

Safety Checklist for Fire Station Facility

Purpose: This checklist is a guide to assist Fire Departments conduct an evaluation of the Fire Station facility. A separate checklist is available for Fire/EMS operations.

Facility Inspection – Fire Station	OSHA Standard (29 CFR ____)	Y	N	Correction Required
Diesel Exhaust				
Engines are properly maintained and tuned.	1910.1000			
Engines do not idle inside building.	1910.1000			
Apparatus area is sufficiently ventilated to prevent build-up of exhaust (general, or local ventilation (i.e., vent at exhaust pipe))	1910.1000			
Ventilation filters are maintained and replaced (if filters are used).	1910.1000			
Electrical				
Electrical outlets and switches – cover plates installed.	1910.305(b)(2)			
Receptacles are grounded.	1910.304(b)(2)(i)			
Receptacles in kitchens and wet locations have GFCI.	1910.305(j)(2)(iv)			
Extension cords are not used for permanent wiring.	1910.305(a)(2)			
Power cords – Electrical grounding pins (3-prong) intact.	1910.304(b)(2)(i)			
Power strips are not piggybacked.	1910.303(b)(2)			
Circuit panels have circuits labeled.	1910.303(f)(2)			
Circuit panels and boxes – unused openings are covered.	1910.305(b)(1)(ii)			
Circuit panels – access to panels is kept clear.	1910.303(g)(1)			
Fire Pole				
Floor openings are guarded by covers or guardrails and gate.	1910.28(b)(3)			
Floor opening covered to prevent diesel exhaust from entering other building areas.	1910.1000			
Fire Prevention				
Fire extinguishers – monthly checks conducted.	1910.157(e)(2)			
Fire extinguishers – annual maintenance check.	1910.157(e)(3)			
Sprinkler heads – items not hung or obstructing sprinklers.	1910.159(c)(10)			
Hazardous Chemicals (custodial, vehicle maintenance)				
Containers are labeled.	1910.1200(f)(6)			
Safety Data Sheet available for each product.	1910.1200(g)(8)			
Eyewash is provided if chemical products are corrosive.	1910.151(c)			
Compressed gas cylinders kept secured.	1910.101(b)			
Ice Machine				
Ice machine is not located in apparatus bay, to reduce potential for contamination.	General Duty (5)(a)(1)			
Ladders				
Ladders for use in facility are properly inspected before use.	1910.23(b)(9)			

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Lockout-Tagout				
Power is shut off before equipment maintenance (i.e., HVAC, appliances, lighting)	1910.333(a)(1); 1910.333(b)(2)			
Lockout-tagout equipment (tags, locks) is available.	1910.333(b)(2)(iii)			
Material Storage				
Storage mezzanines — weight limit is posted.	1910.22(d)			
Mezzanines — railing if more than 4 feet above next level.	1910.28(b)(1)			
Shelves are secured to prevent tipping.	1910.176(b)			
Shelves — item height is at least 18 inches below sprinkler heads.	1910.159(c)(10)			
Personal Protective Equipment (PPE)				
Gloves and goggles are supplied for tasks with potential exposure to chemicals or particulates.	1910.132(a)			
A Hazard Assessment for selection of PPE has been conducted (custodial and maintenance staff).	1910.132(d)(1)			
Roof				
Skylights are protected by guardrails, cages or net.	1910.28(b)(3)			
Workers on roof for maintenance activity are protected from falling off roof. See <i>OSHA Guide</i> for acceptable methods.	1910.23			
Slip, Trip Prevention				
Floors are maintained as dry as feasible.	1910.22(a)(2)			
Stairs have handrails and railings, treads in good condition.	1910.29(f)			
Tools and Equipment				
Power tools inspected before use.	1910.242(a)			
Power tools – electrical cords are 3-prong or double insulated.	1910.334(a)			
Snowblowers, lawnmowers, and other equipment operated according to <i>Owner's Manual</i> .	1910.243(e)			
Vehicle Operation				
Pre-trip inspections conducted.	1910.156(d)			
A spotter is used when backing up vehicles.	OSHA General Duty (5)(a)(1)			

For additional resources or to contact DLS, visit: mass.gov/info-details/safetyworks-resources.