

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS**

**THIS AGENDA CONSTITUTES NOTICE OF THE REGULARLY SCHEDULED MEETING OF THE BOARD OF REGISTRATION
OF NURSING HOME ADMINISTRATORS
IN COMPLIANCE WITH THE OPEN MEETING LAW, G.L. c. 30A, § 20**

**Thursday, September 19, 2013
10 a.m. to 2 p.m.**

**239 Causeway Street ~ 4th Floor ~ Room 417A
Boston, Massachusetts 02114**

Agenda

Time	Item #	Item	Exhibits	Staff Contact
10:00 a.m.	I.	Call to Order and Staff Introductions		
	II.	Approval of Agenda	Agenda	
	III.	Approval of Minutes A. July 18, 2013 Regularly Scheduled Meeting	Minutes	
	IV.	Adjudicatory Session None	None	
	V.	G.L. c. 112, § 65C Session None	None	

10:30 a.m.	VI.	<p>Administrator in Training</p> <p><u>A. Request for Administrator in Training Approval</u></p> <ol style="list-style-type: none"> 1. <u>Churchill, Linda</u> Facility: D'Youville Senior Care Preceptor: Andrea Rathbone, NH3221 2. <u>Thimot, Kevin</u> Facility: Springside Nursing & Rehab Center Preceptor: Christina Pringle, NH3551 <p><u>B. Request for Administrator in Training Credit</u></p> <ol style="list-style-type: none"> 1. <u>Lucente, Rebecca</u> Facility: Spaulding Nursing & Therapy Center – West Roxbury Preceptor: Christine Reily, NH3372 <p><u>C. Request for Administrator in Training Change of Preceptor</u> None</p> <p><u>D. Administrator in Training Mid-Point Review</u></p> <ol style="list-style-type: none"> 1. <u>Gust, Stephen</u> Facility: Mary Immaculate Nursing / Restorative Center Preceptor: Stewart Goff, NH2928 2. <u>Clark, Michele</u> Facility: Golden Living Center – West Newton Preceptor: Stephen Copper, NH2097 3. <u>Thurston, Jeffrey</u> Facility: Prescott House – North Andover Preceptor: Shari LaRoche, NH3199 4. <u>MacBrien, Natalie</u> Facility: The Meadows – Edgewood Retirement Community Preceptor: Marlene Rotering, NH3044 5. <u>Bettano, Tracie</u> Facility: Linden Ponds – Hingham Preceptor: James Centola, NH5094 6. <u>Delicia, Mark</u> Facility: The Neville Center @ Fresh Pond – Cambridge Preceptor: Katherine Norfleet, NH5099 7. <u>Griffin, Amy</u> Facility: Epoch Senior Healthcare – Chestnut Hill Preceptor: Ellen Alperen, NH3411 	Applications	
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		<p>E. <u>Administrator in Training Completion Review</u></p> <p>1. <u>Scott, Mara</u> Facility: Wingate of Hampden Preceptor: Kevin LeClaire, NH5096</p> <p>2. <u>Nichols, Dana</u> Facility: Lexington Healthcare Center Preceptor: Michael Takesian, NH2295</p>	Applications	
	VII.	Review of Applications by Reciprocity None	None	
	VIII.	Review of Applications for Licensure Reactivation (within 3 years of license expiration) A. Azzun, Emmanuel NH5137 (Expired 6/30/2012)	Reactivation Application	
	IX.	Review of Applications for Licensure Reactivation (more than 3 years since license expiration) A. Morin, Leslie, NH1701 (Expired 06/30/2009)	Reactivation Application	
	X.	Staff Assignments A. <u>SA-INV-4259</u> Gauthier, Susan, NH2758 (Expires 6/30/14) B. <u>SA-INV-4327</u> Hodge, Pamela, NH5115 (Expires 6/30/14) C. <u>SA-INV-3276</u> Gillis, Andrew, NH3352 (Expires 6/30/14)	Verbal Report Verbal Report Investigative Reports	MC MC IH
	XI.	Docketed Complaints None	None	

	XII.	Continuing Education A. Requests for CEU Approval 1. Program: “ <i>Social Media Policies Legal Do’s and Don’ts: What Healthcare Should know</i> ” Provider: Salmon-Robinson, Kathleen, NH2659 2. Program: “ <i>Compassion Amid the Confusion</i> ” Provider: Saint Patrick’s Manor – Schieb, Susan 3. Program: “ <i>Quality Assurance and Performance Improvement (QAPI)</i> ” Provider: Ianacone, David, NH3105	Request documents	
	XIII.	Requests for Deemed Status None	None	
	XIV.	CEU Audits None	None	
	XV.	Other Business/Announcements 1. Appointments of Chair, Vice-Chair, Secretary 2. Priorities for FY2014 3. Committee for Staff Assignments and Complaints		
2:00 p.m.	XVI.	Adjournment		

