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REGULATION

LAYLA R. D'EMILIA
COMMISSIONER, DIVISION OF
OCCUPATIONAL LICENSURE

Commonwealth of Massachusetts
Division of Occupational Licensure
Board of Examiners of Sheet Metal Workers

1000 Washington Street, Suite 710 Boston, Massachusetts 02118

April 13, 2023

BOARD OF EXAMINERS OF SHEET METAL WORKERS
NOTICE OF MEETING

In accordance with the provisions of G.L. c. 30A § 20, notice is hereby given that the Board of Examiners of Sheet Metal Workers will convene a regular monthly meeting on:

Wednesday, April 19, 2023, 9:00 AM - 12:00 PM (EST)

Microsoft Teams meeting

Join on your computer, mobile app or room device

[Click here to join the meeting](#)

Meeting ID: 292 582 878 309

Passcode: 6rQwnX

[Download Teams](#) | [Join on the web](#)

Or call in (audio only)

[+1 857-327-9245,,953179924#](#) United States, Boston

Phone Conference ID: 953 179 924#

It is anticipated that the topics shown below will be discussed at the aforementioned meeting:

Roll Call, by Chair:

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair		
Mr. John Annarelli		
Mr. Jon Desmond		
Ms. Julie DeStefano		
Mr. Tim Hathaway		
Mr. Peter Kelly		
Ms. Mary McCarthy-Collins		
STAFF		
Mr. Brian O'Connell		
Ms. Kristina Gasson		
Ms. Jenna Cargill		
Ms. Sharlia Bennett		
Mr. Charles Wolf		
Mr. Brian Morris		
Mr. Christopher Lee		

Regular Meeting Agenda

- **Housekeeping / Announcements / Ground rules**

- **Upcoming Board meetings:**
 - Wednesday, May 17, 2023, at 9:00 AM
 - Wednesday, June 14, 2023, at 9:00 AM

- **Approval of past meeting minutes**
 - March 15, 2023 Open Meeting Minutes

- **Sheet Metal Code Subcommittee Meeting**

- **Discuss: Update on PSI exam results**
 - PSI Exam results

- **Review Sheet Metal Website/Board Policies, Guidelines and Advisories, Information**
 - Review January 14, 2015, Fire Dampers and Combination Fire/Smoke Dampers
 - Review the Sheet Metal 2017 Description and FAQs
 - Review Sheet Metal Education Policy 2016-2017

- **Hybrid Education Policy**

- **Review Correspondence – Denial of Waiver Request**
 - Neil Mansfield – 144-SM-M1

- **Reinstatement Requests and Follow Up**
 - Michael Indigaro - 2248-SM-M1

- **Discuss other matters not reasonably anticipated 48 hours in advance of meeting.**

- **Executive Session closed under G.L. c. 30A, s. 21(a)(7) to comply with G.L. c. 4, s. 7, para. 26(c) and G.L. c. 214, s. 1B.**

- **Investigative Conference (G.L. c. 112, §65C – Closed Session)**
 - Review matters prior to the issuance of an order to show cause or for the purposes of discussing the terms of a negotiated settlement of a complaint against a licensee

- **Quasi-Judicial Adjudicatory Session: Closed session, adjudicatory session pursuant to G. L. c. 30A, § 18, ¶ 5(d).**

- **Adjournment**

Reasonable accommodations will be provided to individuals with disabilities to participate in the meeting on the date listed above. All requests should be made by calling 617-727-1219 or TTY/TDD: (617) 727-2099 by 24 hours prior to the meeting. The Board will make every effort to

honor all requests, however those requests received less than 24 hours before the meeting might not be provided if not reasonably feasible.