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| No. | Old role in URF | New/existing i-FamilyNet role | Available tabs | Access rights in various functions | Appropriate level to attach the user and role. |
| 1. | STARS\_Acute\_Care\_Staff  | Acute Care Clinician | HomeTransition PlanningConsumer Tracking Referral Tracking | Complete transition planning data of children at acute care facilities.Both consumer and referral tracking sub tabs will be available to the staff.Can be combined with other roles. | 1. Corporate Level2. Corporate Service Division3. Service Delivery Site (SDS)4. SDS Division |
| 2. | STARS\_Non\_Acute\_Care\_Staff | Non-Clinical Staff | HomeTransition PlanningConsumer TrackingReferral TrackingFacility | Complete Incidents, transition planning data of children at acute care facilities.Both consumer and referral sub tabs will be available to the staff.Read-Only access to all other consumer functions. | 1.Corporate Service Division2. Service Delivery Site (SDS)3. SDS Division |
|  |  | Clinician | HomeChildren and FamiliesTransition PlanningReferral TrackingFacility | Complete Treatment Plans, Progress Review, CANS, Incidents and Census. Complete transition planning data of children at acute care facilities.Only referral sub tab will be available to the staff. | 1.Corporate Service Division2. Service Delivery Site (SDS)3. SDS Division |
|  |  | Supervising Clinician | HomeChildren and FamiliesTransition PlanningReferral TrackingFacility | Complete and approve Treatment Plans, Progress Reviews, CANS, Incidents and Census. Complete transition planning data of children at acute care facilities.Only referral sub tab will be available to the staff.Run reports. | 1.Corporate Service Division2. Service Delivery Site (SDS)3. SDS Division |
|  |  | Corporate Support Staff | HomeChildren and FamiliesTransition PlanningReferral TrackingFacility | Complete Activity Delivery and Census.Complete transition planning data of children at acute care facilities.Only referral tracking sub tab will be available to the staff.Assign Consumers.Run Reports. | 1. Corporate Level |
|  |  | Managing Clinician | HomeChildren and FamiliesTransition PlanningReferral TrackingFacility | Complete and Approve Treatment Plans, Progress Reviews, Incidents, CANS and Census.Complete transition planning data of children at acute care facilities.Only referral sub tab will be available to the staff.Assign consumers.Run reports. | 1. Corporate Level |
|  |  | Executive Clinician (Family Resources) | HomeChildren and FamiliesResourcesTransition PlanningReferral TrackingFacility | Add Inquiries, Create Homes, and add/modify events for Family Resources.Complete transition planning data of children at acute care facilities.Only referral sub tab will be available to the staff.Approve 1st and 2nd level recommendation of Family Resource events.Submit Recommendation.Complete census. Assign consumers and resources. Read Only Access to Consumer and Case data.Run reports. | 1. Corporate Level |
|  |  | Executive Clinician ( Family Resources with transfer) | HomeChildren and FamiliesResourcesTransition PlanningReferral TrackingConsumer TrackingFacility | Add inquiries; add/modify events for Family Resources.Complete census, transition planning data of children at acute care facilities.Both referral and consumer sub tabs will be available to the staff.Approve 1st and 2nd level recommendation of Family Resource events.Submit Recommendation.Assign consumers and resources. Read Only Access to Consumer and Case data.Initiate and approve Family Resource transfers.Run reports. | 1. Corporate Level |
|  |  | Executive Clinician /Multi-service | HomeChildren and FamiliesResourcesTransition PlanningReferral TrackingFacility | Complete and Approve Treatment Plans, Progress Reviews, Incidents, CANS and Census.Complete transition planning data of children at acute care facilities.Only referral sub tab will be available to the staff.Review incidents. Add Inquiries, add/modify events for Family Resources.Submit Recommendation.Approve 1st and 2nd level recommendation of Family Resource eventsAssign consumersRun reports. | 1. Corporate Level |
|  |  | Executive Clinician/Multi-service (with transfer) | HomeChildren and FamiliesResourcesTransition PlanningReferral TrackingFacility | Complete and Approve Treatment Plans, Progress Reviews, Incidents, CANS and Census.Complete transition planning data of children at acute care facilities.Only referral sub tab will be available to the staff.Add Inquiries, add/modify events for Family Resources.Submit Recommendation.Approve 1st or 2nd level recommendation of Family Resource events.Assign consumers.Initiate and approve Family Resource transfers.Run reports. | 1. Corporate Level |
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|  | STARS\_Case\_Assignment\_Coordinator | Lead Agency Administrative Support Staff | This role is discontinued and Case Assignment function is given to lead Agency Supervisor. |
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|  |  | Executive Director | HomeChildren and FamiliesResourcesTransition PlanningReferral TrackingFacility |

