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**Recreational Tramway Board**

**MEETING MINUTES**

**February 13, 2021**

**5:30 pm**

**Meeting Held via Videoconference  
on Microsoft Teams**

**General notes on format of these minutes**

- *These minutes represent general points discussed by Board members and/or attendees. The minutes are not intended to be a verbatim account of discussions.*
  - *Votes are noted as **MOTION** by, seconded by, and whether it was a unanimous or split vote.*
  - *The meeting agenda is listed as **EXHIBIT A**; others are listed sequentially as addresses during the meeting.*
1. Chairman Crowley called the meeting to order at about 5:30pm. Each member and guest listed below responded present.

**Board Members Present:**

Jeff Crowley, *Chairman*  
Paul Maloney  
Roger "Bo" Adams  
David Sullivan-designee to the Commissioner

**Guests Present:**

Bruce Hopper-DPL  
Dan Walsh-OPSI  
David Holmes-DPL

2. **Meeting Minutes for Review and Approval.** On a MOTION by David Sullivan, seconded by Paul Maloney, it was unanimously VOTED by ROLL CALL to approve the minutes for the February 8, 2021, Recreational Tramway Board (RTB) meeting (**EXHIBIT B**).
3. **Review and approval of Justin Knight Tramway Certification Application.** The board received an application from Justin Knight for Certification as Wire Rope Specialist and Wire Rope Inspector (**EXHIBIT C**). Members of the RTB discussed the application packet and that it demonstrates that Justin Knight has the professional competence, experience, and knowledge required. Chairman Crowley spoke about knowing of Justin Knight's work as a ropes splicer, and he has a reputation as one of the best and is one of only a few in the country performing this type of work. On a **MOTION** by Paul Maloney, seconded by Roger Adams it was unanimously



VOTED by ROLL CALL to grant Justin Knight Certification as a Wire Rope Splicer and Wire Rope Inspector per Section 10.03 of 526 CMR.

4. **Review Bousquet Ski Triple Lift Construction Application, review and approve adding it to license MA-010.** Dan Walsh explained this agenda, in part, intended for the RTB to acknowledge the Fresh Powder LLC lift construction form dated 9/18/2020(**EXHIBIT D**). Staff recalls the RTB talking about Bousquet Ski Area constructing a triple chairlift during Bousquet's tramway devices renewal application. Having this on today's agenda ensures that everyone is clear that Fresh Powder LLC has submitted a Lift Construction Form and confirms the RTB has no objection with the information provided conforming to design and installation requirements 526 CMR. No RTB member raised any concerns.

The second part of this agenda item is a review of Fresh Powder LLC's request to expand Tramway License Number MA-010-20, issued to Bousquet Ski Area, to add a Poma Chairlift. The Yellow Chair is the tramway name, and it will be assigned MA-RTB-073 if approved. At about 5:15 pm today, OPSI staff received from Kevin McMillan, Bousquet Ski Area General Manager, the Compliance Letter Inspector Reports License Application packet, which includes a copy of the check #3815, for \$200.00, dated 2/21/2021 having documents dated 2/13/2021(refereed to further as the Packet)(**EXHIBIT E**). The Packet was distributed to the RTB members and Bruce Hopper, Board Counsel, right before the start of this afternoon's meeting. At about 5:33 pm, during the meeting, staff received from William E. Martin, Martin & Oliveira, LLP, Acceptance Test Report, authored by Richard Combs, General Manager, Sky Trans, February 13, 2021date of the test (**EXHIBIT F**).

Board Counsel talked about the RTB receiving required documentation less than 15 minutes before today's meeting, and several documents were also distributed to RTB members on February 11th and 12th. Some of these documents changed, so the RTB members need to be clear about which documents they refer to during the meeting.

Dan Walsh displayed the Packet and scrolled through each page. During that process, Counsel Hopper pointed out that item 7 in part 4 of the Application for Annual License indicates a variance request. Chairman Crowley recognized William Martin, representing Fresh Powder LLC, who said his client no longer has an interest in pursuing a variance because Fresh Powder LLC has contracted with Robert S. Anderson to confirm compliance with the NDT tests. Dan Walsh pointed out that the Certificate of Liability Insurance has the insured as Fresh Powder LLC and the Tramway License Number MA-010-20 issued to Bousquet Ski Area. William Martin explained that this is the same entity. The RTB did not object. Also pointed out was Robert Shanaman's NDT report has paperwork endorsed by Andrew Britt and David Nichols. The RTB members were okay with this as Robert Shanaman signed the NDT Report cover page, making him the responsible party.

Chairman Crowley asked if there has been any update to the operation application. He recognized Inspector David Holmes, who spoke about witnessing the load testing that took place today and finished about an hour before the start of this afternoon's meeting. He talked about the process used to perform the load testing and indicated that the load test report is now complete. Counsel Hopper pointed out that the Load Test Report distributed is not signed. Inspector Holmes believes a signed version is being sent now.

On a **MOTION** by Paul Maloney, seconded by Roger Adams, it was unanimously VOTED by ROLL CALL to grant an addition to Tramway License Number MA-010-20; Poma Chairlift named The Yellow Chair and assigned it MA-RTB-073.

5. **Meeting adjourned**, on a **MOTION** by Roger Adams, seconded by Paul Maloney, unanimous VOTED.

Documents “**EXHIBIT**” utilized by the Board for discussion:

- A. Meeting agenda.
- B. February 8, 2021 Draft Meeting Minutes.
- C. Justin Knight Tramway Certification Application.
- D. Fresh Powder LLC lift construction form dated 9/18/2020.
- E. Compliance Letter Inspector Reports License Application packet.
- F. Acceptance Test Report, authored by Richard Combs, General Manager, Sky Trans, February 13, 2021 date of test.