searching here: https://www.mass.gov/firearms-services

A Massachusetts Division of Fisheries and Wildlife hunter education course is a valid substitute for the Firearms Safety Certificate.

- 2. **Immigration Card and Passport**: Resident aliens must enclose a photocopy of their immigration card or VISA (containing the alien registration number) and passport (containing passport number), and, if applicable, a photocopy of other documents allowing for lawful entry into the United States.
- 3. **Home Address:** All applicants must complete the information for street, city/town, state, and zip code. *P.O. Box numbers are not accepted for residential address*.
- 3. **Self-addressed, stamped envelope**: Used to mail the completed license.

Applications must be complete and accurate

Inaccurate or false information will result in a denial of the application

Mail the completed package to:

Massachusetts Department of Criminal Justice Information Services Firearms Records Bureau 200 Arlington Street Chelsea, MA 02150

Note:

- All applications are initially processed through the mail; walk-in service is *not* available.
- If you are a first-time applicant or a renewal applicant that requires an in-person appearance, you will be contacted by mail or email in 2-3 weeks with your scheduled appointment date.
- If you are a renewal applicant and do not require an in-person appearance, your application will be processed solely through the mail.
- The Firearms Records Bureau does not provide interpreting services. If English is not your first language, you may bring a family member or friend for assistance.



THE COMMONWEALTH OF MASSACHUSETTS EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY

Department of Criminal Justice Information Services

200 Arlington Street, Suite 2200, Chelsea, MA 02150 TEL: 617-660-4600 | TTY: 617-660-4606 | mass.gov/cjis

FTN:	FRB USE ONLY
LIC#:	

MASSACHUSETTS RESIDENT ALIEN PERMIT TO POSSESS A RIFLE OR SHOTGUN APPLICATION (M.G.L c. 140, § 131H)

CHECK O	NE:							
New	Applicant (you m	ust attach a copy of you	r Massachusetts Rifle and	Shotgun Safety Course cer	tificate)			
Renewal - Previous Permit Number:								
		PPEARANCE E EMAILED:	IS REQUIRED, I	NDICATE IF YO	ou wou	JLD LIKE	YOUR	
YES ((email address):				_			
NO ((you will receive a r	notice in the mail)						
EVOEDT	TOD SIGN	ATURE ROLL	T OD TVDE ALL	DECLIENTED	NEODA	AATION.		
				REQUESTED	INFORI	MATION:		
Year permi	t is requested fo	or:						
Last Name	Last Name		First Name		Middle Name		Suffix	
Residentia	l Address		City		State	Zip Code	Telephone Number	
Mailing Ad	dress		City		State	Zip Code	Telephone Number	
Date of Bir	th	Place of Birth	(City, State, Country	')				
Mother's F	Mother's First Name		Mother's Maiden Name		Father's First Name Fath		er's Last Name	
Height	Weight	Build	Complexion	Hair Col	or		Eye Color	
Occupation	า			Social Security Nu	mber (Op	tional)	Drivers License Number	
					(34	,		
Employed	Ву			Business Address				
City/Town		State		Zip		Telenh	none Number	

ANSWER THE FOLLOWING QUESTIONS COMPLETELY AND ACCURATELY:

1.	Are you a citizen of the United States?	☐ YES	□ NO
	If no, what is your Alien Registration Number?		
	If none, state type of lawful authorization and provide description of documents and identifying number on allowed lawful entry into the United States. You must include a photocopy of these documents:		
	Entry into the United States:		
	Port of Entry Date	of Entry	
2.	Have you ever renounced your U.S. citizenship?	□ YES	□ NO
3.	What is your age? (You must be 21 to apply for this permit)		
4.	Have you ever been arrested or appeared in court as a defendant for any criminal offense?	□ YES	□NO
5.	Are you the subject of any pending criminal charges?	□ YES	□ NO
6.	Have you ever been convicted of a felony?	□ YES	
7.	Have you ever been convicted of the unlawful use, possession, or sale of controlled substances as defined in M.G.L. c. 94C, § 1?	□ YES	
8.	Have you ever been convicted of a violent crime or a crime of domestic violence?	□ YES	
9.	Have you ever been convicted as an adult or adjudicated a youthful offender or delinquent child in any state or federal jurisdiction?	□ YES	□ NC
10.	Are you now, or have you ever been the subject of a restraining order issued pursuant to M.G.L. c. 209A, or a similar order issued by another jurisdiction?	□ YES	□ NO
11.	Are you currently the subject of any outstanding arrest warrant in any state or federal jurisdiction?	□ YES	
12.	Have you ever been committed to any hospital or institution for mental illness, or alcohol or substance abus	se? □ YES	□ NC
13.	Has any firearms license issued under the laws of any state or territory ever been suspended, revoked, or denied?	□ YES	□ NO
14.	Have you been discharged from the armed forces of the United States under dishonorable conditions?	□ YES	□ NO
15.	Have you been the subject of an order of the probate court appointing a guardian or conservator?	□ YES	□ NO
	ou answered "YES" to any of the questions 2-14, give details which must include umstances and location; use a separate sheet of paper if necessary.	dates,	

Have you ever used or been known by ano	ther name?		☐ YES ☐ NO
If "YES", provide name and explain:			
Other than Massachusetts, in what state(s)	, territory(ies), or jurisdiction(s) have you lived?	□ NONE
Have you ever held a firearms license in ar	ly other state, territory or jurisd	iction?	□ YES □ NO
If "YES", when, where, and license number?			
_			
Reason(s) for requesting the issuance of a	card or license:		
☐ Target & Hunting ☐ Sporting ☐	Other		
Use the lines below to indicate why you are re	equesting the issuance of the perm	nit:	
WARNING Any person who knowingly files a	n application containing false info	rmation shall be nunished by	a fine of not less than
\$500 nor more than \$1,000 or by imprisonment such fine and imprisonment (M.G.L c.140, §\$ 12	for not less than 6 months nor me	ore than 2 years in a house o	f correction, or by both
declare the above facts are true and complete be just cause for denial or revocation of my lice information is a criminal offense.	to the best of my knowledge and nse to carry firearms. I understan	belief and I understand that d that filing an application tha	any false answer(s) will t contains false
Signed under the penalties of perjury this	یہ دیا ہ	F	
orgried drider the penalities of perjury trils	day of	month	year
Signature of Applicant:			

NOTE CHANGE OF ADDRESS REQUIREMENT:

FAILURE BY A HOLDER OF A LTC TO NOTIFY THIS OFFICE OF ANY CHANGE IN HIS/HER ADDRESS, BY CERTIFIED MAIL, WITHIN THIRTY (30) DAYS OF ITS OCCURRENCE MAY RESULT IN REVOCATION OR SUSPENSION.

EXPIRATION:

PERMITS EXPIRE ON DECEMBER 31 OF THE YEAR IN WHICH THE PERMIT IS ISSUED. A RENEWAL OF THIS PERMIT MAY ONLY BE OBTAINED BY THE HOLDER COMPLETING AND SUBMITTING A NEW APPLICATION WITH ALL THE REQUIRED INFORMATION.