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| Complete and approve TreatmentPlans, Progress Reviews, Incidents,CANS and Census.Complete transition planning dataof Children at acute care facilities.Only referral tracking sub tab willbe available to the staff.Add Inquiries, Create Homes, and Add/modify events for family Resources.Submit recommendations.Approve 1st and 2nd level Recommendation of family Resource events.Run reports.Assign consumers and resources.Initiate and approve familyResource transfers.Approve standard reviews previously known as ‘Family Resources Waivers’. |
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 | 1. Corporate Level |
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|  | STARS\_Domestic\_Violence\_Provider | Domestic Violence Specialist | HomeDomestic Violence (DV) | Add Domestic Violence Data Census by DV providers.Staff will see a domestic violence Tab in i-FamilyNet. | 1.Corporate Level2.Corporate Service Division3.Service Delivery Sites (SDS)4.SDS Division |
|  | STARS\_Family\_Resource\_Staff | Family Resource ~~Worker~~ Staff | HomeResources | Add Inquiries, Create Homes, and add/modify events for Family Resources.Submit Recommendation. | 1. Family Resource Division
 |
|  | STARS\_Family\_Resource\_Supervisor | Family Resource Supervisor | HomeResources | Add Inquiries, Create Homes, and add/modify events for Family Resources.Submit Recommendation.Approve 1st level recommendation of Family Resource events.Assign Resources. | 1.Family Resource Division |
|  |  | Family Resource Manager | HomeResources | Add Inquiries, Create Homes, and add/modify events for Family Resources.Submit Recommendation.Approve 1st and 2nd level recommendation of Family Resource events.Assign Resources. | 1. Family Resource Division
 |
|  | STARS\_Network\_LA\_RRC\_Comp | Lead Agency ~~Worker~~ Staff | HomeCasesTransition PlanningReferral Tracking | Complete Case Dictation, transition planning data of children at acute care facilities.Referral tracking sub tab will be available to the staff. | 1. Lead Agency1. Lead Agency (Case Service Division)
 |
|  |  | Lead Agency Supervisor | HomeCasesTransition PlanningReferral Tracking | Complete Case Dictation, transition planning dataOf children at acute care facilities.Referral tracking sub tab will be available to the staff. Assign Cases. | 1. Lead Agency
2. Lead Agency (Case Service Division)
 |
|  | STARS\_Acute\_Non\_Acute\_Care\_Staff | Worker (non-clinical) | HomeTransition PlanningConsumer TrackingReferral TrackingFacility | Complete Incidents, transition planning data of children at acute care facilities.Both consumer and referral tracking sub tabs are available to the staff.Read-Only access to all other consumer functions | 1.Corporate Service Division2. Service Delivery Site (SDS)3. SDS Division |
|  |  | Clinician | HomeChildren and FamiliesTransition PlanningReferral TrackingFacility | Complete Treatment Plans, Progress Review, CANS, Incidents and Census. Complete transition planning data of children at acute care facilities.Only referral sub tab will be available to the staff. | 1.Corporate Service Division2. Service Delivery Site (SDS)3. SDS Division |
|  |  |  |  |  |  |
|  |  | Supervising Clinician | HomeChildren and FamiliesTransition PlanningReferral TrackingFacility | Complete and Approve Treatment Plans, Progress Review, CANS, Incidents and Census. Complete transition planning data of children at acute care facilities.Only referral sub tab will be available to the staff.Run Reports. | 1.Corporate Service Division2. Service Delivery Site (SDS)3. SDS Division |
|  |  | Corporate Level Administrative Support Staff | HomeChildren and FamiliesTransition PlanningReferral TrackingFacility | Complete Activity Delivery and Census.Complete transition planning data of children at acute care facilities.Only referral sub tab will be available to the staff.Assign Consumers.Run Reports. | 1. Corporate Level |
|  |  | Managing Clinician | HomeChildren and FamiliesTransition PlanningReferral TrackingFacility | Complete and Approve Treatment Plans, Progress Reviews, Incidents, CANS and Census.Complete transition planning data of children at acute care facilities.Only referral tracking sub tab will be available to the staff.Assign consumers.Run reports. | 1. Corporate Level |
|  |  | Executive Clinician (Family Resources) | HomeChildren and FamiliesResourcesTransition PlanningReferral TrackingFacility | Add Inquiries, Create Homes, and add/modify events for Family Resources.Complete census, transition planning data of children at acute care facilities.Only referral tracking sub tab will be available to the staff.Approve 1st and 2nd level recommendation of Family Resource events.Submit Recommendation.Assign consumers and resources. Read Only Access to Consumer and Case data.Run reports. | 1. Corporate Level |
|  |  | Executive Clinician ( Family Resources with transfer) | HomeChildren and FamiliesResourcesTransition PlanningReferral TrackingConsumer TrackingFacility | Add Inquiries; add/modify events for Family Resources.Complete census, transition planning data of children at acute care facilities.Both referral and consumer tracking sub tabs will be available to the staff.Approve 1st and 2nd level recommendation of Family Resource events.Submit Recommendation.Assign consumers and resources. Read Only Access to Consumer and Case data.Initiate and approve Family Resource transfers.Run reports. | 1. Corporate Level |
|  |  | Executive Clinician /Multi-service | HomeChildren and FamiliesResourcesTransition PlanningReferral TrackingFacility | Complete and Approve Treatment Plans, Progress Reviews, Incidents, CANS and Census.Complete transition planning data of children at acute care facilities.Only referral tracking sub tab will be available to the staff.Review incidents. Add Inquiries; add/modify events for Family Resources.Submit Recommendation Approve 1st and 2nd level recommendation of Family Resource events.Run reports.Assign consumers. | 1. Corporate Level |
|  |  | Executive Clinician/Multi-service (with transfer) | HomeChildren and FamiliesResourcesTransition PlanningReferral TrackingFacility | Complete and Approve Treatment Plans, Progress Reviews, Incidents, CANS and Census.Complete transition planning data of children at acute care facilities.Only referral tracking sub tab will be available to the staff.Add Inquiries; add/modify events for Family Resources.Submit Recommendation.Approve 1st or 2nd level recommendation of events.Run reports.Assign consumers.Initiate and approve Family Resource transfers. | 1. Corporate Level
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|  |  | Acute Care Clinician | HomeTransition PlanningConsumer Tracking Referral Tracking |

