**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF PERFUSIONISTS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE**

**BOARD OF REGISTRATION OF PERFUSIONISTS**

**IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20**

**Tuesday, September 4, 2018**

**8:30 a.m.**

**239 Causeway Street ~ 4th Floor ~ Room 418**

# **Boston, Massachusetts 02114**

#### **Agenda**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Time** | **Item #** | **Item** | **Exhibits** | **Staff Contact** |
| 8:30 a.m. | **I** | **Call to Order  Determination of Quorum** |  |  |
|  | **II** | **Conflict of Interest**  **Approval of Agenda** | Agenda | Board Chair |
|  | **III** | **Approval of Minutes**   1. Regularly Scheduled Meeting December 5, 2017 | Draft minutes | Board Chair |
|  | **IV** | **Staff Action Policies**   1. Retirement Status 2. Unlicensed Practice 3. License Reinstatement After Surrender | Draft Policies | MS |
|  | **V** | **Flex Session**   1. Announcement    1. Telemedicine update 2. Topics for next agenda | Memo | MS/Board Chair |
| 12:00 p.m. | **VI** | **Adjournment -** next Board meeting scheduled for December 4, 2018. |  |  |

**COMMONWEALTH OF MASSACHUSETTS**

**BOARD OF REGISTRATION OF PERFUSIONISTS**

**BOARD MEETING**

**December 5, 2017**

**239 Causeway Street, Boston, MA 02114**

**Room 418**

**MINUTES**

Board Members: Kyle Spear, Perfusionist 4

Kevin Lilly, Certified Clinical Perfusionist 1, Vice-Chair

Michelle Tozer, Perfusionist 2

Sary Aranki, M.D., Cardiovascular Surgeon

Staff: Roberlyne Cherfils, Executive Director, BHPL

Phil Beattie, Assistant Executive Director, BHPL

Rebecca Ferullo, Office Support Specialist, BHPL

Vita Berg, Office of the General Counsel

Absence of recording and cutaneous meeting minutes, the following minutes were compiled based on meeting agenda.

1. Call to Order – Determination of Quorum

A quorum of the Board was present. The meeting was called to order.

1. Approval of Agenda

The Meeting Agenda was reviewed.

DISCUSSION: None

ACTION: A motion was made to approve the agenda as presented; the motion was seconded. The motion passed with Board members present and voting in favor unanimously.

Document: December 5, 2017 Board Meeting Agenda

1. Approval of the Minutes

A. June 6, 2017 regularly Scheduled Board Meeting  
the Minutes of the June 6, 2017 Regularly Scheduled BoardMeeting were reviewed.

DISCUSSION: None

ACTION: A motion was made to approve the minutes as presented; The motion was seconded. The motion passed with Board members present and voting in favor unanimously.

Document: Minutes of the June 6, 2017 Regularly Scheduled Board Meeting

1. Staff Action Policies
2. A. Retirement Status

The policy will authorize the Executive Director or his/her designee to place a Licensee on a

Retired status upon request of the Licensee and after certain criteria is met.

ACTION: A motion was made to adopt the edits made to the draft regulations and to promulgate them; the motion was seconded. The motion passed with Board members present and voting in favor unanimously.

Document: Retirement Status Policy

1. Flex Session

A. Announcements

Ms. Cherfils updated Board members on respiratory therapists performing ECMO and also provided Board members with the proposed meeting dates for 2018.

DISCUSSION: None

ACTION: None

Document: None

B. Topics for Next Agenda

DISCUSSION: None

ACTION: None

Documents: None

1. Adjourn

There being no further business before the Board, a motion was made to adjourn the Meeting; The motion was seconded. The motion passed with Board members present and voting in favor unanimously.

The next scheduled meeting of the Board of Registration of Perfusionists is Tuesday, March 6, 2018 at 8:30 a.m. at 239 Causeway Street, Boston, MA.

Respectfully Submitted:

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Kevin Lilly, Chair Date