

SAUGUS CONTRIBUTORY RETIREMENT BOARD
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SAUGUS, MASSACHUSETTS 01906

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PURPOSE AND BACKGROUND

The Saugus Retirement Board (“Board”) is considering the procurement of services for a pension investment consultant. The Board is subject to the oversight and regulations of the Public Employee Retirement Administration Commission (PERAC). The Board is responsible for administering the assets of the Saugus Retirement System (“System”) in the approximate amount of \$166 million.

Receiving Copies of the RFP: In order to receive a copy of this RFP you must contact:

Ann C. Quinlan, Board Administrator
Saugus Retirement Board
25R Main St
Saugus, MA 01906
781-558-2903
aquinlan@saugusretirement.org

Prior to receiving a copy of this Request for Proposals (hereinafter “RFP”), a Proposer must provide to the Board’s designated contact the following: Name, Address, Phone Number, Fax Number and Email Address.

No person shall receive a copy of this RFP without first registering by providing a designated contact with the information required in this RFP. No proposal will be considered from any person who has not registered in the manner required by this RFP.

This RFP will be available only by email by contacting Ann C. Quinlan as noted above. The Saugus Retirement Board reserves the right to cancel this procurement at any time for any reason and to reject any proposal or any part thereof. Any proposal designated by the Board as the apparent winning proposal shall be subject to a vote of the Board and negotiation and the execution of a written agreement.

Proposal Format and Requirements: Responses to the RFP must be submitted on or before December 16, 2024. Any proposal not meeting this deadline will not be accepted or considered.