**Statewide Advisory Council (SAC) Meeting minutes**

Location: Virtual/Microsoft Teams  
Date: 12/11/2023

Attendees: Chris Klaskin, Tim Cahill, Victor Hernandez, Meghan Allen, Commissioner Jane Ryder, Michelle Harris, Diane Glennon, Elizabeth Sandblom, Jeanne Clapper, Maital Adam, Terrie Thompson, Susan Loring, Bonnie Bryce, Mary Petricone, Casey Seaman, Joyce LaBelle, Sue Brown, Ed Jalowiec, Bob Putnam, Lucie Chansky, Beth Corcoran, Jose Costa, Cyndy McKinley

Time: 12p-1:30p

1. Welcome and Approval of Minutes
   1. Welcome from Commissioner Ryder; looking forward to working with SAC in 2024
   2. Welcome from Chris Klaskin; shared that DDS met with Alex, Jose and Diane on ways to improve how DDS and SAC do this work collectively
      1. Survey from DDS will go out next month ahead of next SAC meeting to drive the work DDS and SAC will be doing together
2. Diane welcome CAB chairs/cross section of state
   1. June 2023 minutes will be presented for approval at next SAC meeting; some people could not open the minutes attachment
3. DDS Strategic Plan
4. 2024 DDS/SAC Initiatives:
   1. Return to in-person/hybrid meetings (quarterly or 4x/year)
   2. Collaborative agenda development based on SAC/CAB input
   3. Establish strategic priorities to focus on (possible sub-committee development)
   4. Plan annual SAC/CAB event (possibly Spring)
   5. Develop ways DDS can better support the SAC to support CABs
      1. Recruitment
         1. Revisit appointments/terms/vacancies
         2. Consistency across state for how one becomes a member of the CAB/SAC, how to access the application process and what the criteria is for membership
         3. Define roles and responsibilities
         4. Solidify structure how CAB’s report up to and interact with SAC
      2. Information sharing
         1. Maybe a SharePoint site
      3. Opportunities to collaborate
      4. Increase access to all members of our community
      5. Possible other focuses based on survey results
5. Self-Direction Regulations
6. SIS-A
   1. Presentation by Liz Sandblom
   2. <https://www.mass.gov/info-details/the-path-forward-project-implementation>
   3. Rollout beginning within self-direction population
7. DPPC/DDS Collaboration
8. Public comment and questions
   * 1. Individual case questions not intended for to be addressed at SAC meeting; appropriate contacts shared from AO or Ombuds
     2. Next SAC meeting date TBD