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Division of Professional Licensure
Board of Examiners of Sheet Metal Workers
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BOARD OF EXAMINERS OF SHEET METAL WORKERS MEETING
MINUTES

Monday, January 11, 2021 8:00 AM - 11:00 AM

Pursuant to Governor Charles D. Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c. 30A, s. 20, dated March 12, 2020, all Board members and staff appeared by videoconference or teleconference.

The meeting was called to order at approximately 8:00 a.m. The following Board members and staff were present at the meeting:

Roll Call, by Chair:

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash Chair	x	
Ms. Julie Kelliher-DiStefano	x	
Mr. Eric Pariseau	X	
Mr. Tim Hathaway	x	
Mr. Daniel Walsh		X
Mr. Michael Morales	x	
Mr. John Annarelli	x	
STAFF		
Ms. Kristina Gasson	x	
Ms. Karen R. Brann	x	
Ms. Mary McCarthy-Collins	x	
Mr. Francesco Polese	x	
Mr. Charles Wolf		x

1. Housekeeping / Announcements / Ground rules:

The Board Chair, Russell Bartash, explained the tele-meeting format and rules that should be used during the meeting.

2. Upcoming Board meetings:

Monday, February 8, 2021 at 8:00 a.m.

Monday, March 15, 2021 at 8:00 a.m.

The Board confirmed that the schedule of the next two Sheet Metal Board Meetings will be on Monday, February 8, 2021 at 8:00 am and Monday, March 15, 2021 at 8:00 am.

3. Approval of past meeting minutes

A motion was made by Board Member Tim Hathaway and seconded by Board Member John Annarelli, to approve the minutes from the November 16, 2020 meeting. On a roll call vote, the motion passed unanimously.

4. Discuss: D1:

Update on PSI exam results for 2020

The number of applicants taking exams in 2020 decreased due to COVID-19. There will be more applicants moving forward to take the exam this year due to several Local 17 training program students being tested.

5. Discuss: D2

Exam Question update

PSI has updated the Journeyperson J1 and J2 questions, and informed the Board that the questions that were discussed in previous meetings were deleted and the International Mechanical Code (IMC) questions were retained. The Board discussed reducing the amount of reference materials that licensees are required to purchase and noted that the Sheet Metal Master licensing questions need to be reviewed. After PSI completes the questions for the J1 and J2 exams, the Board will ask PSI to review the questions for the Master exam.

6. Discuss: D3:

Updates from IMC 2021 - Gary Gauthier, International Code Council

Sheet Metal Code Subcommittee meetings will be scheduled to review proposed updates from the 2021 IMC. The board members agreed to send their availability for subcommittee meetings to Executive Director Karen Brann. Mr. Gauthier informed the Board the he is looking forward to working with the members and being a resource for the Board.

7. Discuss other matters not reasonably anticipated 48 hours in advance of meeting.

The Board members discussed reinstatements of individual apprenticeship programs.

8. Executive Session (M.G.L. c. 30A, §21 – Closed Session)

A motion was made by Board Member Julie Kelliher and seconded by Mike Morales, to move from Public Session into closed Executive Session for the purposes of discussing applicants' character and not competence and not to return to the public session. On a roll call vote, the motion passed unanimously.

The Board entered closed Executive Session at approximately 8:35am.

9. Adjournment

The board meeting adjourned at approximately 9:30am.

The above Minutes were approved at the open meeting held on March 15, 2021.



Karen R. Brann, Executive Director

List of Documents Used During the Public Meeting:

- PSI Examination Services, Massachusetts Sheet Metal Examination Results
- November 16, 2020 Draft Board Meeting Minutes
- 2021 International Mechanical Code (IMC) Updates