



COMMONWEALTH OF MASSACHUSETTS
Board of Registration
of
Hazardous Waste Site Cleanup Professionals
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PROFESSIONAL CONDUCT COMMITTEE

Minutes of Meeting on September 9, 2025

Approved on: October 14, 2025

Prepared by: Terry Wood

Meeting Location: In person at 100 Cambridge Street, Boston and remotely via ZOOM

List of Documents Used at the Meeting:

1. Agenda
2. Draft Professional Conduct Minutes from August 12, 2025
3. Active Case List

1. Call to Order: Jamie Smith called the meeting to order at 12:11 p.m.

Present remotely via ZOOM: Gail Batchelder, Diane Baxter, Kathy Campbell, Craig Ellis, Kirk Franklin, Deirdre Menoyo, Paul McKinlay and Jamie Smith. Board members present in the room: David Austin. Board members absent: Gregg McBride.

Staff members present in the room: Christopher Borges, Matthew Lyne and Terry Wood.
Staff members present via ZOOM: Notoshia Dix.

Also present remotely via ZOOM were: Kristi Lefebvre, LSPA Communications Manager; Brian Roden and Rebecca Buswell from MassDEP; and Lori McCarthy.

2. Announcements: None.

3. Review of Draft Minutes from August 12, 2025 Committee Meeting Minutes

The draft meeting minutes from the August 12, 2025 meeting were approved without changes by all members in attendance via roll-call vote except Mr. Ellis who abstained.

4. Old Business

A. Status of Complaint Review Teams (CRTs)

The active case list was reviewed, and the status of each case was discussed.

5. Future Meeting – October 14, 2025.

6. Adjournment: The meeting was adjourned at 12:13 p.m.

This information is available in alternate format. Please contact Melixza Esenyie at 617-626-1282.
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