

State Employees Responding as Volunteers Program



What is SERV?

The State Employees Responding as Volunteers (SERV) Program is an employee benefit available to eligible employees in the Commonwealth of Massachusetts Executive Branch who have at least six months of state service. With supervisor approval, an employee may volunteer during regular work schedule up to one day per month at an approved Massachusetts non-profit organization. (7.5 or 8 hours/month; pro-rated for part-time employees)

Eligible volunteer areas include:

- Education
- Youth Mentoring
- Public and Charter Schools
- Health and Human Services
- Public Safety
- Environment
- ...and many more!



It's simple to get involved and become a volunteer.

1

Refer to the list of approved non-profits on mass.gov/serv to ensure you are eligible to volunteer at the organization.

2

Complete a SERV Request Form at least 30 days in advance and submit to your supervisor for approval.

3

Have the organization sign the Verification Form once you volunteer. Give the completed form to your supervisor when you return to work.

Visit us at www.mass.gov/serv to learn more.