



Commonwealth of Massachusetts  
EXECUTIVE OFFICE OF HOUSING &  
LIVABLE COMMUNITIES

Maura T. Healey, Governor ♦ Kimberley Driscoll, Lieutenant Governor ♦ Juana B. Matias, Secretary

Responsible Contractor Guidance Closeout Certificate For  
Projects With 21 or More Housing Units

**Instructions:** The Responsible Contractor Guidance Closeout Certificate must be filled out and signed by the general contractor upon completion of the Project and furnished to the Project owner.

Name of Project: \_\_\_\_\_ (“Project”)

Address and City/Town of Project: \_\_\_\_\_

Name of Business: \_\_\_\_\_ (“Contractor”)

The undersigned certifies under penalties of perjury as follows:

1. I am authorized to sign this Closeout Certificate on behalf of the Contractor.
2. The Contractor and its subcontractors have complied with:
  - a. The requirements of the Responsible Contractors Guidance
  - b. All applicable laws with respect to the payment of wages

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Date: \_\_\_\_\_