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**MEETING MINUTES**  
**RESTORATIVE JUSTICE ADVISORY COMMITTEE**  
**Fourth Meeting-The Questionnaire Subcommittee**

**Date: August 17, 2021**

**Time: 10:00AM-11:00AM**

**Microsoft Teams Virtual Location:** [Click here to join the meeting](#)

**Or call in (audio only) 857-327-9245 Phone Conference ID: 340367793**

**Agenda Items:**

**1. Welcome, Roll Call and Introductions**

The meeting is called to order at 10:05AM

		<u>Video/Call</u>	<u>Absent</u>
<b>1</b>	<b>Chair-</b> Kara Hayes	X	
<b>2</b>	Strong Oak Lefebvre	X	
<b>3</b>	Judge Rosemary Minehan		X
<b>4</b>	Carolyn Boyes-Watson	X	

**EOPSS Staff:** Anjeza Xhemollari

**Others in attendance:** Brenda, Jamie Herbert, Joanne

**2. Review and Approval of Meeting Minutes from July 27, 2021**

Strong Oak made a motion to approve the meeting minutes. It was second by Carolyn. Roll call was taken. Meeting minutes were approved unanimously.

**3. Discussion on next phase of the survey and follow-up interview**

Subcommittee members had access to all the survey responses. Subcommittee members had reviewed the responses prior to the meeting.

Carolyn- I want to share my thinking at this moment. My understanding was that we would follow up with those people that said yes to being interviewed on the survey. I don't think there is a problem adding more people to the list. I would want to ask 5 questions.

1. Can you describe what your current justice work is?
2. What barriers are you experiencing in doing the work you do?
3. What would you do that you are prevented from doing?
4. What would be helpful to you?
5. Who else should be talk to?

I think we could build connections with people maybe not from a formal organization. I think it would be the job of the committee and summarize the data from what we learned which is much deeper than the survey gave us.

Kara- Strong Oak any suggestions?

Strong Oak- I would ask the question what your concerns on state involvement around control or fear are of what could happen? How do you factor in racial and gender equity around your work?

How are people that have been victimized centered in the work? No other thoughts rough now. It feels through to me right now

Kara- I agree and I think both of you covered areas that I think about. The step of social science inquiry is much more personal and increasing connection and understanding. Thinking about equity and training and peoples work is very important to me and they need to be valued through pay. Help with training resources and meeting people through and equity. Trying to decrease some fear. Any other thoughts?

Strong Oak- No

Kara- How would we make the connection to the survey responders to expanding on their answers. Should we open the meeting up to the survey responders to join an RJAC meeting. Does this have some worth to help get over the hump of the initial phone call?

Carolyn- I have no objection but I encourage us to follow up with what we got from one-on-one outreach. Many of them were cursedly filled out. We could try to reach out, but I would not delay our starting because of it. I think it would be good to invite them, but I think we need to seek them out more rather than hoping they would come to us.

Strong Oak- I agree with talking to the individually and then inviting them and tell them they will impact the state. Also eliminating the fear of not being able to say something to a bigger group rather than just one person on a personal level.

Kara- I think we should give some thought to how we are going to split up the work by reaching out to the survey responders. Our questions must be consistent. Are you open to making some of the phone calls?

Strong Oak- I think we should split them up and ask the same questions.

Carolyn- It super helpful if we know how to reach them in advance but I would reach out to them because it is what we signed up to do. How do we get phone numbers because we have e-mail? I think we should e-mail them asking for their phone numbers. How do we feel about each one of us being able to reach out to just the sample we got we should reach out to more people and gather information that will be helpful for us.

Strong Oak- I think it's a good idea to ask the questions. I have 9 questions we should all ask.

1. What is your work about? (Meant to deepen the info we already have which is limited by the nature of survey design)
2. What barriers are you facing in your work?

3. If there were no obstacles, what would you do with your work?
4. What would be helpful to you?
5. Whom else should we talk to?
6. What are your concerns about state involvement/state control of RJ processes? (Concerns, rather than fears were the suggestions during the public comments process of the work).
7. How do you incorporate racial and gender equity into your work?
8. How do you center survivors in your process?
9. How are you working with others in RJ work?

#### **4. Next Steps**

Subcommittee members talked about next steps of the survey. Subcommittee members talked about the best approach to do outreach.

Anjeza- Is each subcommittee member going to reach out individually or group?

Kara- I think we could split them up individually if we all ask the same questions.

Carolyn- I think we should do it individually.

Anjeza- When would we start the work. Does EOPSS need to set up the calls?

Carolyn- No we can set it up we recognize how much you already doing.

Strong Oak- We should start getting in touch with these people right away.

Carolyn- It would be nice if we grow the pool bigger than just the survey. I think we should give it until the October meeting or longer?

Kara- I think we should have some summary during October to navigate before the end of year report to summarize some of the findings and themes. Any other thoughts?

Strong Oak- I am wondering if anyone from the planning committee might want to help with answering the questions.

Carolyn- I agree I think that would be helpful.

Kara- Anjeza would that be okay.

Anjeza- We have two members from the planning subcommittee Erin and Mary that I could ask if they are interested in answering the questions.

Kara- If you could reach out that would be very helpful.

Anjeza- Should we open it to the full committee if they want to help out with calls?

Carolyn- I do not see why not.

Strong Oak and Kara- I agree as well.

#### **5. Open Session for Topics not Reasonably Anticipated within 48 Hours of the Meeting**

Kara- Strong Oak and Carolyn is there anything around topics or issues that have come up during the agenda posting with the public.

Carolyn- It's not a new topic but is it conceivable that someone could go through the original data and divide up all the people that said yes and send them out to us.

Kara- I can help Anjeza with that.

#### **6. Public Comment (10 minutes)**

I would like to see a day that all the restorative justice programs come together and work. Rather than saying fear of state control maybe change it to saying concerns. I think it is important to talk to the police department because they are all different and we want the most information we can get.

Brenda- I just want to say I am so grateful for this meeting and hearing the conversations today.

Jamie Herbert- Adding onto Brenda I want to say thank you for all your hard work.

Kara- Any other questions. I want to thank everyone for coming today.

#### **7. Adjourn**

Meeting ended at 10:50