

Competency Evaluation Tool for Clozapine (Clozaril) Therapy Training

Trainer's Printed Name:		Date:	
Trainer's Signature:		Trainer's Contact Information:	
Clozapine (Clozaril) Therapy Training Guidelines			
<i>Clozapine Training must be completed by a Qualified Trainer.</i>			
Training Components and Procedure			Comments
At the conclusion of this training, the Certified staff:			
1.	Knows where to locate the Service Provider's Policy that outlines the procedure to follow when an individual is receiving Clozapine Therapy, and who will be responsible for administering Clozapine.		
2.	Knows the procedure for obtaining Clozapine Health Care Provider (HCP) Orders, HCP Telephone Orders, HCP Telehealth Orders, and administering Clozapine according to MAP Regulations, Policies, and Curriculum.		
3.	Knows that only licensed nurses and Trained Certified staff may administer Clozapine.		
4.	Knows that the generic named product 'Clozapine' (also known by the common brand name CLOZARIL®) is typically prescribed for the management of individuals diagnosed with schizophrenia and/or schizoaffective disorder.		
5.	Knows there is a significant risk of a potentially life threatening blood disorder (agranulocytosis) associated with the use of Clozapine; however, when discovered early, it can be reversed.		
6.	Knows that the HCP may order regular Absolute Neutrophil Count (ANC) blood tests to monitor for signs of agranulocytosis.		
7.	Knows adverse effects of Clozapine Therapy.		
8.	Knows to report any signs or symptoms of infection (e.g., fever, weakness, lethargy, or sore throat) to the HCP.		
9.	Knows that individuals diagnosed with schizophrenia or schizoaffective disorder may exhibit suicidal behavior, which refers to actions by the individual that put them at risk for death or serious harm.		
10.	Knows that Clozapine Therapy education should be provided (both initial and continuous) for an individual learning to self-administer Clozapine.		
11.	Knows that when Clozapine therapy is started, the dose will be low and then slowly increased over time until the therapeutic dose is reached.		
12.	Knows if a single dose of Clozapine is missed to contact the MAP Consultant.		
13.	Knows if the Clozapine dose is missed for more than two (2) days to not administer the next dose of Clozapine without first contacting the prescribing HCP (authorized prescriber).		
14.	Knows how changes are communicated to all staff (e.g., medication progress note, narrative note, flow sheet, etc.).		
15.	Knows when and how to contact the individual's Health Care Provider and/or the MAP Consultant for any Clozapine related issues, questions, or concerns.		
16.	Knows when notification or contact with the HCP is necessary.		
17.	Knows when a 911 telephone call is necessary.		
18.	Knows after Emergency Response personnel arrive and the individual is cared for, to notify appropriate persons, and follow all emergency procedures per the Service Provider's Policy.		

Based on the Training Guidelines for Clozapine Therapy, I, as Trainer, have determined that the Certified staff named below have the knowledge to administer Clozapine.

	Certified Staff's Printed Name:	Certified Staff's Signature:
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The Trainer should close empty signature spaces upon completion of the training.