COMMONWEALTH OF MASSACHUSETTS

Board of Registration of Hazardous Waste Site Cleanup Professionals

MINUTES
OF
BOARD MEETING
Held on September 15, 2026
[Approved: October 13, 2026]

Meeting Location: **100 Cambridge Street, Boston, MA and remotely via ZOOM**

Prepared by: Matthew Lyne

List of Documents Used at the Meeting:
1. Board Meeting Agenda
2. Draft August 11, 2026 Board Meeting Minutes
3. ARP Docket 1
4. Renewal Docket 1

1. **Call to Order:** Diane Baxter called the meeting to order at 12:16 p.m. Present in the room: David Austin and Diane Baxter. Present remotely via ZOOM: Gail Batchelder, Kathy Campbell, Craig Ellis, Paul McKinlay, and Gregg McBride.
Board members absent: Kirk Franklin, Deirdre Menoyo, James Smith, and Dave Gorden.

Staff members present in person: Chris Borges and Matthew Lyne. Staff members present via ZOOM: Notoshia Dix.

Members of the public present remotely via ZOOM: Mariellen Morris, LSPA Executive Director; Kristi Fitzpatrick, LSPA Communications Manager; Rebecca Buswell of MassDEP; Shaina Cohen; Shelly Cain; and Sneha Kalagarla.

2. **Announcements:** None

3. **Agenda:** The Board members agreed to follow the agenda as written.

4. **Minutes:** The Board members reviewed the draft minutes of the meeting held on August 11, 2026. A motion was made and seconded to approve the draft minutes as written. All Board members in attendance voted to approve the draft minutes as written by roll call vote with the exception of Mr. McBride who abstained.

5. **Upate regarding the Board's On-line Platform:** Sneha Kalagarla**,** Senior Business Analyst/Project Manager for the Massachusetts Energy and Environmental

Information and Public Access System (EIPAS) ePermitting/eLicensing team, joined the meeting to provide an update regarding changes with the Board's electronic platform since she last addressed the Board at the August 2026 meeting. Ms. Kalagarla reported that there are currently no issues or system repairs pending. However, some updates are still being worked on.

Kathy Campbell left the meeting.

6. **Old Business**: None

7. **Decisions Regarding Licensing of Applicants:**

A. Draft Denial Letter re: Bryan Gammons

The Board members reviewed the draft denial letter regarding the application of Mr. Gammons, who was previously denied at the June 9th board meeting. A motion was made and seconded to approve the draft letter as written. All Board members present voted in favor by roll-call vote.

B. Draft Denial Letter re: Georgeanna Nugent

The Board members reviewed the draft denial letter regarding the application of Ms. Nugent who was previously denied at the August 11th board meeting. A motion was made and seconded to approve the draft letter as written. All Board members present voted in favor by roll-call vote.

C. Application Dockets

New Application Docket Number 1

ARP Members: Deirdre Menoyo, Kathy Campbell, James Smith
Recused Members: None

ID #	Applicant Name/Company Name	ARP #	REC.
4735	Alexander Dewhirst	369	D

Mr. Lyne stated that Mr. Dewhirst has a B.S. degree in GeoSciences which is not among the listed standard track degrees; however, the ARP determined, based on the applicant's college coursework, that he met the qualifications to be a standard track candidate. Mr. Dewhirst claimed 17 years of Total Professional Experience (TPE) with 5 years of that being claimed as Relevant Professional Experience (RPE). The ARP found that Mr. Dewhirst did not document the required 3 years of RPE within the past 5 years. Also, Mr. Dewhirst claimed over 2 years of RPE in his first position, but the ARP found insufficient waste site cleanup decision making experience on two projects he submitted for that position. Lastly, the ARP noted that one of the references did not confirm waste

site cleanup decision making experience for the first position. The ARP recommended that Mr. Dewhirst be **denied** to take the exam.

Kathy Campbell rejoined the meeting at 12:15.

A motion was made and seconded to accept the recommendation of the ARP. The motion passed by roll-call vote with all Board members in attendance voting in support of the motion.

8. License Renewals

Renewal Docket No. 1
Date: September 15, 2026
Renewal Date: 10/30/2026
New Expiration Date: 10/30/2029
Have completed all requirements for renewal:

	LSP Number	First	Middle	Last
1	3989	John		Thompson
2	8119	Jacob		Butterworth

A motion was made and seconded to renew the licenses of the LSPs on Docket #1 for the date indicated. All Board members present voted in favor by roll-call vote.

Renewal Status Report.
Mr. Lyne reported that 23 LSPs have a renewal date of 10/30/26. These LSPs were sent their initial reminder to renew on August 31st and the window is open for them to renew before the October 30th expiration date.

9. Other Licensing Related Matters

A. Scheduling of Future Application Review Panels

Mr. Lyne reported that the ARP for Cody Johnson (ARP # 372 – D. Austin, P. McKinlay, G. Batchelder) was assembled previously, but is still waiting on the last reference form to be received before conducting its review of the application. Once the last reference form is received, the ARP will meet to discuss the application.

Mr. Lyne

stated that 3 new LSP Applications were received since the last meeting. New ARPs were assigned as indicated:
Carolyn Messer, #3888 from Ramboll. Mr. Ellis, Mr. McBride, and Mr. Franklin agreed to serve on this ARP.
Matthew Simmons, #9421 from Terra Environmental. Ms. Campbell, Ms. Baxter, and Mr. Smith agreed to serve on this ARP.
Daniel Batchelor, #4608-Limited Application. Mr. Austin, Mr. McKinlay, and Ms. Menoyo agreed to serve on this ARP.

B. Inactive Status Report

Ms. Dix reported the Total Number of LSPs on Inactive Status: 2

LSP Number	License Status Date	License Status	Last Name	First Name
8467	April 4, 2025	INACTIVE	Hansel	Kelly
3984	July 1, 2025	INACTIVE	Doherty	James

C. Total Number of Active LSPs = 378

D. Annual Fees Report

Ms. Dix had nothing to report at this time.

Kirk Franklin joined the meeting at 12:30.

10. Exam Update

Ms. Baxter stated that the LSPA sent an email to Ms. Wood with additional questions about changes to the exam procedure. Ms. Baxter indicated that the LSPA questions and the board's response will be presented at the next board meeting in October.

11. Continuing Education Committee Report

Mr. Austin reported that the Committee met earlier in the day. The Committee approved the meeting minutes from last month's meeting, two new courses, and one new conference.

12. Other Business

A. Personnel, Budget and Fees: Ms. Baxter indicated there was nothing to report.

B. LSP Board Course: Ms. Baxter indicated that due to the LSPA's schedule, the LSP Board Course will be held in the Fall of 2027.

C. Helpful Hints Document re: Applications: Ms. Baxter discussed the ongoing task of compiling helpful hints for the LSP Application. Ms. Baxter requested Board members that had ideas or comments to email them to Ms. Wood and any ideas received would be discussed at the October Board meeting.

13. Future Meeting: The Board will next meet on October 13, 2026.

14. Adjournment: The meeting was adjourned at 12:37 p.m.