


<p align="center">NOTICE TO APPEAR FOR BLS Rule 16 Litigation Control Conference</p>	<p align="center">DOCKET NUMBER</p>	<p align="center">Trial Court of Massachusetts Superior Court Department</p> 
<p>CASE NAME:</p>		
<p>TO:</p>	<p>COURT NAME & ADDRESS</p>	

The Court will hear the following event:

BLS Rule 16 Litigation Control Conference

Counsel should appear as follows:

Date:

Time:

Session/ Courtroom Location:

Counsel shall kindly confer prior to date and be prepared to discuss any and all matters within the Rule, but in particular:

1. Proposed agenda for the conference;
2. Issues of confidentiality and impoundment;
3. Agreements with respect to:
 - a. Initial disclosure of relevant documents by both sides without the necessity of a Rule 34 request;
 - b. Phased discovery as to certain subjects areas;
 - c. Limitations on the number of discovery events;
 - d. Limitations on the scope of discovery;
4. E-Discovery pursuant to Mass. R. Civ. P. 26(f);
5. Any other issues with respect to the case management; and
6. Proposed Tracking Order tailored to the needs of your case. Please bring a written proposal to the conference for discussion indicating areas of agreement or disagreement.

<p>DATE ISSUED</p>	<p>ASSOCIATE JUSTICE</p>	
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