



The Commonwealth of Massachusetts
Executive Office of Public Safety and Security

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CHARLES D. BAKER
Governor

TERRENCE M. REIDY
Secretary

KARYN E. POLITO
Lt. Governor

MEETING MINUTES
RESTORATIVE JUSTICE ADVISORY COMMITTEE
The Annual Report Subcommittee

Date: November 4, 2021

Time: 10:00AM-11:00AM

Microsoft Teams Virtual Location: [Click here to join the meeting](#)

Or call in (audio only) [857-327-9245](tel:857-327-9245) **Phone Conference ID:** 799 955 691#

Agenda Items:

1. Call to Order

The meeting was called to order by Chairwoman Allison Cartwright at 10:15am.

		Video/Call	Absent
1	Chair- Allison Cartwright	X	
2	Kara Hayes		X
3	Strong Oak Lefebvre	X	
4	Susan Jeghelian	X	

EOPSS Staff: Arielle Mullaney and Anjeza Xhemollari

Committee Members: Erin Freeborn and Carolyn Boyes-Watson

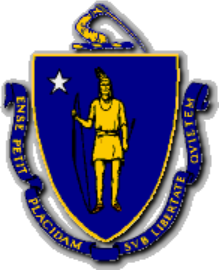
Others in attendance: Brenda Nolan and Jo-Ann Della Giustina

2. Welcome

Chairwoman welcomed all subcommittee members and attendance was taken. It was mentioned that Erin Freeborn and Carolyn Boyes-Watson attended the meeting as members of the public. Susan, Erin and Carolyn are working on the mission/vision of RJAC.

3. Review and approval of draft meeting minutes from October 7, 2021

Roll call was taken to approve the meeting minutes. Meeting minutes were approved unanimously.



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4. Next steps of the annual report completion

Susan Jeghelian completed her sections of the report. The report was shared with the members of the subcommittee. Kara was sending her section by the end of the day and additional time was given to other members to complete their sections. Deadline of November 30, 2021 was given to all members. A third meeting of the Annual Report was scheduled for December 7, 2021, at 10:00am. The meeting was scheduled to be held virtually using Microsoft Teams.

Members of the subcommittee also had a discussion on future committee presentation by Strong Oak and the ongoing work of the Questionnaire Subcommittee. Strong Oak, Carolyn and Kara were conducting follow-up interviews and were given a deadline on November 30, 2021.

5. Public Comment (10 minutes)

Brenda and Jo-Ann had positive feedback regarding the drafting of the annual report. They indicated that it was a pleasure to be part of the conversation.

6. Public Comment and Open Session for Topics not Reasonably Anticipated within 48 hours of the Meeting

Erin asked about the pending presentation of Susan Jeghelian. Her presentation was pushed until 2022. The mission and vision of RJAC is a priority.

7. Adjourn

Meeting ended at 10:50am.