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| Complete transition planning data of children at acute care Facilities. |
| Both consumer and referral tracking sub tabs will be available to the staff.  |
| Can be combined with other roles. |

 | 1. Corporate Level
2. Corporate Service Division
3. Service Delivery Site (SDS)
4. SDS Division
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|  | STARS\_Consumer\_Assignment\_Coordinator | Worker (non-clinical) | HomeTransition PlanningConsumer TrackingReferral TrackingFacility |

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| Complete Incidents, transition planning data of children at acute care Facilities. |
| Both consumer and referral tracking sub tabs will be available to the staff.  |

Read-Only access to all other consumer functions | 1.Corporate Service Division2. Service Delivery Site (SDS)3. SDS Division |
|  |  | Clinician | HomeChildren and FamiliesTransition PlanningReferral TrackingFacility | Complete Treatment Plans, Progress Review, CANS, Incidents and Census.

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| Complete transition planning data of children at acute care Facilities. |
| Only referral tracking sub tab will be available to the staff.  |

 | 1.Corporate Service Division2. Service Delivery Site (SDS)3. SDS Division |
|  |  | Supervising Clinician | HomeChildren and FamiliesTransition PlanningReferral TrackingFacility | Complete and approve Treatment Plans, Progress Reviews, CANS, Incidents and Census.

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| Complete transition planning data of children at acute care Facilities. |
| Only referral tracking sub tab will be available to the staff.  |

Run reports. | 1.Corporate Service Division2. Service Delivery Site (SDS)3. SDS Division |
|  |  | Corporate Support Staff | HomeChildren and FamiliesTransition PlanningReferral TrackingFacility | Complete activity Delivery and Census.

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| Complete transition planning data of children at acute care Facilities. |
| Only referral tracking sub tab will be available to the staff.  |

Assign Consumers.Run Reports. | 1. Corporate Level |
|  |  | Managing Clinician | HomeChildren and FamiliesTransition PlanningReferral TrackingFacility | Complete and Approve Treatment Plans, Progress Reviews, Incidents, CANS and Census.

