

**COMMONWEALTH OF MASSACHUSETTS
BOARD OF REGISTRATION OF ARCHITECTS**

MINUTES OF THE APRIL 12, 2022 OPEN PUBLIC MEETING

Board Members Present:

John Pesa, Chair
Holly Cratsley, Vice Chair
Aelan Tierney, Secretary
Kwesi Sam, Member

DPL Staff Present at various times during the meeting:

Clinton Dick, General Counsel
Lynn Read, Board Counsel
Doris Lugo, Investigations
Ann Margaret Barry, Prosecutions
John Hill, Board Staff

All Board members and staff appeared by videoconference.

1. Meeting was called to order @ 9:12 a.m. by J. Pesa. J. Pesa confirmed attendance of Board members by roll call.

A. Tierney – Present
H. Cratsley – Present
K. Sam – Present
J. Pesa – Present

2. The Board reviewed the public meeting minutes from the Architect Board Meeting held on February 8, 2022. A MOTION to accept the minutes as written was made by H. Cratsley, second by A. Tierney. The Chair called for a Roll Call Vote:

H. Cratsley – Aye
A. Tierney – Aye
K. Sam – Aye
J. Pesa – Aye

The Motion passed.

3. The Board reviewed the draft minutes of the Architect Board Closed Executive Session held on February 8, 2022. A MOTION to accept the minutes as written was made by H. Cratsley, second by A. Tierney. The Chair called for a Roll Call Vote:

H. Cratsley – Aye

A. Tierney – Aye
K. Sam – Aye
J. Pesa – Aye

The Motion passed.

4. Board Counsel presented information regarding ongoing interviews for a new Executive Director for the Architect Board and gave an advisory that it may become necessary to hold “in-person” meetings if the Legislature does not extend the current permissions to hold virtual Open Meetings. No Board action taken.
5. Board Staff reported ongoing construction progress at 1000 Washington Street. No Board action taken.
6. The Board discussed Officer Elections, and positions of Board members. A MOTION was made by A. Tierney to nominate H. Cratsley to Chair. J. Pesa amended the MOTION to nominate A. Tierney to Vice Chair and H Cratsley added to the MOTION to nominate K. Sam to Secretary. The amended Motion was seconded by A. Tierney. The Chair called for a Roll Call vote:

H. Cratsley – Aye
J. Pesa – Aye
K. Sam – Aye
A. Tierney – Aye

The Motion passed. Officers Updated as of today to continue this meeting.

7. The Board reviewed 2022-43-AR-AAPP. H. Cratsley led the discussion. A MOTION to approve and grant reciprocity was made by A. Tierney second by K. Sam. The Chair called for a Roll Call Vote:

H. Cratsley – Aye
J. Pesa – Aye
K. Sam – Aye
A. Tierney – Aye

The Motion passed.

8. The Board reviewed 2022-88-AR-AAPP. H. Cratsley led the discussion. A MOTION to approve and grant reciprocity was made by A. Tierney, second by J. Pesa. The Chair called for a Roll Call Vote:

H. Cratsley– Aye
J. Pesa – Aye
K. Sam – Aye
A. Tierney – Aye

The Motion Passed.

9. The Board reviewed 2021-1703-REIN. H. Cratsley led the discussion. A **MOTION** to require the correct number of hours in Health, Safety and Welfare subjects with certificates of completion was made by A. Tierney second by J. Pesa. The Chair called for a Roll Call Vote:

H. Cratsley – Aye
J. Pesa – Aye
K. Sam – Aye
A. Tierney – Aye

The Motion passed.

10. The Board reviewed 2022-0249-REIN. H. Cratsley led the discussion. A **MOTION** to approve the Reinstatement of license was made by A. Tierney second by J. Pesa. The Chair called for a Roll Call Vote:

H. Cratsley – Aye
J. Pesa – Aye
K. Sam – Aye
A. Tierney – Aye

The Motion passed.

11. J. Pesa led a discussion on 231 CMR 4.01 (2). No Board Actions taken.

12. Board Counsel presented and led the discussion on a notice to be posted online of an Advisory on License Requirements and Signing for Corporations and Partnerships. A **MOTION** to adjust the notice as discussed was made by J. Pesa, second by A. Tierney. The Chair called for a Roll Call Vote:

H. Cratsley – Aye
J. Pesa – Aye
K. Sam – Aye
A. Tierney – Aye

The Motion passed.

13. The Board discussed the next meeting date, agreed to June 14, 2022 to begin at 9:00 AM, and the following meetings to be on August 9, 2022 and October 11, 2022. .
14. H. Cratsley led the discussion on attendance at the NCARB annual meeting and NECARB meetings. A request for travel pre-approval forms was made by A. Tierney, K. Sam and H. Cratsley. J. Pesa advised to virtual attendance. No further Board Action taken.

Investigative Conference (Closed per M.G.L. c. 112, §65C)

15. A **MOTION** was made by A. Tierney to close the Open meeting and enter into Investigative Conference Closed per M.G.L. c. 112, s. 65C, second by K. Sam. The Chair announced that the Open Meeting would not resume and called for a Roll Call Vote:

H. Cratsley – Aye
J. Pesa – Aye
K. Sam – Aye
A. Tierney – Aye

The Motion passed and the Public Meeting is CLOSED.

Report of actions taken in Investigative Conference:

- 2021-000366-IT-ENF Guidance given to Prosecutor
- 2021-000953-IT-ENF Forwarded to Prosecutions
- 2021-000957-IT-ENF Forwarded to Prosecutions

The above minutes were approved at the open meeting held on August 9, 2022.
Respectfully submitted,



Esther Laine, Deputy Commissioner

Documents used in public session:

- Agenda for the April 12, 2022 Open Meeting
- Draft Minutes of the February 8, 2022 Open Meeting
- Documents related to application # 2022-43-AR-AAPP
- Documents related to application # 2022-88-AR-AAPP
- Documents related to application # 2021-1703-REIN
- Documents related to application # 2022-0249-REIN
- Web Page of 231 CMR 4.01(2)

- Draft notice of License Requirement and Signing for Corporations and Partnerships