



The Commonwealth of Massachusetts  
Executive Office of Public Safety and Security

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CHARLES D. BAKER  
Governor

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Lt. Governor

THOMAS A. TURCO, III  
Secretary

**RESTORATIVE JUSTICE ADVISORY COMMITTEE**  
**First Meeting-The Reporting Subcommittee**

**Location:** The Parole Board

12 Mercer Road

Natick, MA 01760

**Date and Time:** November 7, 2019 from 12:00PM-2:00PM

**Agenda Items:**

**1. Call to Order**

Meeting started at 12:05PM. A quorum was present. It was also discussed that the original meeting, scheduled for October 29, 2019, had to be cancelled due to quorum issues.

**Board Members**

**Present      Absent**

<b>1</b>	<b>Chair-Becky Michaels</b>	<b>X</b>	
<b>2</b>	<b>Kara Hayes</b>	<b>X</b>	
<b>3</b>	<b>Allison Cartwright</b>	<b>X</b>	
<b>4</b>	<b>Strong Oak Lefebvre</b>		<b>X</b>

**EOPSS Staff:**

Anjeza Xhemollari

**2. Welcome and Introduction**

Members are familiar with one another.

**3. Review of yearly meeting minutes and yearly subcommittee meeting minutes**

In drafting of the report, members went over the accomplishments of RJAC. It was decided to include all Education and Training of Advisory Committee Members, unsuccessful attempt of *Request for Information* and collective work accomplished by the subcommittees. (Full Report Attached)

**4. Review of Board Membership**

Members update the Board Membership and included in the report.

**5. Discuss our charge and writing of the yearly report**

Members as a group wrote the report together. Kara was tasked with writing the introductory letter.

**6. Public Comment and Open Session for Topics not Reasonably Anticipated within 48 hours of the Meeting**

N/A