COMMONWEALTH OF MASSACHUSETTS

BOARD OF REGISTRATION OF NURSING HOME ADMINISTRATORS

BOARD MEETING

Thursday, September 19, 2013
239 Causeway Street - 4th floor, Room 417A
Boston, MA 02114

MINUTES

Board Members Present: Nancy Lordan, Nursing Home Administrator, Chair
William Graves, Nursing Home Administrator, Vice-Chair
Roxanne Webster, Registered Nurse, Secretary
Mary McKenna, Executive Office of Elder Affairs, Member
Janet Cutter, Executive of Office of Public Welfare, Member
Sherman Lohnes, Department of Public Health, Member
James Divver, Nursing Home Administrator, Member
Michael Baldassarre, Nursing Home Administrator, Member

Board Members Not Present: David Becker, Hospital Administrator, Member

Staff Present: Ichelle Herbu, Assistant Executive Director, Board of Registration of Nursing Home Administrator
Anson Chu, Administrative Assistant, Board of Registration of Nursing Home Administrator
Marjorie Campbell, Nursing Investigator Supervisor, Office of Public Protection
Philip Beattie, Board Investigator, Office of Public Protection
Carey Lambert, Board Investigator, Office of Public Protection
Madeline Piper, Deputy General Counsel, Office of the General Counsel

Staff Not Present: Joelle Stein, Board Counsel, Office of General Counsel
Annette O'Brien, Interim Executive Director, Board of Registration of Nursing Home Administrator

I. Call to Order
Ms. Lordan, Chair, called the meeting to order at 10:03 a.m.

II. Approval of Agenda
The Board reviewed the Meeting Agenda.

Ms. Webster made a motion to approve the Agenda as presented; Mr. Graves seconded the motion. The motion passed unanimously.

Document: September 19, 2013 Board Meeting Agenda.

III. Approval of Minutes

A. Minutes of the Regularly Scheduled Board Meeting: July 18, 2013

The Board reviewed the July 18, 2013 Regularly Scheduled Board Meeting minutes. Mr. Graves made a motion to approve the Minutes as presented; Mr. Baldassarre seconded the motion. The motion passed unanimously.

Document: July 18, 2013 Regularly Scheduled Board Meeting Minutes

IV. Adjudicatory Session (closed session)

None

V. M.G.L. c. 112, § 65C Session (closed session)

None

VI. Administrator in Training

A. Request for Administrator in Training

Ms. Webster made the following recommendations:

1. Churchill, Linda

Facility: D'Youville Senior Care
Preceptor: Andrea Rathbone, NH3221

Approve

2. Thimot, Kevin

Facility: Springside Nursing & Rehab Center
Preceptor: Christina Pringle, NH3551

Approve

B. Request for Administrator in Training Credit

Ms. Webster made the following recommendations:

1. Lucente, Rebecca

Facility: Spaulding Nursing & Therapy Center – West Roxbury
Preceptor: Christine Reily, NH3372

**Approve
2 weeks**

C. Request for Administrator in Training Change of Preceptor

None

D. Administrator in Training-Mid-Point Review

Ms. Webster made the following recommendations:

8. Gust, Stephen

Facility: Mary Immaculate Nursing / Restorative Center
Preceptor: Stewart Goff, NH2928

Approve

9. Clark, Michele
Facility: Golden Living Center – West Newton
Preceptor: Stephen Copper, NH2097 **Approve**
 10. Thurston, Jeffrey
Facility: Prescott House – North Andover
Preceptor: Shari LaRoche, NH3199 **Approve**
 11. MacBrien, Natalie
Facility: The Meadows – Edgewood Retirement Community
Preceptor: Marlene Rotering, NH3044 **Approve**
 12. Bettano, Tracie
Facility: Linden Ponds – Hingham
Preceptor: James Centola, NH5094 **Approve**
 13. Delicia, Mark
Facility: The Neville Center @ Fresh Pond – Cambridge
Preceptor: Katherine Norfleet, NH5099 **Approve**
 14. Griffin, Amy
Facility: Epoch Senior Healthcare – Chestnut Hill
Preceptor: Ellen Alperen, NH3411 **Approve**
- E. Administrator in Training-Final Review
Ms. Webster made the following recommendations:
1. Scott, Mara
Facility: Wingate of Hampden
Preceptor: Kevin LeClaire, NH5096 **Approve**
 2. Nichols, Dana
Facility: Lexington Healthcare Center
Preceptor: Michael Takesian, NH2295 **Approve**

Ms. Cutter made a motion to accept the recommendations of Ms. Webster; Mr. Graves seconded the motion. Mr. Divver abstained from the vote, because Ms. Nichols was the Director of Nursing when he worked as an administrator at Lexington Health Care. The motion passed unanimously.

