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Board of Examiners of Sheet Metal Workers
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PROFESSIONAL LICENSURE

BOARD OF EXAMINERS OF SHEET METAL WORKERS MEETING
MINUTES

Monday, February 8, 2021 8:00 AM - 11:00 AM

Pursuant to Governor Charles D. Baker's Executive Order Suspending Certain Provisions of the Open Meeting Law, M.G.L. c. 30A, s. 20, dated March 12, 2020, all Board members and staff appeared by videoconference or teleconference.

The meeting was called to order at approximately 8:05 a.m. The following Board members and staff were present at the meeting:

Roll Call, by Chair:

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash Chair	x	
Ms. Julie Kelliher-DiStefano	x	
Mr. Eric Pariseau	X	
Mr. Tim Hathaway	x	
Mr. Daniel Walsh	x	
Mr. Michael Morales	x	
Mr. John Annarelli	x	
STAFF		
Ms. Kristina Gasson	x	
Ms. Karen R. Brann	x	
Ms. Mary McCarthy-Collins	x	
Mr. Francesco Polese		x
Mr. Charles Wolf	x	

1. Housekeeping/ Announcements/ Ground rules:

The Board Chair, Russell Bartash, explained the tele-meeting format and rules that should be used during the meeting.

2. Upcoming Board meetings:

Monday, March 15, 2021 at 8:00 a.m.

Monday, April 12, 2021 at 8:00 a.m.

If there are any conflicts the meeting schedule will be arranged as needed.

3. Approval of past meeting minutes

Executive Director Karen Brann informed the board that the minutes from the January 11, 2021 board meeting were not ready for the board's approval and would be brought forward at the next meeting.

4. Discuss: D1:

Update on PSI exam results

Board members Tim Hathaway and John Annarelli indicated that they had issues receiving documents through Interchange. Executive Director Karen Brann indicated she would ask the IT department about any issues. Chairman Bartash read aloud the PSI exam results from the period of January 1, 2021 to February 4, 2021. Board Member Dan Walsh asked why the numbers of exam takers were so low. The Board members discussed that there are fewer examinations between education cycles.

5. Discuss other matters not reasonably anticipated 48 hours in advance of meeting.

The Board members discussed that the Code Subcommittee would be convened later in the month and that a date would be finalized for that meeting.

6. Investigative Conference (M.G.L. c. 30A, §21 – Closed Session)

A motion was made by Board Member Dan Walsh and seconded by Tim Hathaway, to move from Public Session into closed Investigative Conference for the purposes of investigating complaints prior to the issuance of an Order to Show Cause. On a roll call vote, the motion passed unanimously.

The Board entered closed Investigative Conference at approximately 8:30am. During the Investigative Conference the Board took the following actions:

- 2020-001009-IT-ENF –Tabled
- 2020-000965-IT-ENF – Dismissed

7. Adjournment

A motion was made by Board Member Julie Kelliher-DeStefano and seconded by Board Member Dan Walsh to adjourn the meeting. On a roll call vote, the motion passed unanimously

The board meeting adjourned at approximately 8:55am.

The above Minutes were approved at the open meeting held on March 15, 2021.

Karen R. Brann

Karen R. Brann, Executive Director

List of Documents Used During the Public Meeting:

- PSI Examination Services, Massachusetts Sheet Metal Examination Results