



# Massachusetts State Emergency Response Commission

400 Worcester Road  
Framingham, MA 01702

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## STATE EMERGENCY RESPONSE COMMISSION

Notice of Open Meeting and Agenda

**Date: December 13, 2023**

**Location: Virtual**

**10:00 \* 11:30**

- |              |                                                        |              |
|--------------|--------------------------------------------------------|--------------|
| <b>I.</b>    | <b>Call to Order</b>                                   | Kim Castle   |
| <b>II.</b>   | <b>Roll Call</b>                                       | Kenyi Suarez |
| <b>III.</b>  | <b>Agenda Additions</b>                                | All          |
| <b>IV.</b>   | <b>Review and approval of Previous Meeting Minutes</b> |              |
|              | a. March 13, 2023                                      |              |
|              | b. June 14, 2023                                       | All          |
| <b>V.</b>    | <b>Open Issues</b>                                     | Kim Castle   |
|              | a. Bylaw updates                                       |              |
|              | i. Review and Discussion                               |              |
|              | b. Training Coordination                               |              |
|              | c. Grant for Training                                  |              |
|              | i. Contractor, topics, participants                    |              |
| <b>VI.</b>   | <b>New Business</b>                                    | Kim Castle   |
|              | a. LEPC structure                                      |              |
|              | b. Workgroups and Standing Reports                     |              |
|              | c. Tier II Reporting period                            |              |
| <b>VII.</b>  | <b>For the Good of the Order</b>                       | All          |
| <b>VIII.</b> | <b>Adjournment</b>                                     | Kim Castle   |

Next Meeting: March 13, 2024

General Meeting Notice and Agenda will be posted on <https://www.mass.gov/info-details/massachusetts-state-emergency-response-commission-serc> . If any member of the public wishing to attend this meeting seeks special accommodations in accordance with the American Disabilities Act, please contact Sara Parmenter, ADA Coordinator at Sara.L.Parmenter@mass.gov or call 508-820-2060.