

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, M.G.L. c. 30A, § 20

Friday, September 16, 2016
10:00 a.m. to 2:00 p.m.

239 Causeway Street ~ 4th Floor ~ Room 417A
Boston, Massachusetts 02114

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I	Call to Order Determination of Quorum Notice of electronic recording		
	II	Approval of Agenda	Draft Agenda	
	III	Approval of Minutes of Regularly Scheduled Meeting A. August 19, 2016 Board Meeting	Draft Minutes	
	IV	Administrator in Training A. <u>Request for Administrator in Training Credit</u> 1. <u>Macarelli, Robert</u> Facility: The Bostonian Skilled Nursing & Rehabilitation Center Preceptor: Sam Corey, NH5037 2. <u>Fortin, Stephen</u> Facility: Southeast Health Care Center Preceptor: Paula Topjian, NH5244	Applications and related documents	

		<p>Administrator in Training</p> <p>B. <u>Request for Administrator in Training Change of Preceptor</u> None</p> <p>C. <u>Administrator in Training Mid-Point Review</u></p> <p>1. <u>Coelho, Rosilene</u> <u>Facility:</u> Mary Anne Morse Healthcare Center <u>Preceptor:</u> Lisa Kubiak, NH3466</p> <p>D. <u>Administrator in Training Completion Review</u></p> <p>1. <u>Alaimo, Craig</u> <u>Facility:</u> Hannah Duston Healthcare Center - Haverhill <u>Preceptor:</u> Christopher Olenio, NH3366</p>	Applications and related documents	
	V	<p>Review of Applications for Licensure by Reciprocity</p> <p>A. <u>Luddy, Nancy</u> (Licensed in: CT)</p> <p>B. <u>Maynard, Catherine</u> (Licensed in: ME)</p>	Applications and related documents	
	VI	<p>Flex Session</p> <p>A. 2017 Board Meeting Schedule</p> <p>B. Topics for the next Agenda</p>	Memo	RC
	VII	<p>Other Business/Announcement</p> <p>A. NHA Regulatory Review</p>		MS

	<p>VIII</p>	<p>Executive Session (Roll call vote) The Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of discussing the reputation, character, physical condition or mental health, rather than professional competence, of an individual, or to discuss the discipline or dismissal of, or complaints or charges brought against, a public officer, employee, staff member or individual.</p> <ol style="list-style-type: none"> 1. Specifically, the Board will discuss and evaluate the <u>Good Moral Character</u> provision of a pending application. 2. In addition, the Board will discuss and evaluate the reputation, character, physical condition or mental health, rather than professional competence, of licensees relevant to their petitions for license status change. <p>The Board will not reconvene in open session subsequent to the executive session.</p>	<p>Closed Session</p>	
<p>2:00 p.m.</p>	<p>VIII</p>	<p>Adjournment-next Board meeting scheduled for October 21, 2016.</p>		

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING

Friday, September 16, 2016

239 Causeway Street - 4th floor, Room 417A/B

Boston, MA 02114

MINUTES

Board Members Present: Nancy Lordan, Nursing Home Administrator 3, Chair
Roxanne Webster, Registered Nurse, Secretary
William Graves, Nursing Home Administrator 1, Vice-Chair
Sherman Lohnes, Department of Public Health
Mary McKenna, Executive Office of Elder Affairs
James Divver, Nursing Home Administrator 4
Michael Baldassarre, Nursing Home Administrator 2
MaryEllen Coyne, Office of Long Term Services and Supports at MassHealth
Patrick J Stapleton, Nursing Home Administrator 5 (Non-Proprietary Nursing Home) (left at 11:36 a.m.)
Jeannette Sheehan, Public Member 1

Board Members not Present: Aaron Tobey, Public Member 2
Mary K. Moscato, Hospital Administrator

Staff Present: Roberlyne Cherfils, Executive Director, Multi-Boards, DHPL
Philip Beattie, Deputy Executive Director, Multi-Boards, DHPL
Mary Strachan, Board Counsel, Office of the General Counsel, DPH
Anson Chu, Office Support Specialist, Multi-Boards, DHPL

Staff Not Present: Clifford V. Pascarella II, JD, Board Investigator, DHPL

Guests: Jared Bane Attorney Mark Bodner
Katie Joyce Attorney Clichello
Scott Picone Attorney Noel Dumes
Ann Thomas Attorney Levine
Stephen Fortin Attorney Sheri Pizzi

- I. Call to Order - Determination of Quorum
A quorum of the Board was present. Ms. Lordan, Board Chair, called the meeting to order at 10:03 a.m.
- II. Approval of Agenda
Board members reviewed the meeting Agenda.

Board Meeting Agenda September 16, 2016

DISCUSSION: None

ACTION: Mr. Divver made a motion to approve the agenda as presented; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Document: September 16, 2016 Regularly Scheduled Board Meeting Agenda.

III. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: August 19, 2016

DISCUSSION: The Board reviewed the August 19, 2016 Regularly Scheduled Board Meeting Minutes.

ACTION: Mr. Baldassarre made a motion to approve the minutes as presented; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor: Ms. Lordan-yes, Ms. Webster-yes, Mr. Graves-yes, Mr. Lohnes-yes, , Ms. McKenna-yes, Mr. Divver-yes, Mr. Baldassarre-yes, Ms. Coyne-yes, Mr. Stapleton- yes, Ms. Sheehan-yes; Opposed: None; Abstain: None; Recused: None.

Documents: August 19, 2016 Regularly Scheduled Board Meeting Minutes

IV. Administrator in Training

A. Request for Administrator in Training Credit

Ms. Webster made the following recommendations:

1. Macarelli, Robert

Facility: The Bostonian Skilled Nursing & Rehabilitation Center

Preceptor: Sam Corey, NH5037

RECOMMENDATION: Approve – no credit

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

2. Fortin, Stephen

Facility: Southeast Health Care Center

Preceptor: Sam Corey, NH5037

RECOMMENDATION: Approve – no credit

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Graves

seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

B. Request for Administrator in Training Change of Preceptor

None

C. Administrator in Training Mid-Point Review

Ms. Webster made the following recommendations:

1. Coelho, Rosilene

Facility: Mary Anne Morse Healthcare Center

Preceptor: Lisa Kubiak, NH3466

RECOMMENDATION: Approve

ACTION: Mr. Graves made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents.

D. Administrator in Training-Final Completion Review

Ms. Webster made the following recommendations:

1. Alaimo, Craig

Facility: Hannah Duston Healthcare Center - Haverhill

Preceptor: Christopher Olenio, NH3366

RECOMMENDATION: Approve

ACTION: Mr. Graves made a motion to accept the recommendation; Mr. Divver seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: AIT Application and related documents

V. Review of Applications for Licensure by Reciprocity

Ms. Webster made the following recommendations:

A. Luddy, Nancy (Licensed in: CT)

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor

unanimously.

Documents: Applications and related documents

B. Maynard, Catherine (Licensed in: ME)

RECOMMENDATION: Approve

ACTION: Mr. Divver made a motion to accept the recommendation; Mr. Baldassarre seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: Applications and related documents

VI. Flex Session

A. 2017 Board Meeting Schedule

DISCUSSION: Ms. Cherfils informed the Board that the 2017 Board meeting dates will be distribute via email after the meeting.

ACTION: None

Documents: Memo

B. Topics for the next Agenda

DISCUSSION: Ms. Cherfils informed the Board about the annual NAB conference and trying to determine if any Board member is interested as a representative from MA.

ACTION: None

Documents: None

VII. Other Business/Announcement

A. NHA Regulatory Review

DISCUSSION: Ms. Strachan advised Board members that no comments or testimony regarding the proposed amendments to the regulations were submitted at the public hearing. No testimony was submitted on line after the hearing, therefore, the proposed amendments can now be sent to the Secretary of States's Office for promulgation.

ACTION: Mr. Divver made a motion to send the proposed amendment regulations to the Secretary of State's Office for promulgation; Mr. Graves seconded the motion; Motion passed with Board members present and voting in favor unanimously.

Documents: None

VIII. Executive Session (Roll call vote)

At 10:09 a.m., Ms. Lordan, Board Chair, announced that the Board will meet in Executive Session as authorized pursuant to M.G.L. c.30A, § 21(a)(1) for the purpose of consider the Board will consider approving prior executive session minutes in accordance with M.G.L. ch.30A, § 22(a) for previous executive sessions of the Board.

The Board will not reconvene in open session subsequent to the executive session.

Mr. Divver made a motion to enter the Executive Session; Ms. Webster seconded the motion. Motion passed with Board members present and voting in favor: Ms. Lordan-yes, Ms. Webster-yes, Mr. Graves-yes, Mr. Lohnes-yes, , Ms. McKenna-yes, Mr. Divver-yes, Mr. Baldassarre-yes, Ms. Coyne-yes, Mr. Stapleton– yes, Ms. Sheehan-yes; Opposed: None; Abstain: None; Recused: None.

The Board adjourned the Executive Session at 11:45 a.m.

IX. Adjudicatory Session

None

X. M.G.L. c. 112, § 65C Session

None

XI. Adjourn

There being no other business before the Board, Ms. Webster made a motion to adjourn the Board meeting; Mr. Lohnes seconded the motion. Motion passed with Board members present and voting in favor unanimously. The meeting was adjourned at 11:46 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Friday, October 21, 2016. The Board meeting begins at 10:00 a.m.

Respectfully submitted:

Nancy Lordan, NHA
Chair

Date