

**COMMONWEALTH OF MASSACHUSETTS**

SUFFOLK, ss.

**CIVIL SERVICE COMMISSION**

One Ashburton Place: Room 503  
Boston, MA 02108

ALEXANDRIA ROY-MICHAUD,  
Appellant

v.

B1-15-183

HUMAN RESOURCES DIVISION,  
Respondent

Appearance for Appellant:

*Pro Se*  
Alexandria Roy-Michaud

Appearance for Respondent:

Michael Downey, Esq.  
Human Resources Division  
One Ashburton Place: 211  
Boston, MA

Commissioner:

Christopher C. Bowman

**ORDER OF DISMISSAL**

On October 8, 2015, the Appellant, Alexandria Roy-Michaud (Ms. Roy-Michaud) pursuant to G.L. c. 31, §§ 22-24, filed an appeal with the Civil Service Commission (Commission), contesting her score on an examination for police officer, administered by the state's Human Resources Division (HRD) on April 25, 2015.

On October 20, 2015, I held a pre-hearing conference, which was attended by Ms. Roy-Michaud and counsel for HRD.

It is undisputed that:

- On October 2, 2015, HRD notified Ms. Roy-Michaud of her score on the police officer examination.

- Pursuant to G.L. c. 31, § 22, Ms. Roy-Michaud had until October 19, 2015 to submit an appeal to HRD.
- On October 3, 2015, Ms. Roy-Michaud forwarded an appeal to HRD.
- HRD received this appeal and is in the process of reviewing the appeal.

Pursuant to G.L. c. 31, § 23, HRD has six (6) weeks to conduct such review, render a decision and send such decision to the applicant.

G.L. c. 31, § 24 “allows the Commission to dismiss petitions regarding the grading of examinations *that have not first been reviewed by the personnel administrator* [HRD].”

Lincoln v. Personnel Adm’r of the Dep’t of Personnel Admin., 432 Mass. 208, 211 (2000).

For these reasons, Ms. Roy-Michaud’s appeal under Docket No. B1-15-183 is hereby ***dismissed***.

Civil Service Commission

/s/ Christopher Bowman  
Christopher C. Bowman  
Chairman

By vote of the Civil Service Commission (Bowman, Chairman; Ittleman, McDowell, Stein and Tivnan, Commissioners) on October 29, 2015.

Either party may file a motion for reconsideration within ten days of the receipt of this Commission order or decision. Under the pertinent provisions of the Code of Mass. Regulations, 801 CMR 1.01(7)(l), the motion must identify a clerical or mechanical error in this order or decision or a significant factor the Agency or the Presiding Officer may have overlooked in deciding the case. A motion for reconsideration does not toll the statutorily prescribed thirty-day time limit for seeking judicial review of this Commission order or decision.

Under the provisions of G.L. c. 31, § 44, any party aggrieved by this Commission order or decision may initiate proceedings for judicial review under G.L. c. 30A, § 14 in the superior court within thirty (30) days after receipt of this order or decision. Commencement of such proceeding shall not, unless specifically ordered by the court, operate as a stay of this Commission order or decision. After initiating proceedings for judicial review in Superior Court, the plaintiff, or his / her attorney, is required to serve a copy of the summons and complaint upon the Boston office of the Attorney General of the Commonwealth, with a copy to the Civil Service Commission, in the time and in the manner prescribed by Mass. R. Civ. P. 4(d).

Notice to:  
Alexandria Roy-Michaud (Appellant)  
Michael Downey, Esq. (for Respondent)