



Meeting Minutes

Stewardship Councilors in Attendance: Walter Bickford, Elisa Campbell, Heather Clish, Whitney Hatch, Michelle Hanss, Toni Pollak, Dennis Smith

Stewardship Councilors Absent: Wayne Klockner, James Van Dyke

DCR Staff in Attendance: Commissioner Roy, Stephen Doody, Stefanie Williams, Joe Rotondo, Andy Backman, Kevin Allen, Peter Seweryn, Maria Beiter

Public Attendees: Lexi Dewey, Heidi Waugh

Attachments: RMPs Currently Underway

Chairman Hatch called the meeting to order at 12:06 p.m.

- Maria Beiter opened with a welcome and history and facts about the Quabbin Reservoir
- Maria also provided an update on the effects of the drought on the Quabbin Reservoir
- Chairman Hatch reviewed the agenda
- Chairman Hatch asked whether or not there were any questions or comments regarding the agenda

Commissioner's Report –Commissioner Leo Roy

Commissioner Roy informed the Council on/of the following matters:

- Historic Curatorship
 - Representative Bradford Hill initially introduced the legislation during the 189th Session. The bill passed the House but did not leave the Senate Committee on Rules and did not pass.
 - DCR will follow any updates to the legislation
- Volunteer Separation Incentive Program (VSIP)
 - DCR had 17 employees accept this agreement. The employees were members of the Parks, Engineering, Water Supply Protection and Forestry departments.
- Agile Scrum
 - Recently, the DCR began an internal review process seeking to improve the agency's internal operations and external customer experience. In order to do so, the DCR implemented an accelerated project management methodology called Agile Scrum, which focuses on the utilization of two week development cycles to ensure constant accomplishments that build towards a larger goal.

To accomplish multiple improvements throughout the agency, the DCR has assembled six internal working groups, or teams, to collaborate on many of the DCR's operating and core functions.

- **Asset Management & Capital Planning:** This group is working to ensure assets are properly maintained.
- **Communications:** This group is working to strengthen communication channels internally between the agency's many divisions and bureaus and the employees who serve within them.
- **Customer Experience:** This group is working to enhance the public's interactions with the agency, such as improvements to response and resolution of constituent issues, and improvements to the website.
- **Fleet Management & Procurement:** This group is working to improve the inventory and maintenance of the agency fleet vehicles.
- **Information Technology:** This group is working to ensure technological issues are resolved in a timely fashion.
- **People/Human Resources:** This group is working to strengthen the relationship between employees and the agency, such as by ensuring familiarity of the new EEA human resources model.
- The DCR plans to continue to utilize the Agile Scrum methodology approach well into the new year, as it seeks to ensure effectiveness and efficiency of operations inside the department, which will ultimately enhance patron experience within the state parks system.
- FY17 budget
 - Restriction of overtime pay
 - Shortened work window for seasonal staff
 - Winter camping has been maintained
 - Focusing on core services

Committee Updates

Policy and Planning Committee, Chairwoman Elisa Campbell

Chairwoman Campbell informed the Council on/of the following matters:

- Staff has been meeting to streamline the RMP process
- There was a meeting on January 5th on best practices

Finance Committee, Councilor Heather Clish

Chairman Hatch informed the Council on/of the following matters:

- No report

Special Business- Presented by Kevin Allen, DCR Preservation Planner

Kevin Allen informed the Council on/of the following matters:

- Overview of Historic Curatorship Program
- Discussed program developments since 2015 presentation to the Stewardship Council

Approval of Minutes

- Motion by Councilor Elisa Campbell, seconded by Councilor Heather Clish to accept the December 2016 minutes. All in favor, motion carried.

New Business

- Councilor Dennis Smith suggested that the April Stewardship Council meeting be held at the Supervisor's Academy

Public Comment

The following constituents expressed their opinions/issues/matters to the Council:

- No public comment

Closing Comment

- No closing comments

Meeting Schedule

Next meeting will be held on Friday, February 3rd at the Ames Mansion at Borderland State Park.

Chairman Hatch adjourned the meeting at 2:16 p.m.