



**MAURA HEALEY**  
GOVERNOR

**KIM DRISCOLL**  
LIEUTENANT GOVERNOR

**YVONNE HAO**  
SECRETARY, HOUSING AND  
ECONOMIC DEVELOPMENT

**Commonwealth of Massachusetts**  
**Division of Occupational Licensure**  
**Office of Public Safety and Inspections**  
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**LAYLA R. D'EMILIA**  
UNDERSECRETARY, CONSUMER  
AFFAIRS AND BUSINESS  
REGULATION

**SARAH R. WILKINSON**  
COMMISSIONER, DIVISION OF  
OCCUPATIONAL LICENSURE

**RECREATIONAL TRAMWAY BOARD**

Meeting Minutes

**December 22, 2023**

**Division of Occupational Licensure**

**Virtual Meeting**

The meeting was called to order at 11:02 AM

**Roll Call:**

Jeff Crowley, *Chairman, Owner of a rope tow*

X present q absent

Daniel Kilburn, *Designee to the Commissioner*

X present q absent

Paul Maloney, *Owner of a Tramway*

X present q absent

*Vacant Seat - Rep. of Tramway liability insurance company*

*Vacant Seat - Representative of Ski Clubs or Others who Patronize Recreational Tramways*

**1. Discussion/Vote of Meeting Minutes for:**

- i. September 26, 2023
- ii. November 17, 2023
- iii. November 29, 2023
- iv. December 7, 2023

Daniel Kilburn made a motion to approve the meeting minutes for September 26, 2023, November 17, 2023, and November 29, 2023, and December 7, 2023. Paul Maloney seconded the motion. The motion passed unanimously.

**2. Discussion/Votes for Berkshire East:**

- i. New Construction Application for New lift
- ii. Annual License Application for New Lift

These items were discussed in conjunction with a variance request submitted by Berkshire East.

The applications for annual license, and the additionally submitted variance request were considered by the board. It was noted by staff that the new construction application was approved in June 2023 and would not need additional consideration. Paul Maloney made a motion to accept the variance request from 526 CMR 10.00 submitted by Berkshire East as written, and the submitted annual license application for new lift. Daniel Kilburn seconded the motion. The motion passed unanimously.



**3. Discuss** Matters not reasonably anticipated 48 hours in advance of meeting. Staff noted the application fee had not been received for the voted annual license application, and that the license could not be activated without the application fee check being received. After further discussion, the board determined that a staff sent email containing confirmation that the lift license is active would complete the requirement demonstrating the licensed lift has been added to the Berkshire East Tramway License.

**4. Adjourn**

Daniel Kilburn made a motion to adjourn the meeting. Paul Maloney seconded the motion. The motion passed unanimously.

The meeting adjourned at 11:38 AM.