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| Complete transition planning data of children at acute care Facilities. |
| Only referral tracking sub tab will be available to the staff.  |

Assign consumers.Run reports. | 1. Corporate Level |
|  |  | Executive Clinician (Family Resources) | HomeChildren and FamiliesResourcesTransition PlanningReferral TrackingFacility | Add Inquiries, Create Homes, and add/modify events for Family Resources.

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| Complete census, transition planning data of children at acute care Facilities. |
| Only referral tracking sub tab will be available to the staff.  |

Approve 1st and 2nd level recommendation of Family Resource events.Submit Recommendation.Assign consumers and resources. Read Only Access to Consumer and Case data.Run reports. | 1. Corporate Level |
|  |  | Executive Clinician ( Family Resources with transfer) | HomeChildren and FamiliesResourcesTransition PlanningReferral TrackingConsumer TrackingFacility | Add Inquiries; add/modify events for Family Resources.

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| Complete census, transition planning data of children at acute care Facilities. |
| Both referral and consumer tracking sub tabs will be available to the staff.  |

Approve 1st and 2nd level recommendation of Family Resource events.Submit Recommendation.Assign consumers and resources. Read Only Access to Consumer and Case data.Initiate and approve Family Resource transfers.Run reports. | 1. Corporate Level |
|  |  | Executive Clinician /Multi-service | HomeChildren and FamiliesResourcesTransition PlanningReferral TrackingFacility | Complete and Approve Treatment Plans, Progress Reviews, Incidents, CANS and Census.

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| Complete transition planning data of children at acute care Facilities. |
| Only referral tracking sub tab will be available to the staff.  |

Review incidents. Add Inquiries; add/modify events for Family Resources.Submit Recommendation. Approve 1st and 2nd level recommendation of Family Resource events.Run reports.Assign consumers. | 1. Corporate Level |
|  |  | Executive Clinician/Multi-service (with transfer) | HomeChildren and FamiliesResourcesTransition PlanningReferral TrackingFacility | Complete and Approve Treatment Plans, Progress Reviews, Incidents, CANS and Census.

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| Complete transition planning data of children at acute care Facilities. |
| Only referral tracking sub tab will be available to the staff.  |

Add Inquiries; add/modify events for Family Resources.Submit Recommendation.Approve 1st or 2nd level recommendation of Family Resource events.Run reports.Assign consumersInitiate and approve Family Resource transfers. | 1. Corporate Level |
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|  | STARS\_System\_Admin | System Admininistrator | HomeAdmin |

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| Role configuration of staff.  |
| Administrator can attach multiple roles to staff based on the sub-organization they belong to in the agency. This role can be combined with other roles. |
| Pre-requisite: A staff Request Form (URF) signed by your agency Admin should be Forwarded to Virtual Gateway Help Desk.Virtual Gateway will provision the role STARS Provider staff. This one time activity should be completed for all new staff prior To provisioning i-FamilyNet rolesto them.  |

 | 1.Corporate Service Division2. Service Delivery Site (SDS)3. SDS Division |
|  |  | Title IV-E Revenue Specialist | Home, Title IV-ECasesLegalResources | Complete Determination and Re-Determination of FFP of Consumers under DCF care.View clinical case records, resources and legal cases. | 1. Revenue Division.
 |
|  |  | Title IV-E Revenue Supervisor | Home, Title IV-ECasesLegalResources | Complete Determination and Re-Determination of FFP of Consumers under DCF care.Rollback determinations and Re-Determinations.Assign IV-E Consumers to Revenue Specialist.View all IV-E Work Load.View clinical case records, resources and legal cases. | 1. Revenue Division.
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| New Roles |
|  |  | Consumer Assignment Manager | HomeChildren and Families |

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| Transfer consumers in care of providers from Corporate Sites or Service Delivery Sites to ServiceDivisions.  |
| This is an add-on role.Can be combined with other roles.  |

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|  |  | Access Administrator | Home Admin | Assign System Administrator role to other staff in the agency.Only one person can have the Access Administrator role in a provider agency.This role can only be provisioned to a staff person by the DCF IT Team, please call the DCF Help Desk once a Access Administrator has been identified. |  |