Commonwealth of Massachusetts
Division of Occupational Licensure
1000 Washington Street, Suite 710
Boston, Massachusetts 02118

BOARD OF EXAMINERS OF SHEET METAL WORKERS MEETING
BOARD MINUTES

Monday, March 21, 2022, 8:00 AM – 11:00 AM (EDT)
All board members and staff appeared telephonically or by videoconference.
Meeting called to order at 8:03 and roll call attendance taken by Chair:

MEMBERS	PRESENT	ABSENT
Mr. Russell Bartash, Chair	X	
Mr. John Annarelli	X	
Mr. Jon Desmond	X	
Ms. Julie DeStefano	X	
Mr. Tim Hathaway	X	
Mr. Peter Kelly	X	
Mr. Dan Walsh	X	
STAFF		
Ms. Kristina Gasson	X	
Mr. Seth Henderson	X	
Ms. Mary McCarthy-Collins	X	
Mr. Charles Wolf	X	
Mr. Brian Morris	X	
Mr. Syno Tell	X	
Ms. Sharlia Bennett	X	

BOARD MINUTES

Housekeeping / Announcements / Ground rules
The Chair discussed that Sheet Metal Board Meetings will continue using TEAMS until July 2022.

Upcoming Board meetings:
- Monday, April 11, 2022, at 8:00 a.m.
- Monday, May 16, 2022, at 8:00 a.m.

Chairman Bartash notified the Board that if there are any conflicts, the meeting schedule may be changed.

Approval of past meeting minutes
- January 10, 2022, Sheet Metal Code Subcommittee Meeting Minutes Open Session. Motion to approve the January 10, 2022, Sheet Metal Code Subcommittee Meeting was made by Board Member Peter Kelly and seconded by Board Member Tim Hathaway. A roll call vote was taken, and the motion passed unanimously.
- January 24, 2022, Sheet Metal Code Subcommittee Meeting Minutes Open Session. Motion to approve the January 24, 202,2 Sheet Metal Code Subcommittee Meeting was made by Board Member Dan Walsh and seconded by Board Member John Annarelli. A roll call vote was taken, and the motion passed unanimously.
- February 17, 2022, Sheet Metal Code Subcommittee Meeting Minutes Open Session. Motion to approve the February 17, 2022, Sheet Metal Code Subcommittee Meeting was made by Board Member Peter Kelly and seconded by Board member Tim Hathaway. A roll call vote was taken, and the motion passed unanimously.
- February 14, 2022, Sheet Metal Board Open Session. Motion to approve the February 14, 2022, Sheet Metal Board Meeting Open Session was made by Board Member Dan Walsh and seconded by Board member Julie DeStefano. A roll call vote was taken, and the motion passed unanimously.

Subcommittee Meeting Dates Schedule
- No dates were discussed.

Discuss: State of Emergency Online Learning Policy and Online Learning Options for 2022
The Board discussed online course versus being in the classroom. Board Member Julie DeStefano provided information about her hands on experience with students and said that younger generation prefers to take the courses online. Julie further explained preference can be dependent on a student's age and learning style and preferred delivery and that the option to be hybrid is a great way to keep people in the workforce.

Discuss: Update on PSI exam results
The exam results were reviewed. There was no additional discussion.

Discuss: Michael Falcone
Board approved Michael Falcone's opportunity to retake the Journey person exam at no cost. A motion was made by Board Member Peter Kelly and seconded by Board Member Julie DeStefano that Michael Falcone be able to retake the exam at no cost. A roll call vote was taken, and the MOTION passed by unanimous vote.

Discuss other matters not reasonably anticipated 48 hours in advance of meeting.
Paul Hardiman wanted to discuss the number of complaints he has submitted. Member Dan Walsh explained to Mr. Hardiman that unfortunately this topic does not meet the 48-hour window notice to continue further discussion.

Executive Session closed under G.L. c. 30A, s. 21(a)(7) to comply with G.L. c. 4, s. 7, para. 26(c) and G.L. c. 214, s. 1B.
A motion was made at 8:33 AM by Board Member John Annarelli and seconded by Board Member Peter Kelly to close the open session and move to Executive Session. On a roll call vote the motion passed unanimously. At approximately 8:35 AM, the Board entered into Executive Session to review matters concerning questions of character rather than competence.

Investigative Conference (M.G.L. c. 112, §65C – Closed Session)
A motion was made by Board Member Dan Walsh and seconded by Board Member John Annarelli to exit closed Executive Session and move to closed Investigative Conference according to Massachusetts General Laws c. 112, §65C to discuss action on complaints prior to the issuance of an order to show cause.

During Investigative Conference, the Board took the following actions:
- 2021-000824-IT-ENF (Refer to Prosecutions)
- 2021-000545-IT-ENF (Refer to Prosecutions)
- 2021-000751-IT-ENF (Refer to Prosecutions)
- 2021-000403-IT-ENF (Refer to Prosecutions)
- 2021-000412-IT-ENF (Refer to Prosecutions)
- 2021-000413-IT-ENF (Refer to Prosecutions)
- 2021-000950-IT-ENF (Refer to Prosecutions)

Adjournment
At approximately 9:50 AM, a motion was made by Board Member John Annarelli and seconded by Board Member Dan Walsh to adjourn. On a roll call vote the motion passed unanimously.

Mary McCarthy-Collins
Executive Director, Board of Examiners of Sheet Metal Workers
Approved at the Meeting Held on May 13, 2022

Documents Used in Meeting:
- Agenda of March 21, 2022
- Draft of Code Subcommittee Meeting Minutes of January 10, 2022
- Draft of Code Subcommittee Meeting Minutes of January 24, 2022
- Draft of Code Subcommittee Meeting Minutes of February 17, 2022
- Draft of Sheet Metal Board Open Session Minutes of February 14, 2022
- Michael Falcone correspondence
- PSI Exam Results Report