Documents: AIT Applications and related documents

- VII. Review of Applications for Licensure-Reciprocity
None
- VIII. Review of Applications for Licensure-Reactivation (within 3 years of license expiration)
A. Azzun, Emmanuel, NH5137 (Expired 6/30/2012) **Approve**

Ms. Webster made the following recommendations:

Ms. Cutter made a motion to accept the recommendations of Ms. Webster; Ms. McKenna seconded the motion. The motion passed unanimously.

Documents: Reactivation License Application and supporting documents

- IX. Review of Applications for Licensure- Reactivation (more than 3 years since license expiration)
A. Morin, Leslie, NH1701 (Expired 06/30/2009) Re-take NAB

Ms. Webster made the following recommendation:

Licensee's license lapsed in 2009. Licensee is to retake the NAB examination (261 CMR 2.13). McKenna made a motion to accept the recommendation; Mr. Baldassarre seconded the motion. The motion passed unanimously.

Documents: Reactivation License Application and related materials

- X. Review of Applications for Licensure-Reinstatement
None

- XI. Staff Assignments
A. SA-INV-4127 Gauthier, Susan NH2758

Ms. Campbell provided a summary of the staff assignment, and informed the Board that Ms. Gauthier's attorney was unable to attend this Board meeting as requested by the Board at the July 18, 2013 regularly scheduled meeting; however, Ms. Gauthier, and her attorney could attend the October 17, 2013 meeting.

The Board deferred action on the staff assignment pending an investigative conference with Ms. Gauthier.

Documents: Investigation Report and related materials

- B. SA-INV-4327 Hodge, Pamela NH5115

Ms. Campbell provided a summary of the staff assignment, and informed the Board that Ms. Hodge was the administrator for Kindred Transitional care Rehabilitation (Highgate) when nursing staff delayed administering CPR to a patient; they did not follow the facility's policy and procedure; and the medical record had editing and data entry errors. Licensee took immediate action to correct the areas of concerns. DHCQ survey indicated that conditions constituted immediate jeopardy to resident health and safety.

The Board deferred action on the staff assignment pending an investigative conference with Ms. Hodge.

Documents: Investigation Report and related materials

C. SA-INV-3276 Gillis, Andrew NH3352

Mr. Graves made a motion to close the staff assignment as there is no evidence of any failure to meet accepted standards of practice; Ms. Cutter seconded the motion. The motion passed unanimously.

Documents: Investigation Report and related materials

XII. Docketed Complaints

None

XIII. Continuing Education

Ms. Cutter made the following recommendations:

A. Request for CEU Approval

1. *“Social Media Policies Legal Do’s and Don’ts: What Healthcare Should know”*
Kathleen Salmon-Robinson, NH2659 **Approve: 1 CEU**
2. *“Compassion Amid the Confusion”*
Saint Patrick’s Manor – Schieb, Susan **Approve: 6 CEU**
3. *“Quality Assurance and Performance Improvement (QAPI)”*
Ianacone, David, NH3105 **Approve: 4 CEU**

Ms. Roxanne made a motion to accept the recommendations of Ms. Cutter; Mr. Graves seconded the motion. The motion passed unanimously.

Documents: Requests for CEU Approval and related documents

B. Requests for Deemed Status

None

C. CEU Audits

None

XIV. Other Business/Announcements

A. Appointments of Chair, Vice-Chair, Secretary

Current Chair: Nancy Lordan

Current Vice-Chair: William Graves

Current Secretary: Roxanne Webster

Mr. Divver made a motion to nominate Ms. Lordan as the Chair, Mr. Graves as the Vice-Chair, and Ms. Webster as the Secretary; Mr. Baldassarre seconded the motion. The motion passed unanimously.

B. Priorities for FY2014

Ms. Herbu invited the Board to discuss priorities for the year 2014. The Board wishes to do random CEU audits and obtain updates on the new Cori check procedure for the DHPL.

C. Committee for Staff Assignments and Complaints

Ms. Herbu provided the Board with a summary of the discussion from the July 18, 2013, meeting. After a discussion, the Board decided that statement of deficiencies and other complaints submitted to Office of Public Protection should be reviewed by the Board prior to any investigation. Further, prior to the start of each meeting, Mr. Lohnes, Mr. Baldassarre Mr. Graves would review the complaints individually, and during the meeting, provide Board members with a summary of the facts and recommendations for further action. Mr. Graves made a motion to accept the decision; Ms. Webster seconded the motion. The motion passed unanimously.

XV. Adjourn

There being no other business before the Board, Ms. Webster made a motion to adjourn the Board Meeting; Mr. Divver seconded the motion. The motion passed unanimously. The Board Meeting was adjourned at 11:08 a.m.

The next meeting of the Board of Registration of Nursing Home Administrators will be held on Thursday, October 17, 2013. The Board meeting begins at 10:00 a.m.

Respectfully submitted:

Nancy Lordan, NHA
Chair

Date