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BOARD OF EXAMINERS OF SHEET METAL WORKERS MEETING
MINUTES

Monday, May 17, 2021 8:00 AM - 11:00 AM

Pursuant to Governor Charles D. Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c. 30A, s. 20, dated March 12, 2020, all Board members and staff appeared by videoconference or teleconference.

The meeting was called to order at approximately 8:02 a.m. The following Board members and staff were present at the meeting:

Roll Call, by Chair:

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash Chair	x	
Ms. Julie DeStefano	x	
Mr. John Desmond		x
Mr. Peter Kelly	x	
Mr. Tim Hathaway	x	
Mr. Daniel Walsh	x	
Mr. John Annarelli	x	
STAFF		
Ms. Kristina Gasson	x	
Ms. Karen R. Brann	x	
Ms. Mary McCarthy-Collins	x	
Mr. Francesco Polese	x	
Mr. Charles Wolf	x	

1. Housekeeping/ Announcements / Ground rules:

The Board Chair, Russell Bartash, explained that the Governor will be lifting the COVID-19 state of emergency on June 15, 2021 and that the Governor has also submitted a bill to the legislature to extend the virtual format for public meetings to September. As soon as there is more information available on the bill going forward, Executive Director Karen Brann will inform the Board.

Executive Director Brann informed the Board that two new members, Peter Kelly and John Desmond, have been appointed to the Board,

2. Upcoming Board meetings:

- Monday, June 21, 2021 at 8:00 a.m.
- Monday, July 19, 2021 at 8:00 a.m.

Chairman Bartash notified the Board that if there are any conflicts, the meeting schedule may be changed if necessary.

3. Approval of past meeting minutes:

April 12, 2021 Public Meeting Minutes

A motion was made by Board Member John Annarelli and seconded by Board Member Tim Hathaway, to approve the minutes from the April 12, 2021 Public Meeting. On a roll call vote, the motion passed with five members voting yes and Board Member Peter Kelly abstaining from the vote. Executive Director Brann advised the Board that the April 12, 2021 Executive Session minutes would be ready for review at a future meeting.

4. Discuss: Update on PSI Exam Results

Chairman Bartash read aloud the PSI exam results from the period of April 9, 2021 to May 13, 2021.

Executive Director Brann read to the Board an email from PSI regarding when the changes to the J1 and J2 exams will be made. The revised J1 and J2 exams will go live to candidates on May 27, 2021.

5. Discuss: Department of Elementary and Secondary Education (DESE)

DESE representatives were available at the meeting to answer questions about the framework presented to the Board at a previous meeting. Board Member Peter Kelly informed the members that the optional 150-hour sheet metal curriculum should align with the Board of Sheet Metal Examiners Year 1 Curriculum outline and that the 150 hours should mirror the Level 1 curriculum so that graduates can enter level 2 and beyond without repeating areas that they already learned. It was suggested that the Year 1 Curriculum be forwarded to DESE.

6. Discuss: Exam Question Update

Board Member Dan Walsh asked if International Mechanical Code (IMC) is still referenced in the Candidate Bulletin. Board Member Peter Kelly answered by saying the Uniform Mechanical Code (UMC) was removed but the IMC remained.

7. Discuss: Sheet Metal school license application

The Board discussed how sheet metal schools should be approved when applications are submitted to the Board's office. It was decided that staff could approve applications and inform the Board at the subsequent meeting.

A motion was made by Board Member Peter Kelly and seconded by Board Member Julie DeStefano to allow board staff to approve sheet metal school applications and report back to the Board. On a roll call vote the motion passed unanimously.

8. Discuss: CORI Policy

The Board discussed the board's CORI policy and the process of inviting applicants to the Executive Session portion of board meetings for character review. It was discussed that applicants who have one operating under the influence (OUI) conviction and minor traffic incidents do not need to come before the Board. Board Counsel Kristina Gasson informed the Board that under the current CORI policy, all open matters must appear before the Board for review. The Board indicated that they will discuss how to handle open matters at the next meeting.

9. Discuss other matters not reasonably anticipated 48 hours in advance of meeting.

10. Executive Session (M.G.L. c. 30A, §21 - Closed Session)

At approximately 8:30 a.m., a motion was made by Board Member Dan Walsh and seconded by Board Member John Annarelli to close the open public meeting and to move into Executive and not to return to the public session. On a roll call vote, the motion passed unanimously.

The Board entered closed Executive Session at approximately 8:30 a.m. to review license applications in closed session to discuss individual character rather than competence pursuant to M.G.L. c. 30A, § 21(a)(1) and to consider a request for license reinstatement in a closed session pursuant to M.G.L. c. 30A, § 21(a)(7) to comply with G.L. c. 4, § 7, ¶ 26(c) and G.L. c. 214, § 1B.

11. Adjournment

The meeting adjourned at approximately 9:45 a.m.

The above Minutes were approved at the open meeting held on June 21, 2021.



Karen R. Brann, Executive Director

List of Documents Used During the Public Meeting:

- Draft April 12, 2021 Public Meeting Minutes
- PSI Examination Services, Massachusetts Sheet Metal Examination Results
- PSI Examination Services, Email re: Examination Changes