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Governor

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Lt. Governor

THOMAS A. TURCO, III  
Secretary

**MEETING MINUTES**  
**RESTORATIVE JUSTICE ADVISORY COMMITTEE**  
**Second Meeting-The Questionnaire Subcommittee**

**Date:** March 18, 2021

**Time:** 10:00AM-11:00AM

**Microsoft Teams Virtual Location:** [Click here to join the meeting](#)

**Or call in (audio only) 857-327-9245 Phone Conference ID: 572-879-741#**

**Agenda Items:**

**1. Welcome, Roll Call and Introductions**

The meeting is called to order at 10:00AM

		<u>Video/Call</u>	<u>Absent</u>
<b>1</b>	<b>Chair-</b> Kara Hayes	X	
<b>2</b>	Strong Oak Lefebvre	X	
<b>3</b>	Judge Rosemary Minehan	X	
<b>4</b>	Carolyn Boyes-Watson		X

**EOPSS Staff:** Anjeza Xhemollari

**Others in attendance:** Brenda and Jill

**2. Review and Approval of Meeting Minutes from February 23, 2021**

Strong Oak made a motion to approve the meeting minutes. It was second by Judge Rosemary Minehan. Roll call was taken. Meeting minutes approved unanimously.

**3. Draft of Survey Email**

Kara Hayes and Carolyn Boyes-Watson had written draft e-mails to go along with the survey link. Members reviewed both documents and made additional edits to Carolyn's draft. Members decided to go with Carolyn's proposal and include the two-step process that Kara wrote.

*See email example here:*

Dear Restorative Justice Practitioner,

We are reaching out to you in fulfillment of our mission as the Restorative Justice Advisory Committee (RJAC) established by [Section 202 of Chapter 69 of the Acts of 2018](#).

The RJAC is committed to the promotion of restorative justice options and alternatives for adult and juvenile diversion within the Commonwealth and the broader development of restorative justice practices across the state. Our committee is composed of restorative justice advocates appointed by the governor and representatives of public safety agencies. Members of the public are invited to all RJAC meetings. Meetings are held the second Tuesday of every month from 11:00am to 1:00pm. Currently, the meetings are held virtually and the agenda is posted 48 hours in advance. To join the meeting virtually and access the agenda, please visit our [website](#) under Upcoming Events.

The purpose of this [survey](#) is to begin to build an inventory of the existing restorative justice activity and capacity within the Commonwealth. ***We want to learn about the work of your organization in order to develop better ways to support the growth of restorative justice in our state.*** This is our first step in building the knowledge that will help map the available and still needed resources for restorative justice in Massachusetts.

We hope to create ways for programs, practitioners, community and systems to grow together and work together. This survey process is not simply a mechanism to serve systems, our hope is to begin process that connects programs and solo community practitioners across Massachusetts. Although we have a statutory mandate to connect to programming that is interested in working with the criminal justice system, we recognize and understand the work is much broader than system engagement and hope to create a process that connects practitioners and communities to each other.

We kindly ask that you fill out the survey and provide us additional names/contact information of individuals and organizations that are working to develop restorative justice practice within the Commonwealth. You may also forward this survey. We are very grateful for your time and attention and we urge you to join us at the RJAC meetings to add your voice to the coalition of committed citizens here in Massachusetts.

We ask that you please take your time and complete this survey.

#### **4. Next Steps**

Anjeza Xhemollari will work on drafting the e-mail and forwarded to committee members for distribution.

#### **5. Open Session for Topics not Reasonably Anticipated within 48 Hours of the Meeting**

N/A

#### **6. Public Comment (10 minutes)**

Brenda and Jill were very happy to see the subcommittee working together on drafting the e-mail. Brenda asked to see the draft documents of the email. Anjeza added the drafted documents on the chat box.

#### **7. Adjourn**

Meeting ended at 10:45am