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Division of Professional Licensure
Board of Examiners of Sheet Metal Workers
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PROFESSIONAL LICENSURE

BOARD OF EXAMINERS OF SHEET METAL WORKERS MEETING
MINUTES

Monday, March 15, 2021 8:00 AM - 11:00 AM

Pursuant to Governor Charles D. Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c. 30A, s. 20, dated March 12, 2020, all Board members and staff appeared by videoconference or teleconference.

The meeting was called to order at approximately 8:07 a.m. The following Board members and staff were present at the meeting:

Roll Call, by Chair:

| MEMBERS | PRESENT | ABSENT |
|------------------------------|----------------|---------------|
| Mr. Russell Bartash Chair | x | |
| Ms. Julie Kelliher-DiStefano | | x |
| Mr. Eric Pariseau | x | |
| Mr. Tim Hathaway | x | |
| Mr. Daniel Walsh | x | |
| Mr. John Annarelli | x | |
| Mr. Michael Morales | | x |
| STAFF | | |
| Ms. Kristina Gasson | x | |
| Ms. Karen R. Brann | x | |
| Ms. Mary McCarthy-Collins | x | |
| Mr. Francesco Polese | x | |
| Mr. Charles Wolf | x | |

1. Housekeeping / Announcements / Ground rules:

The Board Chair, Russell Bartash, explained the tele-meeting format would continue for the foreseeable future.

2. Upcoming Board meetings:

- Monday, April 12, 2021 at 8:00 a.m.
- Monday, May 17, 2021 at 8:00 a.m.

Chairman Bartash notified the Board that if there are any conflicts, the meeting schedule may be changed if necessary.

3. Approval of past meeting minutes:

January 11, 2021 Public Meeting Minutes

A motion was made by Board Member John Annarelli and seconded by Board Member Tim Hathaway, to approve the minutes from the January 11, 2021 Public Meeting. On a roll call vote, the motion passed with four members voting yes and Board Member Daniel Walsh abstaining from the vote.

January 11, 2021 Executive Session Meeting Minutes

A motion was made by Board Member Eric Pariseau and seconded by John Annarelli to approve the January 11, 2021 Executive Session minutes. On a roll call vote, motion passed with four members voting yes and Dan Walsh abstaining from the vote.

February 8, 2021 Public Meeting Minutes

A motion was made by Board Member Dan Walsh and seconded by John Annarelli to approve the minutes from the February 8, 2021 Public Meeting. On a roll call vote, the motion passed unanimously.

4. Discuss: D1:

Update on PSI Exam Results

Chairman Bartash read aloud the PSI exam results from the period of February 8, 2021 to March 12, 2021.

5. Discuss: D2:

Exam Question Update

Executive Director Karen Brann read to the Board an email from PSI regarding when the changes to the J1 and J2 exams will be made. Once PSI makes the changes, a notice will be put on the Candidate Information Bulletin informing candidates of the upcoming changes.

6. Department of Elementary and Secondary Education (DESE) – Overview of Framework

Representatives from the Department of Elementary and Secondary Education (DESE) attended the meeting along with The Massachusetts Association of Vocational Administrators (MAVA) subject matter experts and presented their draft Sheet Metal Framework. DESE oversees Chapter 74 Vocational programs and informed the Board that the framework model is organized into six strands. Strands 2 and 3 were revised to include new technical standards and new processes and to clarify the core academic elements of Vocational Technical Education. The Chapter 74 Heating, Ventilation, Air Conditioning and Refrigeration framework includes the existing strands 1, 4, 5 and 6; DESE noted that there will be no changes to these strands. DESE will have formalized vetting meetings to rollout their framework. The Board Members thanked DESE for their presentation and commended them on their work on a curriculum that focuses on safety concerns.

7. Executive Session (M.G.L. c. 30A, §21 – Closed Session)

At approximately 8:46 a.m., a motion was made by Dan Walsh and seconded by John Annarelli, to close the open public meeting and to move into Executive Session for the purposes of discussing applicants' character and not competence and not to return to the public session. On a roll call vote, the motion passed unanimously.

The Board entered closed Executive Session at approximately 8:58 a.m.

8. Adjournment

The board meeting adjourned at approximately 10:05 a.m.

The above Minutes were approved at the open meeting held on April 12, 2021.

Karen R. Brann

Karen R. Brann, Executive Director

List of Documents Used During the Public Meeting:

- Draft January 11, 2021 Public Meeting Minutes
- Draft January 11, 2021 Executive Session Meeting Minutes
- Draft February 8, 2021 Public Meeting Minutes
- PSI Examination Services, Massachusetts Sheet Metal Examination Results
- PSI Examination Services, Email re: Examination Changes
- Department of Elementary and Secondary Education presentation