



The Commonwealth of Massachusetts  
Executive Office of Health and Human Services  
Department of Public Health  
Bureau of Health Professions Licensure  
250 Washington Street, Boston, MA 02108-4619

Tel: 617-973-0800  
TTY : 617-973-0988  
[www.mass.gov/dph/boards](http://www.mass.gov/dph/boards)

## The Board of Registration in Pharmacy

### Serious Adverse Drug Event Report

**Except for institutional sterile compounding pharmacies that are licensed pursuant to a “Hospital MCSR”,** all other pharmacies (including institutional sterile compounding pharmacies with a “Clinic MCSR”) licensed by the Massachusetts Board of Registration in Pharmacy (Board) shall report to the Board **within seven business days** any serious adverse drug event that occurs as a result of:

1. any compounded preparation dispensed from a pharmacy (sterile or non-sterile);
2. any improper dispensing of a prescription drug resulting in serious injury or death.

Use this form to report events related to medications **dispensed into, within, or from Massachusetts.**

A **serious adverse drug event (SADE)** is defined as any untoward, preventable medical occurrence associated with the use of a drug in humans that results in death, a life-threatening outcome, inpatient hospitalization, a persistent or significant incapacity or substantial disruption of the ability to conduct normal life functions, a congenital anomaly or birth defect, or any other kind of harm as defined by the department. M.G.L. c. 111, § 51H.

A **serious injury** is defined as an injury that is life threatening, results in serious disability or death, or results in additional treatment, testing, or monitoring in a hospital or emergency department.

**Improper dispensing of a prescription drug** shall mean the incorrect dispensing of a prescribed medication that is received by a patient.

A pharmacy shall retain all records relating to the improper dispensing of a prescription drug that results in serious injury or death and all records relating to serious adverse drug events for a minimum period of five years from the date the report is filed with the Board. The records shall be readily retrievable.

#### **Print All Information Clearly and Use One Form for Each Event**

Name of Pharmacy: [Enter Here](#)

MA License Number: [Enter Here](#)

Address: [Enter Here](#)

City: [Enter Here](#)

State: [Enter Here](#)

Zip: [Enter Here](#)

Pharmacy Email: [Enter Here](#)

Pharmacy Tel. No.: [Enter Here](#)

Pharmacy Fax No.: [Enter Here](#)

Manager of Record (MOR) / Designated Pharmacist-in-Charge (PIC): [Enter Here](#)

MA Lic. No.: [Enter Here](#)

Patient Name: [Enter Here](#)

Patient Gender: ☐ Male ☐ Female

Age (years): [Enter Here](#)

Prescription Number(s): [Enter Here](#)

☐ New Prescription or ☐ Refill Prescription or ☐ Other: [Enter Here](#)

Date and Time Drug Dispensed: [Enter Here](#)

Date of Discovery: Enter Here

Medication PRESCRIBED: Enter Here

Quantity (units): Enter Here

Strength (units): Enter Here

Dosage Form: Enter Here

Medication DISPENSED: Enter Here

Quantity (units): Enter Here

Strength (units): Enter Here

Dosage Form: Enter Here

☐ Check if this medication was shipped out of state from a pharmacy located in Massachusetts.

If so, please enter which state: Enter Here

Type of Event (check all that apply):

☐ Incorrect Patient

☐ Incorrect Medication

☐ Incorrect Strength

☐ Incorrect Directions

☐ Incorrect Drug Utilization Review

☐ Incorrect Counseling

☐ Compounded Preparation

☐ Other: Enter Here

Outcome of Serious Adverse Drug Event:

☐ Death

☐ Life-Threatening Outcome

☐ Inpatient Hospitalization

☐ Prolonged Hospitalization

☐ Disability/ Incapacitated

☐ Congenital Anomaly/ Birth Defect

☐ Other: Enter Here

Description of Event and Outcome: Enter Here

Action/Intervention by Pharmacy: Enter Here

**NOTE:** If the serious adverse drug event was associated with a defective drug preparation that is a compounded sterile preparation or complex non-sterile preparation dispensed by the pharmacy, [a Defective Drug Preparation report](#) must also be submitted:

This information must be submitted to the [FDA MedWatch Program](#) and the [Betsy Lehman Center](#) for any SADE resulting from a compounded preparation.

**Initial that this has been completed:** \_\_\_\_\_

I certify that the foregoing information is correct to the best of my knowledge and belief. I further certify that I am the individual listed below and that I have completed this form.

Enter Here

Print Name of MOR / PIC / or designee

Enter Here

Title

Enter Here

Date

\_\_\_\_\_  
Signature

Enter Here

Contact Phone #

A signed copy of this form must be scanned and emailed to the Board of Registration in Pharmacy at [SeriouReportableEvents@mass.gov](mailto:SeriouReportableEvents@mass.gov)