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Division of Professional Licensure
Board of Examiners of Sheet Metal Workers
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PROFESSIONAL LICENSURE

BOARD OF EXAMINERS OF SHEET METAL WORKERS MEETING
MINUTES

Monday, April 12, 2021 8:00 AM - 11:00 AM

Pursuant to Governor Charles D. Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c. 30A, s. 20, dated March 12, 2020, all Board members and staff appeared by videoconference or teleconference.

The meeting was called to order at approximately 8:02 a.m. The following Board members and staff were present at the meeting:

Roll Call, by Chair:

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash Chair	x	
Ms. Julie Kelliher- DeStefano	x	
Mr. Eric Pariseau	x	
Mr. Tim Hathaway	x	
Mr. Daniel Walsh	x	
Mr. John Annarelli	x	
STAFF		
Ms. Kristina Gasson	x	
Ms. Karen R. Brann	x	
Ms. Mary McCarthy- Collins	x	
Mr. Francesco Polese	x	
Mr. Charles Wolf	x	

- 1. Housekeeping / Announcements / Ground rules:**
2. The Board Chair, Russell Bartash, explained the tele-meeting format would continue for the foreseeable future. The Board's Executive Director, Karen Brann informed the Board that Michael Morales was no longer working at the Division of Professional Licensure and that more information about the open seat would be available at a later date.

3. Upcoming Board meetings:

- Monday, May 17, 2021 at 8:00 a.m.
- Monday, June 21, 2021 at 8:00 a.m.

Chairman Bartash notified the Board that if there are any conflicts, the meeting schedule may be changed if necessary.

4. Approval of past meeting minutes:

March 15, 2021 Public Meeting Minutes

A motion was made by Board Member Dan Walsh and seconded by Board Member John Annarelli, to approve the minutes from the March 15, 2021 Public Meeting. On a roll call vote, the motion passed with five members voting yes and Board Member Julie Kelliher-DeStefano abstaining from the vote.

March 15, 2021 Executive Session Meeting Minutes

A motion was made by Board Member John Annarelli and seconded by Tim Hathaway to approve the March 15, 2021 Executive Session minutes. On a roll call vote, motion passed with four members voting yes and Dan Walsh and Julie Kelliher-DeStefano abstaining from the vote.

5. Discuss: D1:

Update on PSI Exam Results

Chairman Bartash read aloud the PSI exam results from the period of March 12, 2021 to April 8, 2021. The board members noted that the exam passing rate increased for the month due to Local 17 students taking their exams.

6. Discuss: D2:

Exam Question Update

Executive Director Brann read to the Board an email from PSI regarding when the changes to the J1 and J2 exams will be made. The revised J1 and J2 exams will go live to candidates on May 27, 2021. The number of metal roofing questions on the J1 exam will be reduced and the UMC will be eliminated as a reference for both exams and that candidates would be notified of the upcoming changes.

7. Discuss: D3:

CORI

The Board discussed that the CORI policy review will be added to the agenda for the May 17, 2021 meeting.

8. Discuss other matters not reasonably anticipated 48 hours in advance of meeting.

Board Member Tim Hathaway asked about the status of the Framework that the Department of Elementary and Secondary Education presented during the March 15, 2021 Board meeting. It was decided to add the topic to the May 17, 2021 meeting agenda.

9. Executive Session (M.G.L. c. 30A, §21 - Closed Session)

At approximately 8:30 a.m., a motion was made by John Annarelli and seconded by Tim Hathaway to close the open public meeting and to move into Executive and not to return to the public session. On a roll call vote, the motion passed unanimously.

The Board entered closed Executive Session at approximately 8:30a.m. During closed Executive Session, the Board reviewed sensitive medical information in connection with two licensees' requests to the Board pursuant to G.L. c. 30A, s. 21(a)(7) to comply with G.L. c. 4, s. 7, para. 26(c) and G.L. c. 214, s. 1B. The Board also reviewed license applications in closed session to discuss individual character rather than competence pursuant to M.G.L. c. 30A, § 21(a)(1).

10. Investigative Conference (G.L. c. 112, §65C - Closed Session)

At approximately 9:40 a.m., a motion was made by Board Member John Annarelli, and seconded by Board Member Dan Walsh to adjourn Executive Session and move to Investigative Conference under G.L. c. 112 s. 65C to review cases prior to the issuance of an Order to Show Cause. Chairman Bartash and Board Member Eric Pariseau left the meeting at approximately 9:45 a.m.

During Investigative Conference, the Board took the following actions:

- **2019-000937-IT-ENF** - Referred to Prosecutions
- **2019-000938-IT-ENF** - Referred to Prosecutions
- **2019-000939-IT-ENF** - Referred to Prosecutions
- **2019-000940-IT-ENF** - Referred to Prosecutions
- **2019-000941-IT-ENF** - Referred to Prosecutions
- **2019-000942-IT-ENF** - Referred to Prosecutions
- **2019-000955-IT-ENF** - Referred to Prosecutions
- **2019-000959-IT-ENF** - Referred to Prosecutions
- **2019-000961-IT-ENF** - Referred to Prosecutions

11. Adjournment

At approximately 10:18 a.m. a motion was made by Board Member Tim Hathaway and seconded by Board Member Julie Kelliher-DeStefano to adjourn the meeting.

The above Minutes were approved at the open meeting held on May 17, 2021.



Karen R. Brann, Executive Director

List of Documents Used During the Public Meeting:

- Draft March 15, 2021 Public Meeting Minutes
- Draft March 15, 2021 Executive Session Meeting Minutes
- PSI Examination Services, Massachusetts Sheet Metal Examination Results
- PSI Examination Services, Email re: Examination Changes